

COUNCIL MEETING AGENDA

Casper City Council

The Lyric, 230 W Yellowstone Hwy

Tuesday, April 16, 2024, at 6:00 p.m.



COUNCIL POLICY ON PUBLIC COMMENT

- I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.
- II. When speaking to the City Council:
 - Please clearly state your name.
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal obscenities or threats will be tolerated.
 - Speak to the City Council with civility and decorum.
- III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.
- IV. If Council chooses to address public comments, this will be done during the “Introduction of Measures and Proposals by City Council”.
- V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: CouncilComments@casperwy.gov

Please silence cell phones during the City Council meeting.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE

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3. APPROVAL OF COUNCIL MEETING MINUTES

A. Consent

1. Consideration of **Minutes of the March 12, 2024 Special Council Meeting**, as Published in the Casper Star-Tribune on April 13, 2024.
2. Consideration of the **Minutes of the March 12, 2024 Executive Session**.
3. Consideration of **Minutes of the March 19, 2024 Regular Council Meeting**, as Published in the Casper Star-Tribune on April 13, 2024.
4. Consideration of the **Minutes of the March 19, 2024 Executive Session**.

4. CONSIDERATION OF BILLS AND CLAIMS

A. General Bills & Claims

B. Conflict Claim

5. BRIGHT SPOTS

A. **Child Abuse Awareness and Prevention Proclamation**

B. **National Small Business Week Proclamation**

C. **Aquatic Life Saving Recognition**

6. COMMUNICATIONS

A. From Persons Present

7. ESTABLISH DATES OF PUBLIC HEARINGS

A. Consent

1. Establish May 7, 2024, as the Public Hearing Date for:
 - a. **Transfer of Ownership Interest** for Retail Liquor License No. 21 for Wyoming Downs OTB 12, LLC d/b/a **Wyoming Downs OTB 12**, Located at 1121 Wilkins Circle.

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- b. **New Microbrew Liquor License** for Cygnet Brewing, LLC d/b/a **Cygnet Brewing**, Located at 613 West Yellowstone.
- c. **Transfer Location** for Satellite Winery Liquor License No. 1 from Table Mountain Vineyards, LLC d/b/a **Table Mountain Vineyards Satellite**, Located at 731 East 2nd Street to Table Mountain Vineyards, LLC d/b/a Table Mountain Vineyards Satellite, Located at 1944 CY Ave.
- d. An Ordinance **Amending** Chapter **10.24** of the Casper Municipal Code Regarding **Speed Limits and Speed Zones**.

8. CANCELATION OF PUBLIC HEARING

A. Minute Action

1. Consent

- a. **Cancellation of Public Hearing for Transfer of Ownership and Location** for Retail Liquor License No. 24 from Alibi Bar & Lounge, Inc., d/b/a **Alibi Bar & Lounge**, Located at 1740 East Yellowstone to **Homax Oil Sales, Inc**, d/b/a Stop N Go, Located at 519 South Poplar.

9. SECOND READING ORDINANCES

A. An Ordinance **Amending Sections 15.40.105 of the Casper Municipal Code Establishing a Fire Self-Inspection Program (FSIP)**.

1. Communications from Persons Present

B. An Ordinance **Amending** Sections 8.40.040 and 8.44.060 of the Casper Municipal Code Pertaining to **Administrative Fees for Litter, Weed & Pest Control Abatements**.

1. Communications from Persons Present

10. THIRD READING ORDINANCES

A. An Ordinance **Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours – Exceptions**.

1. Communications from Persons Present

B. An Ordinance **Amending Chapter 8.20 – Noise**, of the Casper Municipal Code.

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1. Communications from Persons Present

11. RESOLUTIONS

A. Consent

1. Approving and Adopting the **Mills Platte River Trail Connectivity Study** for the Casper Metropolitan Area.
2. Authorizing a Contract with **AAA Landscaping, LLC**, for **Weed Mowing and Litter Abatement**.
3. Authorizing a Contract with **Brian's Go to Service**, for **Weed Mowing and Litter Abatement**.
4. Authorizing a Contract with **JNC Investments, LLC**, for **Weed Mowing and Litter Abatement**.
5. Authorizing a Contract with **JL Construction Services, LLC**, for **Weed Mowing and Litter Abatement**.
6. Authorizing a Contract with **Local Lawn Care, LLC**, for **Weed Mowing and Litter Abatement**.
7. Authorizing a Contract with **Leon's Landscaping, LLC**, for **Weed Mowing and Litter Abatement**.
8. Declaring **Twelve Avon Air Packs** and **Twenty-Four Avon Bottles** as Surplus Property, and Authorizing the City Manager to Execute the Necessary Documents to **Dispose** of them to the **Bar Nunn Volunteer Fire Department**.
9. Declaring **One Genesis Combi-Tool and Gasoline Powerplant** as Surplus Property, and Authorizing the City Manager to Execute the Necessary Documents to **Dispose** of them to the **Bar Nunn Volunteer Fire Department**.
10. Declaring **Five Avon Air Packs** and **Ten Avon Bottles** as Surplus Property, and Authorizing the City Manager to Execute the Necessary Documents to **Dispose** of them to **Salt Creek Emergency Services**.
11. Declaring **One Genesis Combi-Tool and Gasoline Powerplant** as Surplus Property, and Authorizing the City Manager to Execute the Necessary Documents to **Dispose** of them to **Salt Creek Emergency Services**.

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12. Declaring **Certain Preowned Property as Surplus Property**, and Sale of the Same to the Highest Bidder, and Authorizing the Mayor to Execute the Necessary Documents to Dispose of them.
13. Authorizing an **Equipment Rental Agreement with Club Car, LLC** for the Use of a **Mobile Golf Information System** at the **Casper Municipal Golf Course**.
14. Authorizing an Agreement between the City of Casper and the **Natrona County Conservation District**.
15. Authorizing an Agreement with **JTL Group, Inc**, dba **Knife River**, for the **North Platte River Boat Parking Lot** Materials Procurement.
16. Authorize an Agreement with **Caspar Building Systems, Inc.**, for the **Meter Services Building** Project No. 21-036.
17. Approving **Amendment No. 1** to the **Lease Agreement** between the City of Casper and **Mountain West Technologies Corporation** regarding Lease Space located at **123 West 1st Street**, Casper, Wyoming.

12. MINUTE ACTION

A. Consent

1. Authorizing the **Purchase of Intrusion Detection Solution** in the Amount of \$32,870.00 for **Two Years of Service**.

13. INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL

14. ADJOURN INTO EXECUTIVE SESSION: LAND AND ATTORNEY CLIENT PRIVILEGE

15. ADJOURNMENT OF REGULAR MEETING

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Upcoming Council Meetings

Regular Council Meetings

6:00 p.m. Tuesday, May 7 2024 – The Lyric

6:00 p.m. Tuesday, May 21, 2024 – The Lyric

Work Sessions

4:30 p.m. Tuesday, May 14, 2024 – The Lyric

4:30 p.m. Tuesday, May 28, 2024 – The Lyric

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

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COUNCIL PROCEEDINGS - SPECIAL MEETING
The Lyric
March 12, 2024

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Casper City Council met in special session at 6:29 p.m. Tuesday, March 12, 2024. Present: Councilors Pacheco, Sutherland, Gamroth, Haskins, Jensen, Bond, Vice Mayor Engebretsen and Mayor Cathey. Councilor Pollock attended the meeting virtually.

2. ADJOURN INTO EXECUTIVE SESSION

At 6:29 p.m., it was moved by Councilor Pacheco, seconded by Vice Mayor Engebretsen, to adjourn into an executive session to discuss matters related to personnel. Motion passed.

At 6:55 p.m. it was moved by Councilor Gamroth, seconded by Councilor Sutherland, to adjourn the executive session. Motion passed.

3. ADJOURNMENT OF SPECIAL MEETING

The meeting was opened to the public. At 6:56 p.m. it was moved by Councilor Pacheco, seconded by Councilor Jensen, to, by minute action, adjourn the special meeting. Councilor Pacheco voted nay and all others voted aye. Motion passed. The meeting was adjourned at 6:56 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

COUNCIL PROCEEDINGS
 Regular Council Meeting - The Lyric
 March 19, 2024

1. ROLL CALL

Casper City Council met in regular session at 6:01 p.m., Tuesday, March 19, 2024. Present: Councilors Gamroth, Haskins, Pollock, Jensen, Pacheco, Bond, Sutherland, Vice Mayor Engebretsen and Mayor Cathey.

2. PLEDGE OF ALLEGIANCE

Mayor Cathey led the audience in the pledge of allegiance.

3.A. MINUTES APPROVAL - CONSENT MINUTE ACTION

Moved by Councilor Pacheco seconded by Councilor Pollock to, by consent minute action, approve the minutes of the:

1. February 20, 2024 Regular Council Meeting, as published in the Casper Star Tribune on March 7, 2024;
2. February 20, 2024, Executive Session;
3. March 5, 2024 Regular Council Meeting, as published in the Casper Star Tribune on March 16, 2024; and the
4. March 5, 2024, Executive Session;

Vice Mayor Engebretsen abstained from voting on Item 3.A.3 and 3.A.4. Motion passed.

4.A. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Haskins to, by minute action, approve payment of the March 19, 2024, general bills and claims, as audited by City Manager Napier. Motion passed.

<u>General Bills & Claims 03/05/2024</u>		
307CllsnCntr	Services	3,859.37
6HGroup	Goods	1,517.10
71Const	Goods	344.75
AccntPckgng	Goods	70,556.00
Airgas	Goods	497.68
Alsco	Services	1,628.20
AltdVtrnry	Services	98.00
AMBI	Services	1,733.57
AmrTech	Services	12,073.33
AT&T	Services	34,186.08
Atlas	Goods	2,686.17
Atmtn&Elctrncs	Services	563.50
BWorley	Reimb	151.16
BdgrMtr	Services	1,104.73

BigHrnTire	Goods	13,794.90
BlkHillsEnrgy	Utilities	13,866.76
BlkmnPrpn	Goods	2,164.21
CRacki	Reimb	25.49
CShipman	Reimb	225.00
CrlnaCrisisSftwr	Goods	510.00
CsprBldngSysms	Services	406,745.93
CsprStrTrb	Services	5,172.82
CsprTire	Services	2,880.00
CsprVtrnry	Services	1,836.99
CsprWndw&Door	Services	5,324.50
CsprWnlsn	Goods	26.38
CWRWS	Goods	340,567.64
CntryLnk	Utilities	14,966.92
CH2MHill	Services	7,888.59
CtyCspr	Services	614,686.24
CivilEngrng	Services	3,802.50
CMI	Goods	13,500.00
CMITeco	Services	40,804.70
CocaCola	Services	26.25
ClctnCntr	Services	467.57
CommTech	Services	2,325.38
CnsnsCldSltns	Services	189.90
CnsltdElctrc	Goods	190.00
CoreMain	Goods	8,142.00
CowboySplyHse	Goods	1,602.87
DckrAuto	Services	2,621.95
Dell	Goods	611.29
Dscntcell	Services	16,628.45
DstbstrsEntrprs	Goods	66,783.23
DynmcCntrls	Services	9,528.00
E&FTowng	Services	220.00
EatonSl&Svc	Services	3,230.39

EdgEngrng	Services	2,730.37
EnrgyLabs	Services	1,444.00
EngrngDsgn	Services	810.00
ExpSvcs	Services	1,702.59
FMoore	Reimb	167.99
FIB	Investments/Goods	16,111.77
FlydsTrckCntr	Services	519.00
FrmnsQltyMchn	Goods	765.50
FoxstrOpco	Goods	2,546.50
FrnrPrdsn	Goods	39,976.64
Galls	Goods	856.76
GrdnSqrOfCspr	Refund	75.00
GeotechEnvrnmntlEqmmt	Services	147.04
GHPhppsWyo	Services	24,001.29
GloblSpctrm	Services	74,166.67
Grngr	Goods	290.50
GrrrMotr	Services	128,810.49
GSGArchctr	Services	7,008.48
HIhrig	Reimb	666.25
H2OPwrEqmmt	Services	11,602.01
HaassConst	Services	34,989.00
HrdlnEquip	Services	6,570.57
HdlnElctrc	Services	870.00
Homax	Goods	53,843.82
HrznCble	Services	357.63
HotsyEqpmt	Goods	2,595.00
HowrdSply	Goods	926.80
ImageTrnd	Services	4,175.00
IME	Services	347.00
IndstrlScrn	Services	1,575.00
ITCElctrel	Services	3,110.40
JHernandez	Reimb	75.00
JPokallus	Reimb	47.25

JSchall	Reimb	200.69
JacobsEngnrng	Services	1,690.00
KHaymond	Reimb	113.40
KerrMedia	Services	3,000.00
Kinsco	Goods	833.00
KnfRvr	Goods	1,227.61
KncklDrgrTctics	Services	2,140.00
Kone	Services	96,000.00
LawsnPrdcts	Services	900.00
LngBldgTech	Services	1,464.85
MKathleenFraser	Reimb	223.11
MLAuto	Services	865.00
MoblCnerte	Goods	6,265.97
Motn&FlowCntrl	Goods	354.66
MotorlaSltns	Services	9,929.10
MtnStLitho	Services	473.29
MtnWstTech	Services	1,115.85
Napa	Goods	142,885.18
NCDtntnCtrrJPB	Reimb	15,766.80
NCHlthDprtmnt	Services	255.00
NCCrctCrt	Misc	3,550.00
Norco	Goods	2,873.02
NrthrnLights	Services	2,400.00
NWstContr	Goods	478.73
OffcShop	Services	155.62
OhioUAVSrvcs	Goods	1,509.00
OneCall	Services	992.25
PaceAnlytclSrvcs	Services	52.00
PacificHide&Fur	Goods	2,327.64
Pedens	Goods	637.75
PtrbltOfWyo	Services	4,025.34
PlatteRvrCrosng	Services	114,466.67
PlatteRvrTrlsTrst	Refund	100,000.00

PstlPros	Services	11,231.20
PrfsnlClng	Services	1,395.00
PrvsIndstrs	Goods	425.57
PVSDx	Goods	13,212.83
RailRdMgmt	Services	379.14
Rexel	Services	2,624.00
RckyMtnAirSltns	Goods	29.95
RckyMtnPwr	Utilities	36,324.27
RootrSwr	Services	558.90
SBoyle	Reimb	557.10
Sawyer	Services	159.00
SeaWstrn	Goods	4,469.00
Sherrill	Goods	5,692.68
SkyIneRnchs	Services	202.81
Smrsh	Services	2,237.40
SmthPsych	Services	1,500.00
SolsbryHill	Goods	1,563.10
StOfWyo	Services	143,703.95
StatelineNo7	Services	1,250.00
StrlngInfosystms	Services	706.15
SummitFire&Scrty	Services	1,345.75
TEIhart	Reimb	225.44
T-Mbl	Services	359.38
33MileRd	Services	127.20
TopOffc	Goods	371.81
TwnsqrMedia	Services	180.00
TretoCnstrctn	Services	12,612.67
TriStTrk&Eqpmnt	Services	9,619.68
TylerTech	Services	700.00
Uline	Services	14,958.70
Unifrms2Gear	Goods	47,006.15
UrgntCareOfCspr	Services	4,060.00

VTunnell	Reimb	225.00
VeoliaEsTech	Services	19,085.24
VrznWrIs	Services	1,897.79
VoiancLanguageSrvc	Services	42.96
VRC	Services	228.64
WNeil	Services	225.00
WstcoastRotor	Goods	11,410.41
WstrnSign&Design	Services	180.04
WstLndPrk	Services	1,770.22
WyoAsscOffFireMrshls	Dues	245.00
WyoDOT	Services	101,952.85
Wyo1stAid	Goods	333.80
WyoMchnry	Services	7,388.20
WyoSteel&Rcyclng	Services	1,232.83
Total		3,141,416.15

4.B. APPROVAL OF CONFLICT CLAIMS

Moved by Councilor Pollock, seconded by Councilor Sutherland to, by minute action, approve payment of the March 19, 2024, conflict claim, as audited by City Manager Napier. Councilor Gamroth abstained from voting. Motion passed.

General Bills & Claims 03/19/2024

03/07/24	Kyle Gamroth	Travel Reimbursement	\$	227.83
		Claims Total	\$	227.83

5.A. PROCLAMATION: POLICE DEPARTMENT RECOGNITION

Mayor Cathey invited Police Chief McPheeters to come forward and say a few words in recognition of the Police Department. Mayor Cathey then read a proclamation, recognizing the Police Department employees for their service to the Wyoming community while aiding the City of Sheridan following the shooting death of Officer Krinkee.

6. COMMUNICATIONS FROM PERSONS PRESENT

No citizens spoke to the Council.

7.A. ESTABLISH DATES OF PUBLIC HEARING

Moved by Councilor Bond, seconded by Councilor Jensen, to, by minute action, establish April 2, 2024, as the public hearing date for the consideration of:

- 1.a. New Restaurant Liquor License No. 53 for Brew Story, LLC dba Frontier Brewing Company, located at 150 West 2nd Street;
- 1.b. An Ordinance amending Section 15.40.105 of the Casper Municipal Code establishing a Fire Self-Inspection Program; and,
- 1.c. An Ordinance amending Sections 8.40.040 and 8.44.060 of the Casper Municipal Code

pertaining to administrative fees for litter, weed and pest control abatements.
Councilor Pollock abstained from voting on Item 7.A.1.a. Motion passed.

8.A.1. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of an ordinance repealing Section 15.16.010 regarding Building Construction hours.

City Attorney Nelson entered two (2) exhibits: correspondence from Justin Scott to J. Carter Napier, dated February 15, 2024; and an affidavit of publication from the Casper Star Tribune, dated March 14, 2024. City Manager Napier gave a brief report.

There were no citizens to speak in favor of or in opposition to the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 6-24
AN ORDINANCE REPEALING SECTION 15.16.010 – BUILDING
CONSTRUCTION PROHIBITED DURING CERTAIN HOURS –
EXCEPTIONS.

Councilor Sutherland presented the foregoing resolution for adoption. Seconded by Vice Mayor Engebretsen. Mayor Cathey stated that this ordinance will allow citizens to do construction on their properties on the weekends, which is in violation of the current ordinance. Motion passed unanimously.

8.A.2. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of an ordinance amending Chapter 8.20 – Noise.

City Attorney Nelson entered two (2) exhibits: correspondence from Justin Scott to J. Carter Napier, dated February 15, 2024; and an affidavit of publication from the Casper Star Tribune, dated March 14, 2024. City Manager Napier gave a brief report.

There were no citizens to speak in favor of or in opposition to the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 7-24
AN ORDINANCE AMENDING CHAPTER 8.20 – NOISE, OF THE
CASPER MUNICIPAL CODE.

Councilor Bond presented the foregoing resolution for adoption. Seconded by Councilor Pollock. There was no discussion and no amendments. Motion passed unanimously.

9.A. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 5-24
AN ORDINANCE APPROVING THE VACATION OF THE
SEGMENT OF ALLEY ABUTTING LOTS 5, 6 AND 7, KENWOOD
ADDITION.

Councilor Pacheco presented the foregoing ordinance for approval on third reading. Seconded by Councilor Pollock. There was no public comment, no discussion, and no amendments. Motion passed unanimously.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-34

A RESOLUTION AUTHORIZING AN AGREEMENT WITH PARAMOUNT CONSTRUCTION, INC., FOR THE CENTER STREET UNDERPASS PAINTING PROJECT NO. 23-008.

RESOLUTION NO. 24-35

A RESOLUTION AUTHORIZING AN AGREEMENT WITH OFTEDAL CONSTRUCTION INC., FOR THE “K” STREET IMPROVEMENTS – ST. MARY STREET TO BRYAN STOCK TRAIL, PROJECT NO. 21-063.

RESOLUTION NO. 24-36

A RESOLUTION AUTHORIZING AN AGREEMENT WITH INSTALLATION & SERVICE CO., INC., FOR THE 2024 CPU ASPHALT REPAIR PROJECT NO. 24-001.

RESOLUTION NO. 24-37

A RESOLUTION AUTHORIZING AN AGREEMENT WITH 71 CONSTRUCTION FOR THE PARADISE VALLEY TO ROBERTSON ROAD PHASE 1, PROJECT NO. 19-074.

RESOLUTION NO. 24-38

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO AGREEMENT WITH MYERS & SONS CONSTRUCTION, LLC, FOR THE SAM H. HOBBS WASTEWATER TREATMENT PLANT SECONDARY TREATMENT REHABILITATION, PHASE 2, PROJECT NO. 23-002.

RESOLUTION NO. 24-39

A RESOLUTION AUTHORIZING A PURCHASE ORDER FOR PROCUREMENT OF SEAQUEST CORROSION INHIBITOR FROM AQUA SMART, INC., FOR USE AT THE WATER TREATMENT PLANT.

RESOLUTION NO. 24-40

A RESOLUTION AUTHORIZING A RENTAL AGREEMENT WITH SPUDS BASEBALL CLUB, LLC, FOR THE USE OF MIKE LANSING BASEBALL STADIUM.

RESOLUTION NO. 24-41

A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH KONE, INC., FOR THE DOWNTOWN PARKING STRUCTURE ELEVATOR MODERNIZATION PROJECT.

RESOLUTION NO. 24-42

A RESOLUTION AUTHORIZING A CONSENT TO ASSIGNMENT OF LEASE AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, THE DOWNTOWN DEVELOPMENT AUTHORITY AND DAVID STREET STATION.

RESOLUTION NO. 24-43

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH WERCS COMMUNICATIONS INC., DBA MOUNTAIN WEST TECHNOLOGIES CORPORATION, FOR A BUILDING-WIDE WIFI SOLUTION AT THE FORD WYOMING CENTER.

RESOLUTION NO. 24-44

A RESOLUTION APPROVING A VACATION, AND FINAL PLAT CREATING THE NATRONA COUNTY HEALTH ADDITION SUBDIVISION.

RESOLUTION NO. 24-45

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A GRANT UNDER TITLE 49 U.S.C. SUBTITLE III, CHAPTER 53 SECTIONS 5310 AND 5339 (49 U.S.C. SECTIONS 5310 AND 5339), AS AMENDED BY THE BIPARTISAN INFRASTRUCTURE LAW (BIL), PUBLIC LAW NO. 117-58, NOVEMBER 15, 2021, AND OTHER AUTHORIZING LEGISLATION TO BE ENACTED.

RESOLUTION NO. 24-46

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A GRANT UNDER TITLE 49 U.S.C. SUBTITLE III, CHAPTER 53 SECTIONS 5311 (49 U.S.C. SECTION 5311), AS AMENDED BY THE BIPARTISAN INFRASTRUCTURE LAW (BIL), PUBLIC LAW NO. 117-58, NOVEMBER 15, 2021, AND OTHER AUTHORIZING LEGISLATION TO BE ENACTED.

RESOLUTION NO. 24-47

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH MONSON JANITORIAL SERVICES, INC., FOR THE CITYWIDE CUSTODIAL SERVICES.

RESOLUTION NO. 24-48

A RESOLUTION AUTHORIZING CITY COUNCIL TO ENTER INTO A NEW EMPLOYMENT AGREEMENT WITH ROBERT J. HAND JR. AS MUNICIPAL COURT JUDGE.

RESOLUTION NO. 24-49

A RESOLUTION AUTHORIZING CITY COUNCIL TO APPOINT LISA GILLESPIE AS A JUDGE FOR THE CASPER MUNICIPAL COURT AND ENTER INTO AN EMPLOYMENT AGREEMENT AS MUNICIPAL JUDGE.

Councilor Haskins presented the foregoing fourteen (14) consent resolutions for adoption. Seconded by Vice Mayor Engebretsen. Councilor Gamroth abstained from Item 10.A.10. Motion passed.

11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilors Gamroth and Bond both spoke about the gravel pit issue near Coates Rd, and stated they would like the City to keep an eye on it as it will affect Casper's roads and citizens. Councilor Sutherland asked if an item could be added to a future agenda about Councilor conflict of interest, and Council gave their thumbs up to this and directed staff to add the item to a future agenda.

12. ADJOURN INTO EXECUTIVE SESSION

At 6:35 p.m., it was moved by Councilor Pacheco, seconded by Councilor Haskins, to adjourn into executive session to discuss matters related to personnel. Mayor Cathey stated that the land topic no longer needs to be discussed at tonight's executive session. Motion passed unanimously.

At 8:02 p.m., it was moved by Councilor Pollock, seconded by Councilor Bond, to adjourn the executive session. Motion passed.

The meeting was opened to the public.

13. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-48

A RESOLUTION AUTHORIZING CITY COUNCIL TO ENTER INTO A NEW EMPLOYMENT AGREEMENT WITH ROBERT J. HAND JR. AS MUNICIPAL COURT JUDGE.

RESOLUTION NO. 24-49

A RESOLUTION AUTHORIZING CITY COUNCIL TO APPOINT LISA GILLESPIE AS A JUDGE FOR THE CASPER MUNICIPAL COURT AND ENTER INTO AN EMPLOYMENT AGREEMENT AS MUNICIPAL JUDGE.

Councilor Haskins presented the foregoing two (2) consent resolutions for adoption. Seconded by Councilor Gamroth. Motion passed.

14. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Bond to adjourn the regular Council meeting. Seconded by Councilor Haskins. Motion passed unanimously. The meeting was adjourned at 8:07 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

City of Casper - Bills and Claims for April 16, 2024

(PC) 0970 CED

(PC) 0970 CED	Buildings & Structures Fund	Startup supplies for Golf Course - CED	\$71.52
(PC) 0970 CED	Buildings & Structures Fund	BAS Shop Supplies - CED	\$1,140.23
<i>(PC) 0970 CED - Total For Buildings & Structures Fund</i>			\$1,211.75
(PC) 0970 CED - ALL DEPARTMENTS			\$1,211.75

2 DOORS DOWN

2 DOORS DOWN	Fire-EMS Training	Meal while in Cheyenne for the Company Off	\$68.42
<i>2 DOORS DOWN - Total For Fire-EMS Training</i>			\$68.42
2 DOORS DOWN - ALL DEPARTMENTS			\$68.42

2530 - CPS DSTRBTRS

2530 - CPS DSTRBTRS	Capital Projects Fund	Valve boxes for flowmeters for baseline	\$57.64
2530 - CPS DSTRBTRS	Capital Projects Fund	Parts for Baseline controller installation	\$11.01
2530 - CPS DSTRBTRS	Capital Projects Fund	Cable stripper for 2-wire for baseline installa	\$62.50
<i>2530 - CPS DSTRBTRS - Total For Capital Projects Fund</i>			\$131.15
2530 - CPS DSTRBTRS	Field Maintenance	Marking Paint for irrigation locates	\$22.00
<i>2530 - CPS DSTRBTRS - Total For Field Maintenance</i>			\$22.00
2530 - CPS DSTRBTRS	Parks - Parks Maint.	Pin flags for locates	\$29.46
<i>2530 - CPS DSTRBTRS - Total For Parks - Parks Maint.</i>			\$29.46
2530 - CPS DSTRBTRS	Weed & Pest Fund	Parts for weed and pest sprayer	\$172.45
<i>2530 - CPS DSTRBTRS - Total For Weed & Pest Fund</i>			\$172.45
2530 - CPS DSTRBTRS - ALL DEPARTMENTS			\$355.06

2ND GENERATION

2ND GENERATION	Capital Projects Fund	Jet Outboard Install and Trailer Service	\$1,370.66
<i>2ND GENERATION - Total For Capital Projects Fund</i>			\$1,370.66
2ND GENERATION - ALL DEPARTMENTS			\$1,370.66

307 WINDOWS LLC

307 WINDOWS LLC	Balefill - Disposal & Landfill	WINDOW CLEANING SPECIAL WASTE & SCAL	\$274.50
<i>307 WINDOWS LLC - Total For Balefill - Disposal & Landfill</i>			<i>\$274.50</i>
307 WINDOWS LLC	Balefill - Diversion & Special	WINDOW CLEANING SPECIAL WASTE & SCAL	\$274.50
<i>307 WINDOWS LLC - Total For Balefill - Diversion & Special</i>			<i>\$274.50</i>
307 WINDOWS LLC - ALL DEPARTMENTS			\$549.00

5.11, INC.

5.11, INC.	Municipal Court	MEN'S AND WOMEN'S CLOTHING STORES	\$43.55
<i>5.11, INC. - Total For Municipal Court</i>			<i>\$43.55</i>
5.11, INC. - ALL DEPARTMENTS			\$43.55

6H GROUP LLC

6H GROUP LLC	Police Administration	Dog Food	\$115.60
<i>6H GROUP LLC - Total For Police Administration</i>			<i>\$115.60</i>
6H GROUP LLC - ALL DEPARTMENTS			\$115.60

A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	Engineering	Postage / Mailing Service	\$8.98
<i>A.M.B.I. & SHIPPING, - Total For Engineering</i>			<i>\$8.98</i>
A.M.B.I. & SHIPPING,	Municipal Court	Postage / Mailing Service	\$431.46
<i>A.M.B.I. & SHIPPING, - Total For Municipal Court</i>			<i>\$431.46</i>
A.M.B.I. & SHIPPING,	Police Administration	Postage / Mailing Service	\$800.00
<i>A.M.B.I. & SHIPPING, - Total For Police Administration</i>			<i>\$800.00</i>
A.M.B.I. & SHIPPING,	Refuse - Residential	Postage / Mailing Service FOR SANITATION	\$188.76
<i>A.M.B.I. & SHIPPING, - Total For Refuse - Residential</i>			<i>\$188.76</i>
A.M.B.I. & SHIPPING, - ALL DEPARTMENTS			\$1,429.20

AAA LANDSCAPING

AAA LANDSCAPING	Community Development	Disposal Of Debris	\$935.00
AAA LANDSCAPING	Community Development	Board Up Door - materials / labor	\$492.39
<i>AAA LANDSCAPING - Total For Community Development</i>			<i>\$1,427.39</i>
AAA LANDSCAPING - ALL DEPARTMENTS			\$1,427.39

ACCENT PACKAGING INC

ACCENT PACKAGING INC	Refuse - Recycling	Tying Wire & Freight FOR BALING RECYCLING	\$2,880.03
<i>ACCENT PACKAGING INC - Total For Refuse - Recycling</i>			<i>\$2,880.03</i>
ACCENT PACKAGING INC - ALL DEPARTMENTS			\$2,880.03

ADVANCED ANIMAL CARE

ADVANCED ANIMAL CARE	Police Administration	VETERINARY SERVICES medical treatment Re	\$161.98
<i>ADVANCED ANIMAL CARE - Total For Police Administration</i>			<i>\$161.98</i>
ADVANCED ANIMAL CARE - ALL DEPARTMENTS			\$161.98

ADVANCED NETWORK MAN

ADVANCED NETWORK MAN	Field Maintenance	iPad, Case, and MDM	\$85.00
<i>ADVANCED NETWORK MAN - Total For Field Maintenance</i>			<i>\$85.00</i>
ADVANCED NETWORK MAN - ALL DEPARTMENTS			\$85.00

ADVANCED PUMP & EQUI

ADVANCED PUMP & EQUI	WWTP Operations	O-rings	\$9.50
<i>ADVANCED PUMP & EQUI - Total For WWTP Operations</i>			<i>\$9.50</i>
ADVANCED PUMP & EQUI - ALL DEPARTMENTS			\$9.50

AFP Wyoming Recreati

AFP Wyoming Recreati	Ice Arena - Operations	WRPA Spring Workshop at Casper Recreatio	\$25.00
AFP Wyoming Recreati	Ice Arena - Operations	WRPA Spring Workshop at Casper Recreatio	\$25.00
<i>AFP Wyoming Recreati - Total For Ice Arena - Operations</i>			<i>\$50.00</i>
AFP Wyoming Recreati	Rec Center - Admin	WRPA SPRING TRAINING WORKSHOP	\$25.00
<i>AFP Wyoming Recreati - Total For Rec Center - Admin</i>			<i>\$25.00</i>
AFP Wyoming Recreati	Rec Center - Operations	Spring Conference Training	\$25.00
<i>AFP Wyoming Recreati - Total For Rec Center - Operations</i>			<i>\$25.00</i>
AFP Wyoming Recreati	Sport & Athletics Admin	2024 WRPA Spring Workshop	\$25.00
AFP Wyoming Recreati	Sport & Athletics Admin	2024 WRPA Spring Workshop	\$25.00
AFP Wyoming Recreati	Sport & Athletics Admin	2024 WRPA Spring Workshop	\$25.00
<i>AFP Wyoming Recreati - Total For Sport & Athletics Admin</i>			<i>\$75.00</i>

AFP Wyoming Recreati - ALL DEPARTMENTS \$175.00

AIR INNOVATIONS

AIR INNOVATIONS Balefill - Baler Processing Monthly Filter Change FOR HEATING SYSTE \$335.00

AIR INNOVATIONS - Total For Balefill - Baler Processing \$335.00

AIR INNOVATIONS Balefill - Disposal & Landfill heater trouble shooting at the LDF bldg \$166.25

AIR INNOVATIONS - Total For Balefill - Disposal & Landfill \$166.25

AIR INNOVATIONS - ALL DEPARTMENTS \$501.25

AIRGAS USA LLC

AIRGAS USA LLC Balefill - Baler Processing Propane for Forklifts \$185.74

AIRGAS USA LLC Balefill - Baler Processing Cylinder Rental FOR BALER \$44.17

AIRGAS USA LLC - Total For Balefill - Baler Processing \$229.91

AIRGAS USA LLC - ALL DEPARTMENTS \$229.91

ALBERTSONS #0060

ALBERTSONS #0060 Fire-EMS Operations Custodial Supplies \$41.97

ALBERTSONS #0060 - Total For Fire-EMS Operations \$41.97

ALBERTSONS #0060 - ALL DEPARTMENTS \$41.97

AliExpress

AliExpress Municipal Court DISCOUNT STORES \$37.44

AliExpress - Total For Municipal Court \$37.44

AliExpress - ALL DEPARTMENTS \$37.44

ALSCO

ALSCO Balefill - Disposal & Landfill Professional Laundry Services \$56.57

ALSCO Balefill - Disposal & Landfill Professional Laundry Services \$56.57

ALSCO Balefill - Disposal & Landfill Professional Laundry Services \$56.57

ALSCO Balefill - Disposal & Landfill Professional Laundry Services \$84.84

ALSCO Balefill - Disposal & Landfill Professional Laundry Services \$84.84

ALSCO Balefill - Disposal & Landfill Professional Laundry Services \$84.84

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$89.94
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$56.57
<i>ALSCO - Total For Balefill - Disposal & Landfill</i>			<i>\$570.74</i>
ALSCO	Fleet Maintenance Fund	Laundry Service	\$132.51
<i>ALSCO - Total For Fleet Maintenance Fund</i>			<i>\$132.51</i>
ALSCO	Refuse - Residential	Professional Laundry Services	\$64.70
ALSCO	Refuse - Residential	Professional Laundry Services	\$64.60
ALSCO	Refuse - Residential	Professional Laundry Services	\$64.70
ALSCO	Refuse - Residential	Professional Laundry Services	\$64.70
<i>ALSCO - Total For Refuse - Residential</i>			<i>\$258.70</i>
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$26.61
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$26.61
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$26.61
<i>ALSCO - Total For Sewer Wastewater Collection</i>			<i>\$79.83</i>
ALSCO	Streets	Professional Laundry Services	\$121.70
ALSCO	Streets	Professional Laundry Services	\$119.20
ALSCO	Streets	Professional Laundry Services	\$119.20
ALSCO	Streets	Professional Laundry Services	\$119.20
<i>ALSCO - Total For Streets</i>			<i>\$479.30</i>
ALSCO	WWTP Operations	Professional Laundry Services	\$154.18
ALSCO	WWTP Operations	Professional Laundry Services	\$154.18
ALSCO	WWTP Operations	Professional Laundry Services	\$153.78
<i>ALSCO - Total For WWTP Operations</i>			<i>\$462.14</i>
ALSCO - ALL DEPARTMENTS			\$1,983.22

AMAZON RET 112-6414

AMAZON RET 112-6414	Community Development	VARIETY STORES	\$15.93
<i>AMAZON RET 112-6414 - Total For Community Development</i>			<i>\$15.93</i>

AMAZON RET 112-6414 - ALL DEPARTMENTS **\$15.93**

AMAZON.COM 304ZF1RO3

AMAZON.COM 304ZF1RO3	Refuse - Recycling	REPLACEMENT WATER COOLER FOF THE MR	\$349.00
<i>AMAZON.COM 304ZF1RO3 - Total For Refuse - Recycling</i>			<i>\$349.00</i>

AMAZON.COM 304ZF1RO3 - ALL DEPARTMENTS \$349.00

AMAZON.COM GQ8DZ4TN3

AMAZON.COM GQ8DZ4TN3 Hogadon - Operations Office shredder \$225.29

AMAZON.COM GQ8DZ4TN3 - Total For Hogadon - Operations \$225.29

AMAZON.COM GQ8DZ4TN3 - ALL DEPARTMENTS \$225.29

AMAZON.COM R69VQ0K01

AMAZON.COM R69VQ0K01 Police Career Services BOOK STORES promotional testing books \$258.00

AMAZON.COM R69VQ0K01 - Total For Police Career Services \$258.00

AMAZON.COM R69VQ0K01 - ALL DEPARTMENTS \$258.00

AMERICAN RED CROSS

AMERICAN RED CROSS Aquatics - Operations Lifeguard Certifications \$92.00

AMERICAN RED CROSS Aquatics - Operations Lifeguard Certifications \$138.00

AMERICAN RED CROSS - Total For Aquatics - Operations \$230.00

AMERICAN RED CROSS - ALL DEPARTMENTS \$230.00

AMERICAN SOCIETY OF

AMERICAN SOCIETY OF Risk Management Conference registration fee ASSP \$759.00

AMERICAN SOCIETY OF Risk Management American Society of Safety Professionals ann \$205.00

AMERICAN SOCIETY OF - Total For Risk Management \$964.00

AMERICAN SOCIETY OF - ALL DEPARTMENTS \$964.00

AMERICANA SOUVENIERS

AMERICANA SOUVENIERS General Fund Revenue Assorted items for resale in Museum store \$1,091.33

AMERICANA SOUVENIERS - Total For General Fund Revenue \$1,091.33

AMERICANA SOUVENIERS - ALL DEPARTMENTS \$1,091.33

AMERI-TECH EQUIPMENT

AMERI-TECH EQUIPMENT Balefill Equipment Repair COM 6YARD CONTAINERS \$19,756.00

AMERI-TECH EQUIPMENT	Balefill	Equipment Repair COM 2, 3, 4 YARD CONTA	\$29,536.00
<i>AMERI-TECH EQUIPMENT - Total For Balefill</i>			<i>\$49,292.00</i>
AMERI-TECH EQUIPMENT	CWR System Agency	Crane for Service Truck Replacement - Ameri	\$9,376.50
<i>AMERI-TECH EQUIPMENT - Total For CWR System Agency</i>			<i>\$9,376.50</i>
AMERI-TECH EQUIPMENT	Fleet Maintenance Fund	660281 Equipment Repair	\$4,793.71
AMERI-TECH EQUIPMENT	Fleet Maintenance Fund	70808 Equipment Repair	\$1,323.63
<i>AMERI-TECH EQUIPMENT - Total For Fleet Maintenance Fund</i>			<i>\$6,117.34</i>
AMERI-TECH EQUIPMENT - ALL DEPARTMENTS			\$64,785.84

AMZN MKTP US

AMZN MKTP US	Aquatics - Operations	Pool Test Chemical	\$44.05
<i>AMZN MKTP US - Total For Aquatics - Operations</i>			<i>\$44.05</i>
AMZN MKTP US	Aquatics- Mike Sedar Oper.	Pool Rope Hooks	\$98.00
<i>AMZN MKTP US - Total For Aquatics- Mike Sedar Oper.</i>			<i>\$98.00</i>
AMZN MKTP US	Balefill - Baler Processing	FLY TRAP STATION FOR BALER	\$77.76
<i>AMZN MKTP US - Total For Balefill - Baler Processing</i>			<i>\$77.76</i>
AMZN MKTP US	Balefill - Disposal & Landfill	OPERATIONAL SUPPLIES FOR SPECIAL WAST	\$73.76
AMZN MKTP US	Balefill - Disposal & Landfill	FLY BAIT FOR TRAPS AT THE BALER	\$82.73
AMZN MKTP US	Balefill - Disposal & Landfill	Return of Damaged Product	(\$58.72)
<i>AMZN MKTP US - Total For Balefill - Disposal & Landfill</i>			<i>\$97.77</i>
AMZN MKTP US	Balefill - Diversion & Special	SUPPLIES FOR TRACKING CAPITAL PURCHASE	\$73.21
AMZN MKTP US	Balefill - Diversion & Special	Office Supplies	\$68.99
AMZN MKTP US	Balefill - Diversion & Special	FLY TRAP FOR COMPOST YARD	\$49.95
<i>AMZN MKTP US - Total For Balefill - Diversion & Special</i>			<i>\$192.15</i>
AMZN MKTP US	City Manager	BOOK STORES	\$81.37
<i>AMZN MKTP US - Total For City Manager</i>			<i>\$81.37</i>
AMZN MKTP US	Community Development	BOOK STORES	\$26.73
AMZN MKTP US	Community Development	BOOK STORES	\$15.97
AMZN MKTP US	Community Development	BOOK STORES	\$22.06
<i>AMZN MKTP US - Total For Community Development</i>			<i>\$64.76</i>
AMZN MKTP US	Hogadon - Operations	BOOK STORES	\$259.99
<i>AMZN MKTP US - Total For Hogadon - Operations</i>			<i>\$259.99</i>
AMZN MKTP US	Metropolitan Planning Org	BOOK STORES	\$88.28
AMZN MKTP US	Metropolitan Planning Org	BOOK STORES	(\$88.28)
AMZN MKTP US	Metropolitan Planning Org	BOOK STORES	\$88.28

<i>AMZN MKTP US - Total For Metropolitan Planning Org</i>			<i>\$88.28</i>
AMZN MKTP US	Police Administration	BOOK STORES gift boxes for plaques	\$41.98
AMZN MKTP US	Police Administration	BOOK STORES gift boxes	\$34.21
AMZN MKTP US	Police Administration	BOOK STORES voice recorder	\$69.99
<i>AMZN MKTP US - Total For Police Administration</i>			<i>\$146.18</i>
AMZN MKTP US	Public Transit - CARES Act	BOOK STORES	\$28.56
<i>AMZN MKTP US - Total For Public Transit - CARES Act</i>			<i>\$28.56</i>
AMZN MKTP US	Rec Center - Admin	Rec Admin Main Printer Cartridges	\$658.00
<i>AMZN MKTP US - Total For Rec Center - Admin</i>			<i>\$658.00</i>
AMZN MKTP US	Rec Center - Operations	Water tablets for rowers.	\$33.99
AMZN MKTP US	Rec Center - Operations	CRC Flags for flagpole replacements	\$136.96
<i>AMZN MKTP US - Total For Rec Center - Operations</i>			<i>\$170.95</i>
AMZN MKTP US	Refuse - Residential	cert for driver/crew training	\$23.98
<i>AMZN MKTP US - Total For Refuse - Residential</i>			<i>\$23.98</i>
AMZN MKTP US	Water Meters	LABEL MAKER TAP- METER ROOM	\$41.98
<i>AMZN MKTP US - Total For Water Meters</i>			<i>\$41.98</i>
AMZN MKTP US	Weed & Pest Fund	safety	\$82.02
AMZN MKTP US	Weed & Pest Fund	safety	\$110.08
<i>AMZN MKTP US - Total For Weed & Pest Fund</i>			<i>\$192.10</i>
AMZN MKTP US - ALL DEPARTMENTS			\$2,265.88

ANONG`S THAI CUISINE

ANONG`S THAI CUISINE	Fire-EMS Training	Meal while attending the Company Officer tr	\$90.00
<i>ANONG`S THAI CUISINE - Total For Fire-EMS Training</i>			<i>\$90.00</i>
ANONG`S THAI CUISINE - ALL DEPARTMENTS			\$90.00

APCO INTERNATIONAL I

APCO INTERNATIONAL I	Public Safety Communication	BUSINESS SERVICES NOT ELSEWHERE CLASSI	\$543.00
<i>APCO INTERNATIONAL I - Total For Public Safety Communications</i>			<i>\$543.00</i>
APCO INTERNATIONAL I - ALL DEPARTMENTS			\$543.00

APPLIED INDUSTRIAL T

APPLIED INDUSTRIAL T	Water Meters	O-RINGS	\$71.57
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APPLIED INDUSTRIAL T - Total For Water Meters \$71.57

APPLIED INDUSTRIAL T - ALL DEPARTMENTS \$71.57

ARIZONA MACHINERY LL

ARIZONA MACHINERY LL Fire-EMS Operations Chainsaw Safety Inspection \$74.88

ARIZONA MACHINERY LL - Total For Fire-EMS Operations \$74.88

ARIZONA MACHINERY LL - ALL DEPARTMENTS \$74.88

AT & T CORP

AT & T CORP Community Development Acct #287298906028 \$433.58

AT & T CORP - Total For Community Development \$433.58

AT & T CORP Fire-EMS Administration Acct #287292151247 \$559.52

AT & T CORP - Total For Fire-EMS Administration \$559.52

AT & T CORP Regional Water Operations Acct #287311040412 \$40.04

AT & T CORP - Total For Regional Water Operations \$40.04

AT & T CORP Sewer Wastewater Collection Acct #287295228508 remote device data \$176.69

AT & T CORP - Total For Sewer Wastewater Collection \$176.69

AT & T CORP Streets Acct #287294643026 \$200.20

AT & T CORP - Total For Streets \$200.20

AT & T CORP Water Distribution Acct #287290345044 \$552.55

AT & T CORP - Total For Water Distribution \$552.55

AT & T CORP Water Meters Acct #287290345044 \$248.25

AT & T CORP - Total For Water Meters \$248.25

AT & T CORP - ALL DEPARTMENTS \$2,210.83

ATLANTIC ELECTRIC, I

ATLANTIC ELECTRIC, I Capital Projects Fund Installation of New Circuits \$4,725.00

ATLANTIC ELECTRIC, I Capital Projects Fund Walnut & Collins flashing crosswalk system \$14,000.00

ATLANTIC ELECTRIC, I - Total For Capital Projects Fund \$18,725.00

ATLANTIC ELECTRIC, I Public Safety Communication Battery Replacement & Generator Repair \$6,957.00

ATLANTIC ELECTRIC, I - Total For Public Safety Communications \$6,957.00

ATLANTIC ELECTRIC, I Risk Management 515 W Midwest luminaire pole replacement \$15,000.00

ATLANTIC ELECTRIC, I - Total For Risk Management \$15,000.00

ATLANTIC ELECTRIC, I - ALL DEPARTMENTS

\$40,682.00

ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$22.86
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$151.40
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$123.27
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$146.25
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$13.74
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE/REFUSE	\$507.07
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$321.26
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$120.68
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill</i>			\$1,406.53
ATLAS OFFICE PRODUCT	Community Development	Office Supplies	\$75.98
<i>ATLAS OFFICE PRODUCT - Total For Community Development</i>			\$75.98
ATLAS OFFICE PRODUCT	Fire-EMS Administration	Station 5 Paper	\$48.75
ATLAS OFFICE PRODUCT	Fire-EMS Administration	Station 3 Paper	\$48.75
<i>ATLAS OFFICE PRODUCT - Total For Fire-EMS Administration</i>			\$97.50
ATLAS OFFICE PRODUCT	Fire-EMS Operations	Station Flags	\$97.40
<i>ATLAS OFFICE PRODUCT - Total For Fire-EMS Operations</i>			\$97.40
ATLAS OFFICE PRODUCT	Fleet Maintenance Fund	Office Supplies	\$11.50
<i>ATLAS OFFICE PRODUCT - Total For Fleet Maintenance Fund</i>			\$11.50
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$3.12
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$25.21
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$29.00
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$162.69
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$269.48
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$487.50
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$11.85
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$7.34
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			\$996.19
ATLAS OFFICE PRODUCT	Police Grants Fund	Office Supplies	\$145.04
<i>ATLAS OFFICE PRODUCT - Total For Police Grants Fund</i>			\$145.04
ATLAS OFFICE PRODUCT	Police Investigations	Office Supplies	\$153.04
ATLAS OFFICE PRODUCT	Police Investigations	Office Supplies	\$76.52
ATLAS OFFICE PRODUCT	Police Investigations	Office Supplies	\$30.18

<i>ATLAS OFFICE PRODUCT - Total For Police Investigations</i>			\$259.74
ATLAS OFFICE PRODUCT	Refuse - Residential	Office supplies FOR SCALEHOUSE/REFUSE	\$14.12
<i>ATLAS OFFICE PRODUCT - Total For Refuse - Residential</i>			<i>\$14.12</i>
ATLAS OFFICE PRODUCT - ALL DEPARTMENTS			\$3,104.00

ATLAS REPRODUCTION

ATLAS REPRODUCTION	Balefill - Diversion & Special	Cut Out Design With Foam Board	\$50.00
ATLAS REPRODUCTION	Balefill - Diversion & Special	Printing Service - compost woodchip posters	\$84.00
ATLAS REPRODUCTION	Balefill - Diversion & Special	Printing Service - compost yard sale	\$275.00
<i>ATLAS REPRODUCTION - Total For Balefill - Diversion & Special</i>			<i>\$409.00</i>
ATLAS REPRODUCTION	Community Development	Public Notice Posters	\$51.00
<i>ATLAS REPRODUCTION - Total For Community Development</i>			<i>\$51.00</i>
ATLAS REPRODUCTION	Engineering	Scanning Service - old plans	\$100.00
ATLAS REPRODUCTION	Engineering	Scanning Service - old plans	\$300.00
ATLAS REPRODUCTION	Engineering	Scanning Service - old plans	\$6,000.00
ATLAS REPRODUCTION	Engineering	Scanning Service - old plans	\$3,270.80
<i>ATLAS REPRODUCTION - Total For Engineering</i>			<i>\$9,670.80</i>
ATLAS REPRODUCTION	Police Investigations	Foam Board	\$54.95
<i>ATLAS REPRODUCTION - Total For Police Investigations</i>			<i>\$54.95</i>
ATLAS REPRODUCTION - ALL DEPARTMENTS			\$10,185.75

AWWA.ORG

AWWA.ORG	Water Distribution	WATER DISTRIBUTION TRAINING HANDBOO	\$178.50
<i>AWWA.ORG - Total For Water Distribution</i>			<i>\$178.50</i>
AWWA.ORG - ALL DEPARTMENTS			\$178.50

BACKFLOW APPARATUS &

BACKFLOW APPARATUS &	Regional Water Operations	REPAIR KIT FOR BACKFLOW PREVENTER THA	\$74.60
<i>BACKFLOW APPARATUS & - Total For Regional Water Operations</i>			<i>\$74.60</i>
BACKFLOW APPARATUS & - ALL DEPARTMENTS			\$74.60

BADGER METER INC

BADGER METER INC	Water Meters	Cellular Service Unit - March 2024	\$161.09
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BADGER METER INC - Total For Water Meters \$161.09

BADGER METER INC - ALL DEPARTMENTS \$161.09

BAILEYS ACE HDWE

BAILEYS ACE HDWE	Balefill - Baler Processing	PAINT FOR OIL BINS MAINT BLDG	\$59.31
BAILEYS ACE HDWE	Balefill - Baler Processing	BALER PARTS ORGANIZER	\$125.92
<i>BAILEYS ACE HDWE - Total For Balefill - Baler Processing</i>			<i>\$185.23</i>
BAILEYS ACE HDWE	Balefill - Disposal & Landfill	Small Tool Repl & Tools to Apply Decals for E	\$60.92
<i>BAILEYS ACE HDWE - Total For Balefill - Disposal & Landfill</i>			<i>\$60.92</i>
BAILEYS ACE HDWE	Buildings & Structures Fund	Repair supplies for Ice Arena - Baileys Ace	\$10.89
BAILEYS ACE HDWE	Buildings & Structures Fund	Return of Repair Parts for Marion Kreiner Po	(\$1.60)
BAILEYS ACE HDWE	Buildings & Structures Fund	Plumbing repair supplies for Rec Center - Bail	\$7.90
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	\$13.95
BAILEYS ACE HDWE	Buildings & Structures Fund	Repair supplies for Marion Kreiner Pool - Bail	\$32.74
BAILEYS ACE HDWE	Buildings & Structures Fund	Custodial Supplies for Aquatics Center - Baile	\$10.77
<i>BAILEYS ACE HDWE - Total For Buildings & Structures Fund</i>			<i>\$74.65</i>
BAILEYS ACE HDWE	Capital Projects Fund	Parts for Baseline controller installation	\$2.97
BAILEYS ACE HDWE	Capital Projects Fund	Parts for Baseline controller installation	\$30.13
BAILEYS ACE HDWE	Capital Projects Fund	Parts for Baseline controller installation	\$8.35
BAILEYS ACE HDWE	Capital Projects Fund	Parts for Baseline controller installation	\$31.54
BAILEYS ACE HDWE	Capital Projects Fund	Parts for Baseline controller installation	\$11.14
<i>BAILEYS ACE HDWE - Total For Capital Projects Fund</i>			<i>\$84.13</i>
BAILEYS ACE HDWE	Field Maintenance	Rake for field clean-up	\$43.98
<i>BAILEYS ACE HDWE - Total For Field Maintenance</i>			<i>\$43.98</i>
BAILEYS ACE HDWE - ALL DEPARTMENTS			\$448.91

BARGREEN ELLINGSON

BARGREEN ELLINGSON	Balefill - Disposal & Landfill	Hand Soap & Mops	\$102.23
<i>BARGREEN ELLINGSON - Total For Balefill - Disposal & Landfill</i>			<i>\$102.23</i>
BARGREEN ELLINGSON	Balefill - Diversion & Special	Hand Soap & Mops	\$102.23
<i>BARGREEN ELLINGSON - Total For Balefill - Diversion & Special</i>			<i>\$102.23</i>
BARGREEN ELLINGSON	Refuse - Recycling	Hand Soap & Mops	\$28.74
<i>BARGREEN ELLINGSON - Total For Refuse - Recycling</i>			<i>\$28.74</i>

BARGREEN ELLINGSON - ALL DEPARTMENTS \$233.20

BARGREEN WYOMING

BARGREEN WYOMING Fire-EMS Operations Station Supplies \$52.29

BARGREEN WYOMING Fire-EMS Operations Station Supplies \$76.00

BARGREEN WYOMING - Total For Fire-EMS Operations \$128.29

BARGREEN WYOMING - ALL DEPARTMENTS \$128.29

BCV SYSTEMS

BCV SYSTEMS WWTP Operations Blower Controls Upgrade \$158,394.00

BCV SYSTEMS - Total For WWTP Operations \$158,394.00

BCV SYSTEMS - ALL DEPARTMENTS \$158,394.00

BEST BUY

BEST BUY Police Administration ELECTRONIC SALES keyboard \$97.98

BEST BUY - Total For Police Administration \$97.98

BEST BUY - ALL DEPARTMENTS \$97.98

BIG D #31

BIG D #31 Police Investigations AUTOMATED FUEL DISPENSERS; fuel evidenc \$38.00

BIG D #31 - Total For Police Investigations \$38.00

BIG D #31 - ALL DEPARTMENTS \$38.00

BIG D #48

BIG D #48 Fire-EMS Operations Fuel for travel to and from Cheyenne for Cap \$72.50

BIG D #48 - Total For Fire-EMS Operations \$72.50

BIG D #48 - ALL DEPARTMENTS \$72.50

BKGHOTEL AT BOOKING.

BKGHOTEL AT BOOKING. Public Safety Communication TRAVEL AGENCIES Jackson & Hickstein traini \$354.58

BKGHOTEL AT BOOKING. - Total For Public Safety Communications \$354.58

BKGHOTEL AT BOOKING. - ALL DEPARTMENTS

\$354.58

BLACK HILLS ENERGY

BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #1919 8530 97	\$6,884.08
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<i>BLACK HILLS ENERGY - Total For Balefill - Disposal & Landfill</i>			\$6,884.08
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BLACK HILLS ENERGY	Regional Water Operations	Acct #7513 1659 94	\$6,767.05
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<i>BLACK HILLS ENERGY - Total For Regional Water Operations</i>			\$6,767.05
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BLACK HILLS ENERGY	WWTP Operations	Acct #5541 2887 44	\$9,185.40
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<i>BLACK HILLS ENERGY - Total For WWTP Operations</i>			\$9,185.40
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BLACK HILLS ENERGY - ALL DEPARTMENTS

\$22,836.53

BLAKEMAN PROPANE

BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg heat	\$471.27
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BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg heat	\$334.62
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<i>BLAKEMAN PROPANE - Total For Balefill - Disposal & Landfill</i>			\$805.89
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BLAKEMAN PROPANE	Hogadon - Operations	Propane	\$1,710.92
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<i>BLAKEMAN PROPANE - Total For Hogadon - Operations</i>			\$1,710.92
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BLAKEMAN PROPANE - ALL DEPARTMENTS

\$2,516.81

BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Direct Distribution - Fire	Station supplies	\$359.98
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<i>BLOEDORN LUMBER CO - Total For Direct Distribution - Fire</i>			\$359.98
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BLOEDORN LUMBER CO	Streets	(8) Anchor bolts - Fairdale Park Alley	\$14.32
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<i>BLOEDORN LUMBER CO - Total For Streets</i>			\$14.32
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BLOEDORN LUMBER CO	Water Distribution	FENCE SCREWS & TOOLS	\$65.24
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<i>BLOEDORN LUMBER CO - Total For Water Distribution</i>			\$65.24
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BLOEDORN LUMBER CO - ALL DEPARTMENTS

\$439.54

BLUE TO GOLD, LLC

BLUE TO GOLD, LLC	Police Career Services	BOOKS,PERIODICALS AND NEWSPAPERS new	\$1,250.00
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<i>BLUE TO GOLD, LLC - Total For Police Career Services</i>			\$1,250.00
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BLUE TO GOLD, LLC - ALL DEPARTMENTS

\$1,250.00

BRENNTAG PACIFIC, IN

BRENNTAG PACIFIC, IN	WWTP Regional Interceptors	Ferrous Chloride Solution	\$16,854.91
BRENNTAG PACIFIC, IN	WWTP Regional Interceptors	Ferrous Chloride Solution	\$19,417.43
<i>BRENNTAG PACIFIC, IN - Total For WWTP Regional Interceptors</i>			\$36,272.34
BRENNTAG PACIFIC, IN - ALL DEPARTMENTS			\$36,272.34

BUCKSTOP TRUCKWARE I

BUCKSTOP TRUCKWARE I	Capital Projects Fund	Brush 6 Bumper and Winch	\$6,274.99
<i>BUCKSTOP TRUCKWARE I - Total For Capital Projects Fund</i>			\$6,274.99
BUCKSTOP TRUCKWARE I	Special Fire Assistance Fund	Regional Response Squad Bumper and Winc	\$6,274.99
<i>BUCKSTOP TRUCKWARE I - Total For Special Fire Assistance Fund</i>			\$6,274.99
BUCKSTOP TRUCKWARE I - ALL DEPARTMENTS			\$12,549.98

BUDGET RENT A CAR

BUDGET RENT A CAR	Police Career Services	BUDGET RENT-A-CAR applicant background	\$341.87
BUDGET RENT A CAR	Police Career Services	BUDGET RENT-A-CAR	\$247.78
BUDGET RENT A CAR	Police Career Services	BUDGET RENT-A-CAR conference	\$548.69
BUDGET RENT A CAR	Police Career Services	BUDGET RENT-A-CAR rental car Fetter and B	\$427.86
<i>BUDGET RENT A CAR - Total For Police Career Services</i>			\$1,566.20
BUDGET RENT A CAR - ALL DEPARTMENTS			\$1,566.20

BULL HORN BREWING

BULL HORN BREWING	City Manager	EATING PLACES, RESTAURANTS	\$49.22
<i>BULL HORN BREWING - Total For City Manager</i>			\$49.22
BULL HORN BREWING - ALL DEPARTMENTS			\$49.22

CARA ENTERP

CARA ENTERP	Direct Distribution - Fire	License Preparation Fee for renewal of FCC L	\$190.00
<i>CARA ENTERP - Total For Direct Distribution - Fire</i>			\$190.00
CARA ENTERP - ALL DEPARTMENTS			\$190.00

CAROLINA SOFTWARE

CAROLINA SOFTWARE	Balefill - Disposal & Landfill	Software/Auto Email/QUARTERLY SOFTWARE	\$700.00
<i>CAROLINA SOFTWARE - Total For Balefill - Disposal & Landfill</i>			<i>\$700.00</i>
CAROLINA SOFTWARE - ALL DEPARTMENTS			\$700.00

CARUS CORPORATION

CARUS CORPORATION	Regional Water Operations	Poly-500-55 - Sole Source Memo	\$20,034.00
<i>CARUS CORPORATION - Total For Regional Water Operations</i>			<i>\$20,034.00</i>
CARUS CORPORATION - ALL DEPARTMENTS			\$20,034.00

CASPAR BUILDING SYST

CASPAR BUILDING SYST	Capital Projects Fund	City Hall Project SAFE Remodel	\$419,376.04
<i>CASPAR BUILDING SYST - Total For Capital Projects Fund</i>			<i>\$419,376.04</i>
CASPAR BUILDING SYST - ALL DEPARTMENTS			\$419,376.04

CASPER ELECTRIC, INC

CASPER ELECTRIC, INC	Capital Projects Fund	Contract Withholding: 92400077	\$14,550.00
<i>CASPER ELECTRIC, INC - Total For Capital Projects Fund</i>			<i>\$14,550.00</i>
CASPER ELECTRIC, INC - ALL DEPARTMENTS			\$14,550.00

CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE,	Balefill - Diversion & Special	Notice of Final Payment to Contractor	\$127.40
<i>CASPER STAR-TRIBUNE, - Total For Balefill - Diversion & Special</i>			<i>\$127.40</i>
CASPER STAR-TRIBUNE,	City Clerk	Council Meeting Minutes	\$847.50
CASPER STAR-TRIBUNE,	City Clerk	Council Meeting Minutes	\$1,063.50
CASPER STAR-TRIBUNE,	City Clerk	Council Meeting Minutes	\$1,279.50
<i>CASPER STAR-TRIBUNE, - Total For City Clerk</i>			<i>\$3,190.50</i>
CASPER STAR-TRIBUNE,	Community Development	Regularly Scheduled Meeting Notice	\$82.40
CASPER STAR-TRIBUNE,	Community Development	Planning & Zoning Commission Meeting Noti	\$76.64
CASPER STAR-TRIBUNE,	Community Development	Application Notice For Mowing & Litter Abat	\$266.64
<i>CASPER STAR-TRIBUNE, - Total For Community Development</i>			<i>\$425.68</i>
CASPER STAR-TRIBUNE,	Police Administration	Miscellaneous Property Notice	\$793.68

<i>CASPER STAR-TRIBUNE, - Total For Police Administration</i>			\$793.68
CASPER STAR-TRIBUNE,	River Riparian & Upland Area	Advertisement For Bid-N. Platte Rvr Boat Prk	\$508.56
<i>CASPER STAR-TRIBUNE, - Total For River Riparian & Upland Areas</i>			\$508.56
CASPER STAR-TRIBUNE,	Water Distribution	Advertisement For Bid - Water Meter Srvcs B	\$543.12
<i>CASPER STAR-TRIBUNE, - Total For Water Distribution</i>			\$543.12
CASPER STAR-TRIBUNE, - ALL DEPARTMENTS			\$5,588.94

CASPER TIRE

CASPER TIRE	Fleet Maintenance Fund	230097 Flat Repair	\$35.00
<i>CASPER TIRE - Total For Fleet Maintenance Fund</i>			\$35.00
CASPER TIRE	Refuse - Commercial	Flat Repair TRK#2257 COMMERCIAL ROLLOF	\$45.00
<i>CASPER TIRE - Total For Refuse - Commercial</i>			\$45.00
CASPER TIRE	Refuse - Residential	Flat Repair TRK#2312 RESIDENT SL 2023	\$45.00
CASPER TIRE	Refuse - Residential	Flat Repair & Valve Stem TRK#2286 RES SL 2	\$55.00
<i>CASPER TIRE - Total For Refuse - Residential</i>			\$100.00
CASPER TIRE - ALL DEPARTMENTS			\$180.00

CASPER WINNELSON CO

CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Crossroads restr	\$60.01
CASPER WINNELSON CO	Buildings & Structures Fund	BAS Shop Supplies - Winnelson	\$69.44
<i>CASPER WINNELSON CO - Total For Buildings & Structures Fund</i>			\$129.45
CASPER WINNELSON CO	Capital Projects Fund	Parts to install baseline flowmeter at city hall	\$1,044.90
<i>CASPER WINNELSON CO - Total For Capital Projects Fund</i>			\$1,044.90
CASPER WINNELSON CO - ALL DEPARTMENTS			\$1,174.35

CASPER/NATRONA COUNT

CASPER/NATRONA COUNT	Police Career Services	AUTOMOBILE PARKING LOTS AND GARAGES	\$24.00
<i>CASPER/NATRONA COUNT - Total For Police Career Services</i>			\$24.00
CASPER/NATRONA COUNT - ALL DEPARTMENTS			\$24.00

CENGAGE LEARNING,

CENGAGE LEARNING,	Finance	SQL Programming - Online Course Casper Col	\$129.00
<i>CENGAGE LEARNING, - Total For Finance</i>			\$129.00

CENGAGE LEARNING, - ALL DEPARTMENTS

\$129.00

CENTRAL WY. REGIONAL

CENTRAL WY. REGIONAL	Water Administration	Regional Wholesale Water Revenue	\$328,324.62
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<i>CENTRAL WY. REGIONAL - Total For Water Administration</i>			\$328,324.62
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CENTRAL WY. REGIONAL	Water Revenue and Transfer	System Investment Charges - March 2024	\$5,607.00
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<i>CENTRAL WY. REGIONAL - Total For Water Revenue and Transfers</i>			\$5,607.00
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CENTRAL WY. REGIONAL - ALL DEPARTMENTS

\$333,931.62

CENTURYLINK

CENTURYLINK	Customer Service	Acct #333729463	\$49.91
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<i>CENTURYLINK - Total For Customer Service</i>			\$49.91
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CENTURYLINK	Fire-EMS Administration	Acct #71332709	\$212.56
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CENTURYLINK	Fire-EMS Administration	Acct #307-432-1300 572B	\$499.64
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CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-5104 106M	\$1,075.42
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<i>CENTURYLINK - Total For Fire-EMS Administration</i>			\$1,787.62
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CENTURYLINK	Ice Arena - Operations	Acct #333729462	\$49.91
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<i>CENTURYLINK - Total For Ice Arena - Operations</i>			\$49.91
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CENTURYLINK	Police Administration	Acct #P-307-111-5103 060M	\$404.94
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<i>CENTURYLINK - Total For Police Administration</i>			\$404.94
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CENTURYLINK	Public Safety Communication	Acct #307-235-7592 537B	\$206.87
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CENTURYLINK	Public Safety Communication	Acct #P-307-632-4759 643M	\$302.58
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<i>CENTURYLINK - Total For Public Safety Communications</i>			\$509.45
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CENTURYLINK	WWTP Regional Interceptors	Acct #P-307-234-3201 148M	\$1,336.11
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<i>CENTURYLINK - Total For WWTP Regional Interceptors</i>			\$1,336.11
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CENTURYLINK - ALL DEPARTMENTS

\$4,137.94

CHARTER COMMUNICATIO

CHARTER COMMUNICATIO	Golf - Operations	Cable for Golf Shop	\$130.25
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<i>CHARTER COMMUNICATIO - Total For Golf - Operations</i>			\$130.25
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CHARTER COMMUNICATIO - ALL DEPARTMENTS

\$130.25

CHICK-FIL-A #03335

CHICK-FIL-A #03335	Fire-EMS Training	Meal while in Cheyenne for Company Officer	\$37.07
CHICK-FIL-A #03335	Fire-EMS Training	Meal while in Cheyenne for Captains Trainin	\$29.96
<i>CHICK-FIL-A #03335 - Total For Fire-EMS Training</i>			<i>\$67.03</i>
CHICK-FIL-A #03335	Police Investigations	FAST FOOD RESTAURANTS; food, evidence d	\$25.34
<i>CHICK-FIL-A #03335 - Total For Police Investigations</i>			<i>\$25.34</i>
CHICK-FIL-A #03335 - ALL DEPARTMENTS			\$92.37

CITIZEN PAYMENT

CITIZEN PAYMENT	Basketball	Casper Youth Basketball Tournament Refund	\$250.00
<i>CITIZEN PAYMENT - Total For Basketball</i>			<i>\$250.00</i>
CITIZEN PAYMENT	Fire-EMS Training	Fuel Reimbursement - Assessor In Captain's T	\$112.27
CITIZEN PAYMENT	Fire-EMS Training	Fuel Reimbursement - Assessor In Captain's T	\$102.35
CITIZEN PAYMENT	Fire-EMS Training	Fuel Reimbursement - Assessor In Captain's T	\$31.50
<i>CITIZEN PAYMENT - Total For Fire-EMS Training</i>			<i>\$246.12</i>
CITIZEN PAYMENT - ALL DEPARTMENTS			\$496.12

CITIZENS FOR CIVIC A

CITIZENS FOR CIVIC A	City Council	Council Chambers - The Lyric	\$1,000.00
<i>CITIZENS FOR CIVIC A - Total For City Council</i>			<i>\$1,000.00</i>
CITIZENS FOR CIVIC A - ALL DEPARTMENTS			\$1,000.00

CITY OF CASPER

CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #130892	\$20.00
CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #130026	\$20.00
<i>CITY OF CASPER - Total For Hogadon - Operations</i>			<i>\$40.00</i>
CITY OF CASPER	Metropolitan Planning Org	Interdepartmental Services - GIS Services	\$7,553.34
<i>CITY OF CASPER - Total For Metropolitan Planning Org</i>			<i>\$7,553.34</i>
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash, Newspaper/Card	\$18,557.00
CITY OF CASPER	Refuse - Residential	Garbage baler, newspaper/cardboard	\$9,438.75
CITY OF CASPER	Refuse - Residential	March 2024 Balefill Res Passes, 2673 @ \$20	\$53,460.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$837.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycled Cardboard	\$8,110.50
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$8,437.50

CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Newspaper/Cardbo	\$7,378.50
CITY OF CASPER	Refuse - Residential	Garbage Baler, Street Sweeping & Recycle Ca	\$9,396.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$792.75
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$7,365.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Newspaper/Cardbo	\$8,403.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Newspaper/Cardbo	\$8,841.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$8,992.50
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$8,988.75
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Newspaper/Cardbo	\$8,657.25
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$8,577.00
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash, Newspaper/Card	\$9,076.13
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$8,896.88
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$8,151.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$7,691.25
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$8,280.75
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Recycle Cardbo	\$8,679.13
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$8,187.00
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash, Newspaper/Card	\$8,321.00

CITY OF CASPER - Total For Refuse - Residential \$243,515.64

CITY OF CASPER	Sewer Administration	201 Sewer RWWS	\$470,833.51
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CITY OF CASPER - Total For Sewer Administration \$470,833.51

CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$111.75
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$117.00
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon & Alternate Dail	\$622.45
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$142.50
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$157.50

CITY OF CASPER - Total For WWTP Operations \$1,151.20

CITY OF CASPER - ALL DEPARTMENTS **\$723,093.69**

CIVIL ENGINEERING PR

CIVIL ENGINEERING PR	Balefill - Disposal & Landfill	2024 CRL Survey	\$3,200.00
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CIVIL ENGINEERING PR - Total For Balefill - Disposal & Landfill \$3,200.00

CIVIL ENGINEERING PR	Engineering	Surveying Services	\$465.00
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CIVIL ENGINEERING PR - Total For Engineering \$465.00

CIVIL ENGINEERING PR	Sewer Wastewater Collection	GemsS028991-Poplar & 1st St In	\$1,847.21
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<i>CIVIL ENGINEERING PR - Total For Sewer Wastewater Collection</i>			<i>\$1,847.21</i>
CIVIL ENGINEERING PR	Water Distribution	GemsS028991-Poplar & 1st St In	\$4,460.53
<i>CIVIL ENGINEERING PR - Total For Water Distribution</i>			<i>\$4,460.53</i>
CIVIL ENGINEERING PR - ALL DEPARTMENTS			\$9,972.74

CLIMB WYOMING

CLIMB WYOMING	Capital - One Cent 17	OC 17 Community Projects - Cas	\$1,184.51
<i>CLIMB WYOMING - Total For Capital - One Cent 17</i>			<i>\$1,184.51</i>
CLIMB WYOMING - ALL DEPARTMENTS			\$1,184.51

CMI TECO, INC.

CMI TECO, INC.	Refuse - Commercial	Invoiced For Incorrect Labor Charge	(\$210.00)
<i>CMI TECO, INC. - Total For Refuse - Commercial</i>			<i>(\$210.00)</i>
CMI TECO, INC.	Refuse - Recycling	Equipment Repair TRK#2309 COM FL 2023	\$2,839.73
CMI TECO, INC.	Refuse - Recycling	Equipment Repair TRK#2314 RECYCLE HAUL	\$3,243.40
CMI TECO, INC.	Refuse - Recycling	Equipment Repair TRK#2276 RECYCLE FL 201	\$968.01
<i>CMI TECO, INC. - Total For Refuse - Recycling</i>			<i>\$7,051.14</i>
CMI TECO, INC.	Refuse - Residential	Service & Repair TRK#2284 RESIDENT SL 201	\$6,188.33
CMI TECO, INC.	Refuse - Residential	Diffuser ALL SIDELOAD TRUCKS	\$470.44
CMI TECO, INC.	Refuse - Residential	7" Quad View Monitor TRK#2286 RES SL 201	\$876.40
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2289 RESIDENT SL 20	\$3,428.15
CMI TECO, INC.	Refuse - Residential	Roller Assembly TRK#2312 RES SL 2023	\$2,988.40
CMI TECO, INC.	Refuse - Residential	Switches TRK#2312 RESIDENT SL 2023	\$85.21
CMI TECO, INC.	Refuse - Residential	Switch trk#2313 resident sl 2023	\$116.19
CMI TECO, INC.	Refuse - Residential	Spacer For Grabber Assembly ALL MCNEILUS	\$71.06
CMI TECO, INC.	Refuse - Residential	Drive Gear, Gripper Mast ALL MCNEILUS ZR S	\$1,598.20
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2284 RESIDENT SL 20	\$848.35
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2299 RESIDENT SL 20	\$4,470.48
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2313 RESIDENT SL 20	\$3,484.92
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2286 RESIDENT SL 20	\$3,959.53
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2312 RESIDENT SL 20	\$3,522.19
<i>CMI TECO, INC. - Total For Refuse - Residential</i>			<i>\$32,107.85</i>
CMI TECO, INC. - ALL DEPARTMENTS			\$38,948.99

COCA COLA BOTTLING C

COCA COLA BOTTLING C	Balefill - Disposal & Landfill	Water Delivery for scalehouse CUSTOMERS	\$35.00
<i>COCA COLA BOTTLING C - Total For Balefill - Disposal & Landfill</i>			<i>\$35.00</i>
COCA COLA BOTTLING C - ALL DEPARTMENTS			\$35.00

COLORADO GOLF & TURF

COLORADO GOLF & TURF	Capital Projects Fund	Vehicles and wheeled equipment	\$398,685.00
<i>COLORADO GOLF & TURF - Total For Capital Projects Fund</i>			<i>\$398,685.00</i>
COLORADO GOLF & TURF - ALL DEPARTMENTS			\$398,685.00

COMMUNICATION TECHNO

COMMUNICATION TECHNO	Capital Projects Fund	Comtech Lighting Package for 3 F250's	\$34,420.00
<i>COMMUNICATION TECHNO - Total For Capital Projects Fund</i>			<i>\$34,420.00</i>
COMMUNICATION TECHNO	Fleet Maintenance Fund	660288 Installed Radio/Power & Coax Kit/An	\$340.50
<i>COMMUNICATION TECHNO - Total For Fleet Maintenance Fund</i>			<i>\$340.50</i>
COMMUNICATION TECHNO	Metro Animal Fund	Removal of DVR, Radio & Lights	\$440.00
COMMUNICATION TECHNO	Metro Animal Fund	Removal of DVR, Radio & Lights	\$440.00
COMMUNICATION TECHNO	Metro Animal Fund	Magnetic Mic	\$39.95
COMMUNICATION TECHNO	Metro Animal Fund	Removal of All After Market Equipment	\$440.00
<i>COMMUNICATION TECHNO - Total For Metro Animal Fund</i>			<i>\$1,359.95</i>
COMMUNICATION TECHNO - ALL DEPARTMENTS			\$36,120.45

COMPRESSION LEASING

COMPRESSION LEASING	WWTP Operations	Filters	\$125.66
<i>COMPRESSION LEASING - Total For WWTP Operations</i>			<i>\$125.66</i>
COMPRESSION LEASING - ALL DEPARTMENTS			\$125.66

CONVERGEONE

CONVERGEONE	Capital Projects Fund	Converge One Blade Server Upgr	\$188,985.59
<i>CONVERGEONE - Total For Capital Projects Fund</i>			<i>\$188,985.59</i>
CONVERGEONE - ALL DEPARTMENTS			\$188,985.59

Core & Main

Core & Main	Water Meters	5/8X3/4T10 ECODER PIT	\$3,594.00
Core & Main	Water Meters	5/8X34 T10 E CODER PIT	\$3,594.00
Core & Main	Water Meters	5' ITRON, CODER 1',CODER 1- 1/2, CODER 2'	\$8,580.00

Core & Main - Total For Water Meters \$15,768.00

Core & Main - ALL DEPARTMENTS \$15,768.00

COULTER ENERGY

COULTER ENERGY	Refuse Revenue and Transfer		\$631.74
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COULTER ENERGY - Total For Refuse Revenue and Transfers \$631.74

COULTER ENERGY - ALL DEPARTMENTS \$631.74

COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Safe Step Pro Plus	\$264.86
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Facial Tissue, Cleaner Scrub, Garbage Bags &	\$890.49
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Paper Towels	\$56.68
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Original Invoice #057659	(\$80.83)

COWBOY SUPPLY HOUSE - Total For Buildings & Structures Fund \$1,131.20

COWBOY SUPPLY HOUSE	Softball	Toilet Paper	\$75.06
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COWBOY SUPPLY HOUSE - Total For Softball \$75.06

COWBOY SUPPLY HOUSE - ALL DEPARTMENTS \$1,206.26

CPS DISTRIBUTORS, IN

CPS DISTRIBUTORS, IN	Parks - Parks Maint.	IPS PVC Cement 727 Pint 10842/Hot or Cold	\$27.50
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CPS DISTRIBUTORS, IN - Total For Parks - Parks Maint. \$27.50

CPS DISTRIBUTORS, IN - ALL DEPARTMENTS \$27.50

CREED COMPANIES LLC

CREED COMPANIES LLC	WWTP Operations	Hoist Repair	\$495.00
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CREED COMPANIES LLC - Total For WWTP Operations \$495.00

CREED COMPANIES LLC - ALL DEPARTMENTS \$495.00

CRESCENT ELECTRIC SU

CRESCENT ELECTRIC SU	Capital Projects Fund	Parts for Baseline controller installation	\$20.96
<i>CRESCENT ELECTRIC SU - Total For Capital Projects Fund</i>			\$20.96
CRESCENT ELECTRIC SU	Weed & Pest Fund	Parts for weed and sprayer	\$5.53
<i>CRESCENT ELECTRIC SU - Total For Weed & Pest Fund</i>			\$5.53
CRESCENT ELECTRIC SU - ALL DEPARTMENTS			\$26.49

CREW CARWASH

CREW CARWASH	Police Career Services	CAR WASHES; polygraph school	\$22.00
<i>CREW CARWASH - Total For Police Career Services</i>			\$22.00
CREW CARWASH - ALL DEPARTMENTS			\$22.00

CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	BAS Shop Supplies - Crum	\$17.57
CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Repair supplies for Parking Garage Restroom	\$56.63
CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	BAS Shop Supplies - Crum	\$46.19
<i>CRUM ELECTRIC SUPPLY - Total For Buildings & Structures Fund</i>			\$120.39
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Parts for Baseline controller installation	\$18.42
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Parts for Baseline controller installation	\$6.72
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Parts for Baseline controller installation	\$45.02
<i>CRUM ELECTRIC SUPPLY - Total For Capital Projects Fund</i>			\$70.16
CRUM ELECTRIC SUPPLY	Regional Water Operations	MANOR BOOSTER	\$63.50
<i>CRUM ELECTRIC SUPPLY - Total For Regional Water Operations</i>			\$63.50
CRUM ELECTRIC SUPPLY	Water Tanks	MANOR BOOSTER	\$133.00
<i>CRUM ELECTRIC SUPPLY - Total For Water Tanks</i>			\$133.00
CRUM ELECTRIC SUPPLY	WWTP Operations	Electrical supplies	\$99.50
CRUM ELECTRIC SUPPLY	WWTP Operations	Lights	\$139.47
CRUM ELECTRIC SUPPLY	WWTP Operations	Relay	\$36.78
<i>CRUM ELECTRIC SUPPLY - Total For WWTP Operations</i>			\$275.75
CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS			\$662.80

CS CONSULTING

CS CONSULTING	Balefill - Disposal & Landfill	Fire Extinguisher Service & Recharge	\$60.00
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<i>CS CONSULTING - Total For Balefill - Disposal & Landfill</i>				\$60.00
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CS CONSULTING - ALL DEPARTMENTS				\$60.00
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CURRY GARAGE DOOR CO

CURRY GARAGE DOOR CO	Balefill - Disposal & Landfill	Garage Door Repair / Installation of Remote		\$3,130.00
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<i>CURRY GARAGE DOOR CO - Total For Balefill - Disposal & Landfill</i>				\$3,130.00
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CURRY GARAGE DOOR CO - ALL DEPARTMENTS				\$3,130.00
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DANA KEPNER COMPANY

DANA KEPNER COMPANY	Water Distribution	CONCRETE CONES		\$225.00
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<i>DANA KEPNER COMPANY - Total For Water Distribution</i>				\$225.00
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DANA KEPNER COMPANY - ALL DEPARTMENTS				\$225.00
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DAVE LODEN CONSTRUCT

DAVE LODEN CONSTRUCT	Buildings & Structures Fund	Roof Repairs at Ice Arena		\$710.00
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<i>DAVE LODEN CONSTRUCT - Total For Buildings & Structures Fund</i>				\$710.00
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DAVE LODEN CONSTRUCT - ALL DEPARTMENTS				\$710.00
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DAYS INNS/DAYSTOP

DAYS INNS/DAYSTOP	Police Grants Fund	DAYS INNS 24-021611		\$60.00
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<i>DAYS INNS/DAYSTOP - Total For Police Grants Fund</i>				\$60.00
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DAYS INNS/DAYSTOP - ALL DEPARTMENTS				\$60.00
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DBC IRRIGATION SUPPL

DBC IRRIGATION SUPPL	Capital Projects Fund	Cable strippers for baseline installation		\$22.10
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DBC IRRIGATION SUPPL	Capital Projects Fund	Parts for Baseline controller installation		\$8.74
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<i>DBC IRRIGATION SUPPL - Total For Capital Projects Fund</i>				\$30.84
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DBC IRRIGATION SUPPL	RWS - Booster Stations	WASH PARK ARV CROSS TOWN LINE		\$20.92
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<i>DBC IRRIGATION SUPPL - Total For RWS - Booster Stations</i>				\$20.92
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DBC IRRIGATION SUPPL - ALL DEPARTMENTS				\$51.76
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DENNIS SUPPLY CO.

DENNIS SUPPLY CO.	Buildings & Structures Fund	Repair supplies for Parking Garage Restroom	\$7.60
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for City Bldgs - Dennis Su	\$1,465.87
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Ash St Bldg & City Cen	\$39.28
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Aquatics Center - Den	\$5.51
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Senior Center - Dennis	\$16.58
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Senior Center - Dennis	\$17.14
<i>DENNIS SUPPLY CO. - Total For Buildings & Structures Fund</i>			<i>\$1,551.98</i>
DENNIS SUPPLY CO.	Fire-EMS Operations	Parts to repair furnance	\$31.71
<i>DENNIS SUPPLY CO. - Total For Fire-EMS Operations</i>			<i>\$31.71</i>
DENNIS SUPPLY CO. - ALL DEPARTMENTS			\$1,583.69

DIAMOND VOGEL PAINTS

DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Startup Supplies for Washington Pool - Diam	\$45.17
DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Painting Supplies for Marion Kreiner Pool - D	\$124.40
<i>DIAMOND VOGEL PAINTS - Total For Buildings & Structures Fund</i>			<i>\$169.57</i>
DIAMOND VOGEL PAINTS	Sewer Stormwater	paint for graffiti on Center st storm lift statio	\$319.38
<i>DIAMOND VOGEL PAINTS - Total For Sewer Stormwater</i>			<i>\$319.38</i>
DIAMOND VOGEL PAINTS - ALL DEPARTMENTS			\$488.95

DOMINO'S 6041

DOMINO'S 6041	Police Career Services	FAST FOOD RESTAURANTS Active Shooter tr	\$117.54
DOMINO'S 6041	Police Career Services	FAST FOOD RESTAURANTS Active Shooter tr	\$99.70
<i>DOMINO'S 6041 - Total For Police Career Services</i>			<i>\$217.24</i>
DOMINO'S 6041 - ALL DEPARTMENTS			\$217.24

DOMINO'S 6042

DOMINO'S 6042	Fire-EMS Training	Live burn training meal	\$86.91
<i>DOMINO'S 6042 - Total For Fire-EMS Training</i>			<i>\$86.91</i>
DOMINO'S 6042	Police Grants Fund	FAST FOOD RESTAURANTS VS advocate train	\$38.72
<i>DOMINO'S 6042 - Total For Police Grants Fund</i>			<i>\$38.72</i>
DOMINO'S 6042 - ALL DEPARTMENTS			\$125.63

DOUBLE TREE BY HILTO

DOUBLE TREE BY HILTO	Police Career Services	DOUBLETREE lodging Bowman and Fetter	\$1,728.90
<i>DOUBLE TREE BY HILTO - Total For Police Career Services</i>			<i>\$1,728.90</i>
DOUBLE TREE BY HILTO - ALL DEPARTMENTS			\$1,728.90

DRI Gallup

DRI Gallup	Rec Center - Admin	Clifton Strengths Training	\$59.99
<i>DRI Gallup - Total For Rec Center - Admin</i>			<i>\$59.99</i>
DRI Gallup - ALL DEPARTMENTS			\$59.99

DXP ENTERPRISES, INC

DXP ENTERPRISES, INC	Water Tanks	SEALS AND BEARINGS	\$11,560.68
<i>DXP ENTERPRISES, INC - Total For Water Tanks</i>			<i>\$11,560.68</i>
DXP ENTERPRISES, INC - ALL DEPARTMENTS			\$11,560.68

DYNAMIC CONTROLS INC

DYNAMIC CONTROLS INC	Buildings & Structures Fund	Wiring of Thermostat	\$475.00
<i>DYNAMIC CONTROLS INC - Total For Buildings & Structures Fund</i>			<i>\$475.00</i>
DYNAMIC CONTROLS INC - ALL DEPARTMENTS			\$475.00

EATON SALES & SVC.,

EATON SALES & SVC.,	Fleet Maintenance Fund	151575 Remove / Replace DEF Filter	\$566.25
<i>EATON SALES & SVC., - Total For Fleet Maintenance Fund</i>			<i>\$566.25</i>
EATON SALES & SVC., - ALL DEPARTMENTS			\$566.25

EB 2024 WYOMING FIRE

EB 2024 WYOMING FIRE	Fire-EMS Training	Conference on Cummunity Risk Reduction re	\$676.15
<i>EB 2024 WYOMING FIRE - Total For Fire-EMS Training</i>			<i>\$676.15</i>
EB 2024 WYOMING FIRE - ALL DEPARTMENTS			\$676.15

EMERGENCY MEDICAL PH

EMERGENCY MEDICAL PH	Fire-EMS Administration	Dr. Colgan Medical Director Co	\$700.00
<i>EMERGENCY MEDICAL PH - Total For Fire-EMS Administration</i>			<i>\$700.00</i>
EMERGENCY MEDICAL PH - ALL DEPARTMENTS			\$700.00

EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	Balefill - Disposal & Landfill	Work Clothing Reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Balefill - Disposal & Landfill</i>			<i>\$150.00</i>
EMPLOYEE REIMBURSEME	Fire-EMS Training	High Plains Fire Conf Registration Reimburse	\$325.00
<i>EMPLOYEE REIMBURSEME - Total For Fire-EMS Training</i>			<i>\$325.00</i>
EMPLOYEE REIMBURSEME	Police Career Services	Items For Active Shooter Training Reimburse	\$26.56
<i>EMPLOYEE REIMBURSEME - Total For Police Career Services</i>			<i>\$26.56</i>
EMPLOYEE REIMBURSEME	Weed & Pest Fund	Work Boot Reimbursement	\$205.26
<i>EMPLOYEE REIMBURSEME - Total For Weed & Pest Fund</i>			<i>\$205.26</i>
EMPLOYEE REIMBURSEME - ALL DEPARTMENTS			\$706.82

ENERGY LABRATORIES I

ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA Testing	\$66.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	\$297.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA Testing	\$53.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	\$528.00
<i>ENERGY LABRATORIES I - Total For Water Tanks</i>			<i>\$944.00</i>
ENERGY LABRATORIES I	WWTP Operations	Metals testing	\$36.00
<i>ENERGY LABRATORIES I - Total For WWTP Operations</i>			<i>\$36.00</i>
ENERGY LABRATORIES I - ALL DEPARTMENTS			\$980.00

ENVIRONMENTAL EXPRES

ENVIRONMENTAL EXPRES	WWTP Operations	Lab Equipment - Oil and grease analytical eq	\$5,108.77
<i>ENVIRONMENTAL EXPRES - Total For WWTP Operations</i>			<i>\$5,108.77</i>
ENVIRONMENTAL EXPRES - ALL DEPARTMENTS			\$5,108.77

ETOLL BGT U68242750

ETOLL BGT U68242750	Police Career Services	TOLLS, ROAD AND BRIDGE FEES recruiting tri	\$56.63
<i>ETOLL BGT U68242750 - Total For Police Career Services</i>			<i>\$56.63</i>
ETOLL BGT U68242750 - ALL DEPARTMENTS			\$56.63

Etsy.com CarusoCusto

Etsy.com CarusoCusto	Public Safety Communication	MISCELLENEOUS APPAREL AND ACCESSORY	\$241.50
<i>Etsy.com CarusoCusto - Total For Public Safety Communications</i>			<i>\$241.50</i>
Etsy.com CarusoCusto - ALL DEPARTMENTS			\$241.50

EUROFINS EATON ANALY

EUROFINS EATON ANALY	Regional Water Operations	TESTING	\$175.00
<i>EUROFINS EATON ANALY - Total For Regional Water Operations</i>			<i>\$175.00</i>
EUROFINS EATON ANALY - ALL DEPARTMENTS			\$175.00

EVERWASH 215-618-880

EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Car Wash Service	\$26.21
<i>EVERWASH 215-618-880 - Total For Fire-EMS Prevent & Inspect</i>			<i>\$26.21</i>
EVERWASH 215-618-880 - ALL DEPARTMENTS			\$26.21

EXPEDIA 727722790140

EXPEDIA 727722790140	Police Career Services	TRAVEL AGENCIES background	\$197.92
<i>EXPEDIA 727722790140 - Total For Police Career Services</i>			<i>\$197.92</i>
EXPEDIA 727722790140 - ALL DEPARTMENTS			\$197.92

EXPERIAN EXP PAY CC

EXPERIAN EXP PAY CC	Police Administration	BUSINESS SERVICES NOT ELSEWHERE CLASSI	\$135.48
<i>EXPERIAN EXP PAY CC - Total For Police Administration</i>			<i>\$135.48</i>
EXPERIAN EXP PAY CC - ALL DEPARTMENTS			\$135.48

EXPRESS SERVICES INC

EXPRESS SERVICES INC	Fleet Maintenance Fund	Temp Service MECH 1	\$1,255.47
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EXPRESS SERVICES INC	Fleet Maintenance Fund	Temp Service MECH 1	\$1,124.04
<i>EXPRESS SERVICES INC - Total For Fleet Maintenance Fund</i>			<i>\$2,379.51</i>
EXPRESS SERVICES INC	Information Services	Temp Service	\$460.20
<i>EXPRESS SERVICES INC - Total For Information Services</i>			<i>\$460.20</i>
EXPRESS SERVICES INC - ALL DEPARTMENTS			\$2,839.71

EXXON GOOD TO GO STO

EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$32.82
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel to travel to Cheyenne for Captains Train	\$90.00
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel to travel to Cheyenne for training	\$49.00
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$59.00
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$46.26
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$40.00
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$98.40
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$41.49
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$44.58
<i>EXXON GOOD TO GO STO - Total For Fire-EMS Operations</i>			<i>\$501.55</i>
EXXON GOOD TO GO STO - ALL DEPARTMENTS			\$501.55

FACEBK LB4QTW32B2

FACEBK LB4QTW32B2	Hogadon - Operations	FACEBOOK POST BOOSTS	\$25.00
<i>FACEBK LB4QTW32B2 - Total For Hogadon - Operations</i>			<i>\$25.00</i>
FACEBK LB4QTW32B2	Ice Arena - Operations	FACEBOOK POST BOOSTS	\$20.00
<i>FACEBK LB4QTW32B2 - Total For Ice Arena - Operations</i>			<i>\$20.00</i>
FACEBK LB4QTW32B2	Rec Center - Operations	FACEBOOK POST BOOSTS	\$20.00
<i>FACEBK LB4QTW32B2 - Total For Rec Center - Operations</i>			<i>\$20.00</i>
FACEBK LB4QTW32B2	Refuse - Residential	FACEBOOK POST BOOSTS	\$169.99
<i>FACEBK LB4QTW32B2 - Total For Refuse - Residential</i>			<i>\$169.99</i>
FACEBK LB4QTW32B2 - ALL DEPARTMENTS			\$234.99

FACEBK XFURWYPB22

FACEBK XFURWYPB22	Aquatics - Operations	Easter Event Advertising	\$25.00
<i>FACEBK XFURWYPB22 - Total For Aquatics - Operations</i>			<i>\$25.00</i>

FACEBK XFURWYPB22 - ALL DEPARTMENTS \$25.00

FASTENAL COMPANY

FASTENAL COMPANY Regional Water Operations MORAD 6 WELL REHAB \$69.09

FASTENAL COMPANY - Total For Regional Water Operations \$69.09

FASTENAL COMPANY - ALL DEPARTMENTS \$69.09

FBI LEEDA INC

FBI LEEDA INC Police Career Services CHARITABLE AND SOCIAL SERVICE ORGANIZ \$795.00

FBI LEEDA INC - Total For Police Career Services \$795.00

FBI LEEDA INC - ALL DEPARTMENTS \$795.00

FEDEX OFFIC942000094

FEDEX OFFIC942000094 Community Development QUICK-COPY AND REPRODUCTION SERVICES \$11.00

FEDEX OFFIC942000094 Community Development QUICK-COPY AND REPRODUCTION SERVICES \$39.92

FEDEX OFFIC942000094 - Total For Community Development \$50.92

FEDEX OFFIC942000094 Ft. Caspar Museum Exhibit Panels \$90.00

FEDEX OFFIC942000094 - Total For Ft. Caspar Museum \$90.00

FEDEX OFFIC942000094 - ALL DEPARTMENTS \$140.92

FERGUSON ENTERPRISES

FERGUSON ENTERPRISES Regional Water Operations PART FOR MORAD 6 \$20.77

FERGUSON ENTERPRISES Regional Water Operations AMMONIA LINE \$956.80

FERGUSON ENTERPRISES Regional Water Operations MORAD 6 VENT PIPE \$49.93

FERGUSON ENTERPRISES - Total For Regional Water Operations \$1,027.50

FERGUSON ENTERPRISES Weed & Pest Fund adapters \$7.58

FERGUSON ENTERPRISES - Total For Weed & Pest Fund \$7.58

FERGUSON ENTERPRISES WWTP Operations Piping \$1,470.00

FERGUSON ENTERPRISES - Total For WWTP Operations \$1,470.00

FERGUSON ENTERPRISES - ALL DEPARTMENTS \$2,505.08

FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Balefill - Disposal & Landfill	Investment Fees - 2/16/24 to 3/15/24	\$593.23
<i>FIRST INTERSTATE BAN - Total For Balefill - Disposal & Landfill</i>			\$593.23
FIRST INTERSTATE BAN	Engineering	Tamper Resistant Bags	\$26.75
<i>FIRST INTERSTATE BAN - Total For Engineering</i>			\$26.75
FIRST INTERSTATE BAN	General Fund Revenue	Investment Fees - 2/16/24 to 3/15/24	\$7,947.42
<i>FIRST INTERSTATE BAN - Total For General Fund Revenue</i>			\$7,947.42
FIRST INTERSTATE BAN	Health Insurance Fund	Investment Fees - 2/16/24 to 3/15/24	\$239.29
<i>FIRST INTERSTATE BAN - Total For Health Insurance Fund</i>			\$239.29
FIRST INTERSTATE BAN	Local Assessment District Fun	Investment Fees - 2/16/24 to 3/15/24	\$437.42
<i>FIRST INTERSTATE BAN - Total For Local Assessment District Fund</i>			\$437.42
FIRST INTERSTATE BAN	Metro Animal Shelter	Investment Fees - 2/16/24 to 3/15/24	\$68.41
<i>FIRST INTERSTATE BAN - Total For Metro Animal Shelter</i>			\$68.41
FIRST INTERSTATE BAN	Parking Fund	Investment Fees - 2/16/24 to 3/15/24	\$2.74
<i>FIRST INTERSTATE BAN - Total For Parking Fund</i>			\$2.74
FIRST INTERSTATE BAN	Perpetual Care Operations	Investment Fees - 2/16/24 to 3/15/24	\$2,379.96
<i>FIRST INTERSTATE BAN - Total For Perpetual Care Operations</i>			\$2,379.96
FIRST INTERSTATE BAN	Refuse - Residential	Investment Fees - 2/16/24 to 3/15/24	\$374.68
<i>FIRST INTERSTATE BAN - Total For Refuse - Residential</i>			\$374.68
FIRST INTERSTATE BAN	Revolving Land Fund	Investment Fees - 2/16/24 to 3/15/24	\$53.05
<i>FIRST INTERSTATE BAN - Total For Revolving Land Fund</i>			\$53.05
FIRST INTERSTATE BAN	Sewer Administration	Investment Fees - 2/16/24 to 3/15/24	\$794.15
<i>FIRST INTERSTATE BAN - Total For Sewer Administration</i>			\$794.15
FIRST INTERSTATE BAN	Water Administration	Investment Fees - 2/16/24 to 3/15/24	\$1,991.61
<i>FIRST INTERSTATE BAN - Total For Water Administration</i>			\$1,991.61
FIRST INTERSTATE BAN	Weed & Pest Fund	Investment Fees - 2/16/24 to 3/15/24	\$73.90
<i>FIRST INTERSTATE BAN - Total For Weed & Pest Fund</i>			\$73.90
FIRST INTERSTATE BAN	WWTP Operations	Investment Fees - 2/16/24 to 3/15/24	\$1,069.99
<i>FIRST INTERSTATE BAN - Total For WWTP Operations</i>			\$1,069.99
FIRST INTERSTATE BAN - ALL DEPARTMENTS			\$16,052.60

FIRST VETERINARY SUP

FIRST VETERINARY SUP	Metro Animal Fund	Veterinary Supplies	\$1,678.92
FIRST VETERINARY SUP	Metro Animal Fund	Veterinary Supplies	\$432.80
FIRST VETERINARY SUP	Metro Animal Fund	Veterinary Supplies	\$459.18
<i>FIRST VETERINARY SUP - Total For Metro Animal Fund</i>			\$2,570.90

FIRST VETERINARY SUP - ALL DEPARTMENTS

\$2,570.90

FLEET EXPO POLICE F

FLEET EXPO POLICE F	Police Career Services	BUSINESS SERVICES NOT ELSEWHERE CLASSI	\$566.84
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<i>FLEET EXPO POLICE F - Total For Police Career Services</i>			\$566.84
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FLEET EXPO POLICE F - ALL DEPARTMENTS

\$566.84

FOREMANS QUALITY MAC

FOREMANS QUALITY MAC	WWTP Operations	Flange	\$157.50
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<i>FOREMANS QUALITY MAC - Total For WWTP Operations</i>			\$157.50
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FOREMANS QUALITY MAC - ALL DEPARTMENTS

\$157.50

FORESTRY SUPPLIERS I

FORESTRY SUPPLIERS I	Refuse - Recycling	LITTER PICKERS FOR TRASH IN RECYCLING	\$287.10
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<i>FORESTRY SUPPLIERS I - Total For Refuse - Recycling</i>			\$287.10
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FORESTRY SUPPLIERS I - ALL DEPARTMENTS

\$287.10

FOXSTER OPCO, LLC

FOXSTER OPCO, LLC	Public Transit - CARES Act	TripMaster Base / Licenses / Fleet Fee / Etc	\$2,546.50
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<i>FOXSTER OPCO, LLC - Total For Public Transit - CARES Act</i>			\$2,546.50
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FOXSTER OPCO, LLC - ALL DEPARTMENTS

\$2,546.50

FRONTLINE FIRE PROTE

FRONTLINE FIRE PROTE	Balefill - Diversion & Special	Fire Sprinkler System Repair CUSTOMER BAY	\$794.00
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<i>FRONTLINE FIRE PROTE - Total For Balefill - Diversion & Special</i>			\$794.00
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FRONTLINE FIRE PROTE - ALL DEPARTMENTS

\$794.00

GALLES GREENHOUSE AN

GALLES GREENHOUSE AN	Weed & Pest Fund	weed barrier mulch	\$109.90
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<i>GALLES GREENHOUSE AN - Total For Weed & Pest Fund</i>			\$109.90
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GALLES GREENHOUSE AN - ALL DEPARTMENTS \$109.90

GALLS, INC.

GALLS, INC. Police Career Services Uniform Supplies \$229.50

GALLS, INC. Police Career Services Uniform Supplies \$188.96

GALLS, INC. - Total For Police Career Services \$418.46

GALLS, INC. - ALL DEPARTMENTS \$418.46

GAMETIME

GAMETIME Parks - Parks Maint. Zip Line Harness Replacement - parts & freig \$185.34

GAMETIME - Total For Parks - Parks Maint. \$185.34

GAMETIME - ALL DEPARTMENTS \$185.34

GE GRID SOLUTIONS LL

GE GRID SOLUTIONS LL Capital Projects Fund Radios for Baseline installation \$17,008.38

GE GRID SOLUTIONS LL - Total For Capital Projects Fund \$17,008.38

GE GRID SOLUTIONS LL - ALL DEPARTMENTS \$17,008.38

GFOA

GFOA Finance GFOA Trainings - Policies and Procedures an \$120.00

GFOA - Total For Finance \$120.00

GFOA - ALL DEPARTMENTS \$120.00

GLOBAL SPECTRUM L.P.

GLOBAL SPECTRUM L.P. Ford Wyoming Center April 2024 Net Loss Funds \$74,166.67

GLOBAL SPECTRUM L.P. - Total For Ford Wyoming Center \$74,166.67

GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS \$74,166.67

GRAINGER, INC.

GRAINGER, INC. Buildings & Structures Fund Repair supplies for Parking Garage Restroom \$354.06

GRAINGER, INC. Buildings & Structures Fund HVAC Repair supplies for the Nic - Grainger \$201.96

GRAINGER, INC.	Buildings & Structures Fund	BAS Shop Supplies - Grainger	\$169.80
<i>GRAINGER, INC. - Total For Buildings & Structures Fund</i>			<i>\$725.82</i>
GRAINGER, INC.	Fire-EMS Operations	Bolts for locker mounting	\$55.95
<i>GRAINGER, INC. - Total For Fire-EMS Operations</i>			<i>\$55.95</i>
GRAINGER, INC.	Parks - Parks Maint.	Chisel bit for hammer drill	\$67.74
GRAINGER, INC.	Parks - Parks Maint.	Return	(\$67.74)
<i>GRAINGER, INC. - Total For Parks - Parks Maint.</i>			<i>\$0.00</i>
GRAINGER, INC.	WWTP Operations	Sump pump	\$741.16
<i>GRAINGER, INC. - Total For WWTP Operations</i>			<i>\$741.16</i>
GRAINGER, INC.	WWTP Regional Interceptors	Safety supplies	\$167.27
<i>GRAINGER, INC. - Total For WWTP Regional Interceptors</i>			<i>\$167.27</i>
GRAINGER, INC. - ALL DEPARTMENTS			\$1,690.20

GRAMMARLY COB4LN22L

GRAMMARLY COB4LN22L	Rec Center - Admin	Grammarly	\$144.00
<i>GRAMMARLY COB4LN22L - Total For Rec Center - Admin</i>			<i>\$144.00</i>
GRAMMARLY COB4LN22L - ALL DEPARTMENTS			\$144.00

GREEN'S SEWER & DRAI

GREEN'S SEWER & DRAI	Golf - Operations	Sewer / Drain Services	\$159.00
<i>GREEN'S SEWER & DRAI - Total For Golf - Operations</i>			<i>\$159.00</i>
GREEN'S SEWER & DRAI - ALL DEPARTMENTS			\$159.00

GREINER MOTOR CO - C

GREINER MOTOR CO - C	Capital Projects Fund	2 Ton Crew Cab 4x4	\$65,065.00
<i>GREINER MOTOR CO - C - Total For Capital Projects Fund</i>			<i>\$65,065.00</i>
GREINER MOTOR CO - C - ALL DEPARTMENTS			\$65,065.00

GSG ARCHITECTURE

GSG ARCHITECTURE	Capital Projects Fund	Design and CA of CFAC Natatori	\$1,168.08
<i>GSG ARCHITECTURE - Total For Capital Projects Fund</i>			<i>\$1,168.08</i>
GSG ARCHITECTURE - ALL DEPARTMENTS			\$1,168.08

HAMPTON INNS

HAMPTON INNS	Police Career Services	HAMPTON INNS HOTELS; polygraph school	\$322.19
<i>HAMPTON INNS - Total For Police Career Services</i>			<i>\$322.19</i>
HAMPTON INNS - ALL DEPARTMENTS			\$322.19

HARBOR FREIGHT TOOLS

HARBOR FREIGHT TOOLS	Fire-EMS Operations	Containers for rescue gear	\$27.98
<i>HARBOR FREIGHT TOOLS - Total For Fire-EMS Operations</i>			<i>\$27.98</i>
HARBOR FREIGHT TOOLS	Golf - Operations	Rakes, Shovels, Ear Muffs, Batteries	\$130.89
<i>HARBOR FREIGHT TOOLS - Total For Golf - Operations</i>			<i>\$130.89</i>
HARBOR FREIGHT TOOLS	Sewer Wastewater Collection	safety supplies	\$18.97
<i>HARBOR FREIGHT TOOLS - Total For Sewer Wastewater Collection</i>			<i>\$18.97</i>
HARBOR FREIGHT TOOLS - ALL DEPARTMENTS			\$177.84

HARDWARE PARTNERS LL

HARDWARE PARTNERS LL	Buildings & Structures Fund	Plumbing repair supplies for Rec Center - CY	\$22.36
HARDWARE PARTNERS LL	Buildings & Structures Fund	Startup supplies for Mike Sedar Pool - CY Ace	\$37.30
HARDWARE PARTNERS LL	Buildings & Structures Fund	Painting Supplies for PV Pool - CY Ace	\$9.59
HARDWARE PARTNERS LL	Buildings & Structures Fund	Startup supplies for Mike Sedar Pool - CY Ace	\$111.13
HARDWARE PARTNERS LL	Buildings & Structures Fund	Electrical Repair Supplies for Service Center -	\$24.72
HARDWARE PARTNERS LL	Buildings & Structures Fund	Startup Supplies for Marion Kreiner Pool - CY	\$28.98
HARDWARE PARTNERS LL	Buildings & Structures Fund	Startup supplies for Marion Kreiner Pool - CY	\$110.94
<i>HARDWARE PARTNERS LL - Total For Buildings & Structures Fund</i>			<i>\$345.02</i>
HARDWARE PARTNERS LL	Fire-EMS Operations	Propane - Station Supplies	\$17.43
HARDWARE PARTNERS LL	Fire-EMS Operations	Station Supplies	\$18.58
<i>HARDWARE PARTNERS LL - Total For Fire-EMS Operations</i>			<i>\$36.01</i>
HARDWARE PARTNERS LL	Parks - Special Areas	weed eaters	\$459.98
HARDWARE PARTNERS LL	Parks - Special Areas	blade sharpening	\$56.00
<i>HARDWARE PARTNERS LL - Total For Parks - Special Areas</i>			<i>\$515.98</i>
HARDWARE PARTNERS LL	Regional Water Operations	MORAD 6 & SHOP/PLANT	\$13.58
<i>HARDWARE PARTNERS LL - Total For Regional Water Operations</i>			<i>\$13.58</i>
HARDWARE PARTNERS LL	Weed & Pest Fund	supplies	\$14.99
HARDWARE PARTNERS LL	Weed & Pest Fund	supplies	\$205.86

HARDWARE PARTNERS LL	Weed & Pest Fund	tools	\$65.97
HARDWARE PARTNERS LL	Weed & Pest Fund	floor cleaner	\$12.99
<i>HARDWARE PARTNERS LL - Total For Weed & Pest Fund</i>			<i>\$299.81</i>
HARDWARE PARTNERS LL - ALL DEPARTMENTS			\$1,210.40

HEADWATER COMPANIES

HEADWATER COMPANIES	RWS - Booster Stations	ARV ON CROSSTOWN @ WASHINGTON PAR	\$40.46
HEADWATER COMPANIES	RWS - Booster Stations	ARV ON CROSSTOWN- WAS CHARGED TAX R	\$38.53
<i>HEADWATER COMPANIES - Total For RWS - Booster Stations</i>			<i>\$78.99</i>
HEADWATER COMPANIES - ALL DEPARTMENTS			\$78.99

HIGHWAY PRODUCTS INC

HIGHWAY PRODUCTS INC	Capital Projects Fund	Highway Products Brush Body	\$27,626.43
<i>HIGHWAY PRODUCTS INC - Total For Capital Projects Fund</i>			<i>\$27,626.43</i>
HIGHWAY PRODUCTS INC - ALL DEPARTMENTS			\$27,626.43

HILTON HOTELS

HILTON HOTELS	Police Career Services	HOME2 SUITES background	\$171.58
<i>HILTON HOTELS - Total For Police Career Services</i>			<i>\$171.58</i>
HILTON HOTELS - ALL DEPARTMENTS			\$171.58

HOMAX OIL SALES, INC

HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	Blue DEF FOR EQUIPT AT LDF	\$880.00
HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	DIESEL FUEL PURCHASE FOR FY24 FOR BALEF	\$21,694.71
<i>HOMAX OIL SALES, INC - Total For Balefill - Disposal & Landfill</i>			<i>\$22,574.71</i>
HOMAX OIL SALES, INC	Fleet Maintenance Fund	8199 GAL Clear & Winter Diesel Fuel & Eco	\$25,625.35
HOMAX OIL SALES, INC	Fleet Maintenance Fund	8000 GAL Unleaded Fuel	\$20,756.56
HOMAX OIL SALES, INC	Fleet Maintenance Fund	101254 Fuel	\$38.01
<i>HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund</i>			<i>\$46,419.92</i>
HOMAX OIL SALES, INC	Golf - Operations	Unleaded Fuel	\$1,905.71
<i>HOMAX OIL SALES, INC - Total For Golf - Operations</i>			<i>\$1,905.71</i>
HOMAX OIL SALES, INC	Refuse - Commercial	Megaflow AW Hyd 46 FOR EVENT CENTER C	\$120.10
HOMAX OIL SALES, INC	Refuse - Commercial	Megaflow AW Hyd 46 FOR EVENT CENTER C	\$120.10

<i>HOMAX OIL SALES, INC - Total For Refuse - Commercial</i>			\$240.20
HOMAX OIL SALES, INC	Regional Water Operations	Fuel	\$390.73
<i>HOMAX OIL SALES, INC - Total For Regional Water Operations</i>			\$390.73
HOMAX OIL SALES, INC	Water Meters	Fuel	\$1,031.26
<i>HOMAX OIL SALES, INC - Total For Water Meters</i>			\$1,031.26
HOMAX OIL SALES, INC - ALL DEPARTMENTS			\$72,562.53

HOSE & RUBBER SUPPLY

HOSE & RUBBER SUPPLY	Buildings & Structures Fund	BAS Shop Supplies - Hose & Rubber	\$94.00
<i>HOSE & RUBBER SUPPLY - Total For Buildings & Structures Fund</i>			\$94.00
HOSE & RUBBER SUPPLY	Weed & Pest Fund	partial refund	(\$2.28)
HOSE & RUBBER SUPPLY	Weed & Pest Fund	hose fitting	\$17.56
<i>HOSE & RUBBER SUPPLY - Total For Weed & Pest Fund</i>			\$15.28
HOSE & RUBBER SUPPLY - ALL DEPARTMENTS			\$109.28

HOSE AND RUBBER SUPP

HOSE AND RUBBER SUPP	WWTP Operations	Belts	\$32.38
<i>HOSE AND RUBBER SUPP - Total For WWTP Operations</i>			\$32.38
HOSE AND RUBBER SUPP - ALL DEPARTMENTS			\$32.38

HOTSY EQUIPMENT

HOTSY EQUIPMENT	Balefill - Disposal & Landfill	Replacement of LANDA NATURAL GAS POWE	\$10,180.00
HOTSY EQUIPMENT	Balefill - Disposal & Landfill	Parts for LDF Power Washer for Remote Site	\$1,575.27
HOTSY EQUIPMENT	Balefill - Disposal & Landfill	Hotsy Gun/Nozzles/Socket/Coupler Plug/Etc	\$254.43
<i>HOTSY EQUIPMENT - Total For Balefill - Disposal & Landfill</i>			\$12,009.70
HOTSY EQUIPMENT - ALL DEPARTMENTS			\$12,009.70

HOWIES HOCKEY INC

HOWIES HOCKEY INC	Ice Arena - Classes	ProShop Tape, Laces / Adult Hockey Leagues	\$343.14
<i>HOWIES HOCKEY INC - Total For Ice Arena - Classes</i>			\$343.14
HOWIES HOCKEY INC	Ice Arena - Concessions	ProShop Tape, Laces / Adult Hockey Leagues	\$250.38
<i>HOWIES HOCKEY INC - Total For Ice Arena - Concessions</i>			\$250.38

HOWIES HOCKEY INC - ALL DEPARTMENTS

\$593.52

HYATT REGENCY NEW OR

HYATT REGENCY NEW OR	Police Career Services	HYATT HOTELS lodging for training	\$1,397.12
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<i>HYATT REGENCY NEW OR - Total For Police Career Services</i>			<i>\$1,397.12</i>
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HYATT REGENCY NEW OR - ALL DEPARTMENTS

\$1,397.12

I2G Soffe s Mech

I2G Soffe s Mech	Buildings & Structures Fund	HVAC Repair Services for CBC - Soffee's Mec	\$420.00
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<i>I2G Soffe s Mech - Total For Buildings & Structures Fund</i>			<i>\$420.00</i>
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I2G Soffe s Mech - ALL DEPARTMENTS

\$420.00

IAPE

IAPE	Police Administration	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$65.00
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<i>IAPE - Total For Police Administration</i>			<i>\$65.00</i>
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IAPE - ALL DEPARTMENTS

\$65.00

ICONIC ELEMENTS INC

ICONIC ELEMENTS INC	Capital Projects Fund	Truck Pack for Prevention Chief	\$16,692.00
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<i>ICONIC ELEMENTS INC - Total For Capital Projects Fund</i>			<i>\$16,692.00</i>
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ICONIC ELEMENTS INC - ALL DEPARTMENTS

\$16,692.00

IDI

IDI	Police Administration	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$324.00
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<i>IDI - Total For Police Administration</i>			<i>\$324.00</i>
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IDI - ALL DEPARTMENTS

\$324.00

IMLSS UTAH

IMLSS UTAH	Buildings & Structures Fund	Vandalism repair supplies for Tani Field - IML	\$520.00
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<i>IMLSS UTAH - Total For Buildings & Structures Fund</i>			<i>\$520.00</i>
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IMLSS UTAH - ALL DEPARTMENTS \$520.00

IMPACT PLASTICS CORP

IMPACT PLASTICS CORP Refuse - Recycling CARDBOARD LIDS FOR 4YD & 6YDS \$2,473.90

IMPACT PLASTICS CORP - Total For Refuse - Recycling \$2,473.90

IMPACT PLASTICS CORP - ALL DEPARTMENTS \$2,473.90

INBERG-MILLER ENGINE

INBERG-MILLER ENGINE Water Distribution Testing of Street Construction & Compaction \$714.90

INBERG-MILLER ENGINE - Total For Water Distribution \$714.90

INBERG-MILLER ENGINE - ALL DEPARTMENTS \$714.90

INDUSTRIAL SCREEN &

INDUSTRIAL SCREEN & Balefill - Baler Processing Baler Parts for Repairs \$1,033.13

INDUSTRIAL SCREEN & - Total For Balefill - Baler Processing \$1,033.13

INDUSTRIAL SCREEN & WWTP Operations SS plate \$276.08

INDUSTRIAL SCREEN & - Total For WWTP Operations \$276.08

INDUSTRIAL SCREEN & - ALL DEPARTMENTS \$1,309.21

INSTALLATION & SVC.

INSTALLATION & SVC. Capital Projects Fund Construction project - not bui \$28,504.68

INSTALLATION & SVC. - Total For Capital Projects Fund \$28,504.68

INSTALLATION & SVC. Water Distribution Construction project - not bui \$101,229.63

INSTALLATION & SVC. - Total For Water Distribution \$101,229.63

INSTALLATION & SVC. - ALL DEPARTMENTS \$129,734.31

INTERNATIONAL ECONOMOM

INTERNATIONAL ECONOMOM Community Development MEMBERSHIP ORGANIZATIONS NOT ELSEW \$265.42

INTERNATIONAL ECONOMOM - Total For Community Development \$265.42

INTERNATIONAL ECONOMOM - ALL DEPARTMENTS \$265.42

INTERWEST PAPER INC

INTERWEST PAPER INC	Refuse - Recycling	Hauling Fee of Recycled Materials	\$1,067.19
<i>INTERWEST PAPER INC - Total For Refuse - Recycling</i>			<i>\$1,067.19</i>
INTERWEST PAPER INC - ALL DEPARTMENTS			\$1,067.19

INTUIT, INC.

INTUIT, INC.	City Manager	MISCELLANEOUS PERSONAL SERVICES	\$240.50
<i>INTUIT, INC. - Total For City Manager</i>			<i>\$240.50</i>
INTUIT, INC.	Parks - Parks Maint.	Quarterly Rotary Club dues	\$257.50
<i>INTUIT, INC. - Total For Parks - Parks Maint.</i>			<i>\$257.50</i>
INTUIT, INC.	Public Transit - Operations	Business Cards	\$42.00
<i>INTUIT, INC. - Total For Public Transit - Operations</i>			<i>\$42.00</i>
INTUIT, INC. - ALL DEPARTMENTS			\$540.00

JERSEY MIKES

JERSEY MIKES	Balefill - Disposal & Landfill	Op Supplies for Working Lunch Meeting	\$9.27
<i>JERSEY MIKES - Total For Balefill - Disposal & Landfill</i>			<i>\$9.27</i>
JERSEY MIKES	Refuse - Residential	Op Supplies for Working Lunch Meeting	\$9.27
<i>JERSEY MIKES - Total For Refuse - Residential</i>			<i>\$9.27</i>
JERSEY MIKES - ALL DEPARTMENTS			\$18.54

KINDLE SVCS RH0YX14F

KINDLE SVCS RH0YX14F	City Clerk	LARGE DIGITAL GOODS MERCHANT	\$26.24
<i>KINDLE SVCS RH0YX14F - Total For City Clerk</i>			<i>\$26.24</i>
KINDLE SVCS RH0YX14F - ALL DEPARTMENTS			\$26.24

KINSCO LLC

KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$310.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$70.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$210.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$70.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$70.00

<i>KINSCO LLC - Total For Direct Distribution - Fire</i>			<i>\$730.00</i>
KINSCO LLC	Fire-EMS Operations	Uniform Supplies	\$77.00
KINSCO LLC	Fire-EMS Operations	Uniform Supplies	\$160.00
<i>KINSCO LLC - Total For Fire-EMS Operations</i>			<i>\$237.00</i>
KINSCO LLC - ALL DEPARTMENTS			\$967.00

KNIFE RIVER/JTL

KNIFE RIVER/JTL	Streets	57 Rock	\$1,316.43
KNIFE RIVER/JTL	Streets	57 Rock	\$2,521.76
<i>KNIFE RIVER/JTL - Total For Streets</i>			<i>\$3,838.19</i>
KNIFE RIVER/JTL - ALL DEPARTMENTS			\$3,838.19

KNOX ASSOCIATES INC

KNOX ASSOCIATES INC	Direct Distribution - Fire	Knox E-Cores	\$15,789.00
<i>KNOX ASSOCIATES INC - Total For Direct Distribution - Fire</i>			<i>\$15,789.00</i>
KNOX ASSOCIATES INC - ALL DEPARTMENTS			\$15,789.00

KONE, INC.

KONE, INC.	Capital Projects Fund	Parking Garage Elevator Repair	\$34,640.00
<i>KONE, INC. - Total For Capital Projects Fund</i>			<i>\$34,640.00</i>
KONE, INC. - ALL DEPARTMENTS			\$34,640.00

L&R LAUNDRY LLC

L&R LAUNDRY LLC	Capital Projects Fund	Station 5 Extractor and Drying Cabinet	\$21,399.00
<i>L&R LAUNDRY LLC - Total For Capital Projects Fund</i>			<i>\$21,399.00</i>
L&R LAUNDRY LLC - ALL DEPARTMENTS			\$21,399.00

LAIRD PLASTICS DENVE

LAIRD PLASTICS DENVE	Traffic Control	30 - 18" globes for luminaires	\$4,884.42
<i>LAIRD PLASTICS DENVE - Total For Traffic Control</i>			<i>\$4,884.42</i>
LAIRD PLASTICS DENVE - ALL DEPARTMENTS			\$4,884.42

LAMAR OUTDOOR ADVERT

LAMAR OUTDOOR ADVERT	Police Grants Fund	Digital Poster / Advertising - 4/03/24 to 4/30	\$1,400.00
<i>LAMAR OUTDOOR ADVERT - Total For Police Grants Fund</i>			<i>\$1,400.00</i>
LAMAR OUTDOOR ADVERT - ALL DEPARTMENTS			\$1,400.00

LAWSON PRODUCTS INC

LAWSON PRODUCTS INC	Fleet Maintenance Fund	Monthly Rental	\$900.00
<i>LAWSON PRODUCTS INC - Total For Fleet Maintenance Fund</i>			<i>\$900.00</i>
LAWSON PRODUCTS INC - ALL DEPARTMENTS			\$900.00

LEADERSHIPWYOMING

LEADERSHIPWYOMING	Finance	Jill Leadership Wyoming Class of 2024 Applic	\$30.00
<i>LEADERSHIPWYOMING - Total For Finance</i>			<i>\$30.00</i>
LEADERSHIPWYOMING - ALL DEPARTMENTS			\$30.00

LOAF N JUG #0106

LOAF N JUG #0106	Health Insurance Fund	April Biometrics Screening Breakfast	\$5.99
<i>LOAF N JUG #0106 - Total For Health Insurance Fund</i>			<i>\$5.99</i>
LOAF N JUG #0106 - ALL DEPARTMENTS			\$5.99

LOVE'S #0220 OUTSIDE

LOVE'S #0220 OUTSIDE	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel polygra	\$39.12
<i>LOVE'S #0220 OUTSIDE - Total For Police Career Services</i>			<i>\$39.12</i>
LOVE'S #0220 OUTSIDE - ALL DEPARTMENTS			\$39.12

LOVE'S #0621 OUTSIDE

LOVE'S #0621 OUTSIDE	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel polygra	\$42.04
<i>LOVE'S #0621 OUTSIDE - Total For Police Career Services</i>			<i>\$42.04</i>
LOVE'S #0621 OUTSIDE - ALL DEPARTMENTS			\$42.04

LOWER & CO PC

LOWER & CO PC	Parking Fund	Design - Downtown Parking Gara	\$300.00
<i>LOWER & CO PC - Total For Parking Fund</i>			<i>\$300.00</i>
LOWER & CO PC - ALL DEPARTMENTS			\$300.00

MAD TRANSPORTATION &

MAD TRANSPORTATION &	Refuse - Commercial	Towing Service TRK#2276 TO CMI #2272 TO	\$525.00
<i>MAD TRANSPORTATION & - Total For Refuse - Commercial</i>			<i>\$525.00</i>
MAD TRANSPORTATION &	Refuse - Recycling	Towing Service TRK#2276 TO CMI #2272 TO	\$525.00
<i>MAD TRANSPORTATION & - Total For Refuse - Recycling</i>			<i>\$525.00</i>
MAD TRANSPORTATION & - ALL DEPARTMENTS			\$1,050.00

MALLORY SAFETY AND S

MALLORY SAFETY AND S	Sewer Wastewater Collection confined space entry winch repair		\$1,368.00
<i>MALLORY SAFETY AND S - Total For Sewer Wastewater Collection</i>			<i>\$1,368.00</i>
MALLORY SAFETY AND S - ALL DEPARTMENTS			\$1,368.00

MANLEY BROS. OF INDI

MANLEY BROS. OF INDI	Regional Water Operations	Silica Sand	\$7,904.80
<i>MANLEY BROS. OF INDI - Total For Regional Water Operations</i>			<i>\$7,904.80</i>
MANLEY BROS. OF INDI - ALL DEPARTMENTS			\$7,904.80

MARATHON PETRO235804

MARATHON PETRO235804	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel polygr	\$59.12
<i>MARATHON PETRO235804 - Total For Police Career Services</i>			<i>\$59.12</i>
MARATHON PETRO235804 - ALL DEPARTMENTS			\$59.12

MENARDS CASPER WY

MENARDS CASPER WY	Buildings & Structures Fund	BAS Shop Supplies and Startup Supplies for	\$41.14
MENARDS CASPER WY	Buildings & Structures Fund	Startup Supplies for Marion Kreiner Pool - M	\$79.20
MENARDS CASPER WY	Buildings & Structures Fund	Startup Supplies for Marion Kreiner Pool - M	\$3.58

MENARDS CASPER WY	Buildings & Structures Fund	Plumbing repair supplies for Rec Center - Me	\$80.96
<i>MENARDS CASPER WY - Total For Buildings & Structures Fund</i>			<i>\$204.88</i>
MENARDS CASPER WY	Cemetery	HOME SUPPLY WAREHOUSE STORES	\$9.99
MENARDS CASPER WY	Cemetery	safety supplies	\$63.31
<i>MENARDS CASPER WY - Total For Cemetery</i>			<i>\$73.30</i>
MENARDS CASPER WY	Parks - Parks Maint.	Safety gear for crews	\$310.90
<i>MENARDS CASPER WY - Total For Parks - Parks Maint.</i>			<i>\$310.90</i>
MENARDS CASPER WY	Parks - Special Areas	flowers	\$80.86
<i>MENARDS CASPER WY - Total For Parks - Special Areas</i>			<i>\$80.86</i>
MENARDS CASPER WY	Water Tanks	WEED KILLER FOR TANK & BOOSTER YARD,	\$987.42
<i>MENARDS CASPER WY - Total For Water Tanks</i>			<i>\$987.42</i>
MENARDS CASPER WY	Weed & Pest Fund	Safety gear for crews	\$310.90
MENARDS CASPER WY	Weed & Pest Fund	cleaning supplies	\$85.38
<i>MENARDS CASPER WY - Total For Weed & Pest Fund</i>			<i>\$396.28</i>
MENARDS CASPER WY - ALL DEPARTMENTS			\$2,053.64

MERBACK AWARDS COMPA

MERBACK AWARDS COMPA	Direct Distribution - Fire	Uniform Supplies	\$33.57
<i>MERBACK AWARDS COMPA - Total For Direct Distribution - Fire</i>			<i>\$33.57</i>
MERBACK AWARDS COMPA - ALL DEPARTMENTS			\$33.57

METRON FARNIER LLC

METRON FARNIER LLC	Water Meters	METRON WATER METERS AND APPURTENA	\$10,335.00
<i>METRON FARNIER LLC - Total For Water Meters</i>			<i>\$10,335.00</i>
METRON FARNIER LLC - ALL DEPARTMENTS			\$10,335.00

MICHAELSFENCE&SUPPLY

MICHAELSFENCE&SUPPLY	Capital Projects Fund	Parts for Baseline controller installation	\$11.86
MICHAELSFENCE&SUPPLY	Capital Projects Fund	Parts for Baseline controller installation	\$6.88
MICHAELSFENCE&SUPPLY	Capital Projects Fund	Parts for Baseline controller installation	\$2.68
<i>MICHAELSFENCE&SUPPLY - Total For Capital Projects Fund</i>			<i>\$21.42</i>
MICHAELSFENCE&SUPPLY - ALL DEPARTMENTS			\$21.42

MIDLAND IMPLEMENT, I

MIDLAND IMPLEMENT, I	Balefill - Diversion & Special	Mulching Kit for Ventrac mower compost ya	\$380.00
<i>MIDLAND IMPLEMENT, I - Total For Balefill - Diversion & Special</i>			<i>\$380.00</i>
MIDLAND IMPLEMENT, I	Golf - Operations	Golf Course Accessories	\$14,994.00
MIDLAND IMPLEMENT, I	Golf - Operations	Golf 15" Tour Rake	\$1,122.00
<i>MIDLAND IMPLEMENT, I - Total For Golf - Operations</i>			<i>\$16,116.00</i>
MIDLAND IMPLEMENT, I	Weed & Pest Fund	NEW DEDICATED TURF SPRAYER - Unit #081	\$81,521.00
<i>MIDLAND IMPLEMENT, I - Total For Weed & Pest Fund</i>			<i>\$81,521.00</i>
MIDLAND IMPLEMENT, I - ALL DEPARTMENTS			\$98,017.00

MIDLAND SCIENTIFIC

MIDLAND SCIENTIFIC	WWTP Operations	Lab supplies	\$244.04
<i>MIDLAND SCIENTIFIC - Total For WWTP Operations</i>			<i>\$244.04</i>
MIDLAND SCIENTIFIC - ALL DEPARTMENTS			\$244.04

ML AUTOMOTIVE

ML AUTOMOTIVE	Fleet Maintenance Fund	101268 Vehicle Alignment	\$87.00
<i>ML AUTOMOTIVE - Total For Fleet Maintenance Fund</i>			<i>\$87.00</i>
ML AUTOMOTIVE - ALL DEPARTMENTS			\$87.00

MOBILE CONCRETE, INC

MOBILE CONCRETE, INC	Water Distribution	City of Casper 40/Hot Water/Fuel Surcharge	\$524.00
<i>MOBILE CONCRETE, INC - Total For Water Distribution</i>			<i>\$524.00</i>
MOBILE CONCRETE, INC - ALL DEPARTMENTS			\$524.00

MODERN ELECTRIC CORP

MODERN ELECTRIC CORP	Metro Animal Shelter	Metro Generator	\$41,125.50
<i>MODERN ELECTRIC CORP - Total For Metro Animal Shelter</i>			<i>\$41,125.50</i>
MODERN ELECTRIC CORP - ALL DEPARTMENTS			\$41,125.50

MONTGOMERY EMBASSY S

MONTGOMERY EMBASSY S	Public Safety Communication	EMBASSY SUITES Calea conference	\$285.15
MONTGOMERY EMBASSY S	Public Safety Communication	EMBASSY SUITES Calea conference	\$1,568.08
<i>MONTGOMERY EMBASSY S - Total For Public Safety Communications</i>			<i>\$1,853.23</i>
MONTGOMERY EMBASSY S - ALL DEPARTMENTS			\$1,853.23

MOTION AND FLOW CONT

MOTION AND FLOW CONT	Balefill - Baler Processing	Rod & Gland Seal Kits/Piston Cylinder BALER	\$398.88
MOTION AND FLOW CONT	Balefill - Baler Processing	Inductive Sensor & Freight BALER	\$848.70
MOTION AND FLOW CONT	Balefill - Baler Processing	Air Valves for Bagging System on the Baler	\$784.63
<i>MOTION AND FLOW CONT - Total For Balefill - Baler Processing</i>			<i>\$2,032.21</i>
MOTION AND FLOW CONT - ALL DEPARTMENTS			\$2,032.21

MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS	Capital - One Cent 17	FY24 (14) Motorola Portable Radios	\$63,881.64
MOTOROLA SOLUTIONS	Capital - One Cent 17	FY24 (14) Motorola Portable Radios	\$813.65
<i>MOTOROLA SOLUTIONS - Total For Capital - One Cent 17</i>			<i>\$64,695.29</i>
MOTOROLA SOLUTIONS	Capital Projects Fund	Brush 6 Dual Band Mobile Radio and Antenn	\$2,950.66
MOTOROLA SOLUTIONS	Capital Projects Fund	Brush 6 Dual Band Mobile Radio and Antenn	\$1,408.68
MOTOROLA SOLUTIONS	Capital Projects Fund	3 Motorola Mobile Radios For Deputy Chief	\$11,363.61
<i>MOTOROLA SOLUTIONS - Total For Capital Projects Fund</i>			<i>\$15,722.95</i>
MOTOROLA SOLUTIONS	Fire-EMS Prevent & Inspect	FY24 (14) Motorola Portable Radios	\$1,464.57
<i>MOTOROLA SOLUTIONS - Total For Fire-EMS Prevent & Inspect</i>			<i>\$1,464.57</i>
MOTOROLA SOLUTIONS	Special Fire Assistance Fund	RRT2 2024 Squad Dual Band Mobile Radio	\$4,359.34
<i>MOTOROLA SOLUTIONS - Total For Special Fire Assistance Fund</i>			<i>\$4,359.34</i>
MOTOROLA SOLUTIONS - ALL DEPARTMENTS			\$86,242.15

MOUNTAIN ALARM FIRE

MOUNTAIN ALARM FIRE	Aquatics - Operations	UL Fire Monitoring / Radio Use & Service	\$186.00
<i>MOUNTAIN ALARM FIRE - Total For Aquatics - Operations</i>			<i>\$186.00</i>
MOUNTAIN ALARM FIRE	Fire-EMS Administration	UL Fire Monitoring / Radio Use & Service	\$183.00
MOUNTAIN ALARM FIRE	Fire-EMS Administration	UL Fire Monitoring / Radio Use & Service	\$183.00
MOUNTAIN ALARM FIRE	Fire-EMS Administration	UL Fire Monitoring / Radio Use & Service	\$183.00
MOUNTAIN ALARM FIRE	Fire-EMS Administration	UL Fire Monitoring / Radio Use & Service	\$183.00

<i>MOUNTAIN ALARM FIRE - Total For Fire-EMS Administration</i>			\$732.00
MOUNTAIN ALARM FIRE	Ft. Caspar Museum	UL Fire Monitoring / Radio Use & Service	\$534.00
<i>MOUNTAIN ALARM FIRE - Total For Ft. Caspar Museum</i>			\$534.00
MOUNTAIN ALARM FIRE	Ice Arena - Operations	UL Fire Monitoring / Radio Use & Service	\$198.00
<i>MOUNTAIN ALARM FIRE - Total For Ice Arena - Operations</i>			\$198.00
MOUNTAIN ALARM FIRE	Rec Center - Operations	UL Fire Monitoring / Radio Use & Service	\$108.00
<i>MOUNTAIN ALARM FIRE - Total For Rec Center - Operations</i>			\$108.00
MOUNTAIN ALARM FIRE - ALL DEPARTMENTS			\$1,758.00

MOUNTAIN STATES

MOUNTAIN STATES	Community Development	Printing Service - wiring inspection door han	\$153.54
<i>MOUNTAIN STATES - Total For Community Development</i>			\$153.54
MOUNTAIN STATES	Municipal Court	Printing Service - judgement & sentence for	\$105.14
<i>MOUNTAIN STATES - Total For Municipal Court</i>			\$105.14
MOUNTAIN STATES	Refuse - Residential	Printing Service - envelopeS FOR REFUSE CU	\$143.70
<i>MOUNTAIN STATES - Total For Refuse - Residential</i>			\$143.70
MOUNTAIN STATES - ALL DEPARTMENTS			\$402.38

MOUNTAIN WEST TECHNO

MOUNTAIN WEST TECHNO	Aquatics- Marion Kreiner Op	Acct #12213	\$6.00
<i>MOUNTAIN WEST TECHNO - Total For Aquatics- Marion Kreiner Oper.</i>			\$6.00
MOUNTAIN WEST TECHNO	Aquatics- Mike Sedar Oper.	Acct #12214	\$6.00
<i>MOUNTAIN WEST TECHNO - Total For Aquatics- Mike Sedar Oper.</i>			\$6.00
MOUNTAIN WEST TECHNO	Aquatics- Paradise Valley Op	Acct #12212	\$6.00
<i>MOUNTAIN WEST TECHNO - Total For Aquatics- Paradise Valley Oper</i>			\$6.00
MOUNTAIN WEST TECHNO	Aquatics- Washington Oper	Acct #12211	\$6.00
<i>MOUNTAIN WEST TECHNO - Total For Aquatics- Washington Oper</i>			\$6.00
MOUNTAIN WEST TECHNO	Casper Business Center	Acct #20778	\$81.92
<i>MOUNTAIN WEST TECHNO - Total For Casper Business Center</i>			\$81.92
MOUNTAIN WEST TECHNO	Information Services	Acct #13922	\$451.00
<i>MOUNTAIN WEST TECHNO - Total For Information Services</i>			\$451.00
MOUNTAIN WEST TECHNO	Miller St. Dormitory	Acct #13502	\$57.95
<i>MOUNTAIN WEST TECHNO - Total For Miller St. Dormitory</i>			\$57.95
MOUNTAIN WEST TECHNO	Public Safety Communication	Acct #12000	\$501.00

MOUNTAIN WEST TECHNO - Total For Public Safety Communications \$501.00

MOUNTAIN WEST TECHNO - ALL DEPARTMENTS \$1,115.87

MURDOCH'S RANCH&HOME

MURDOCH'S RANCH&HOM Fire-EMS Prevent & Inspect Uniform Supplies \$466.04

MURDOCH'S RANCH&HOME - Total For Fire-EMS Prevent & Inspect \$466.04

MURDOCH'S RANCH&HOME - ALL DEPARTMENTS \$466.04

MVIX (USA), Inc.

MVIX (USA), Inc. Rec Center - Operations TV Adapter, Marketing of programs, Sponsor \$1,158.00

MVIX (USA), Inc. - Total For Rec Center - Operations \$1,158.00

MVIX (USA), Inc. - ALL DEPARTMENTS \$1,158.00

NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP Water Distribution SPARK PLUG & OIL \$14.58

NAPA AUTO PARTS CORP - Total For Water Distribution \$14.58

NAPA AUTO PARTS CORP WWTP Operations Filters \$219.58

NAPA AUTO PARTS CORP - Total For WWTP Operations \$219.58

NAPA AUTO PARTS CORP - ALL DEPARTMENTS \$234.16

NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC Basketball Custodian Services for Youth Basketball Tour \$3,150.00

NATRONA COUNTY OFFIC Basketball Custodian Services for Youth Basketball Tour \$2,467.50

NATRONA COUNTY OFFIC - Total For Basketball \$5,617.50

NATRONA COUNTY OFFIC Capital - One Cent 17 OC 17 Community Projects - Nat \$17,040.43

NATRONA COUNTY OFFIC - Total For Capital - One Cent 17 \$17,040.43

NATRONA COUNTY OFFIC Police Administration Prisoner Housing - December 2023 \$166,419.48

NATRONA COUNTY OFFIC - Total For Police Administration \$166,419.48

NATRONA COUNTY OFFIC - ALL DEPARTMENTS \$189,077.41

NENA

NENA Public Safety Communication BUSINESS SERVICES NOT ELSEWHERE CLASSI \$1,453.00

NENA - Total For Public Safety Communications \$1,453.00

NENA - ALL DEPARTMENTS \$1,453.00

NEW PIG CORPORATION

NEW PIG CORPORATION Public Transit - Operations Spill Kits (Blood, Urine, Vomit) \$368.42

NEW PIG CORPORATION - Total For Public Transit - Operations \$368.42

NEW PIG CORPORATION - ALL DEPARTMENTS \$368.42

NORCO, INC.

NORCO, INC. Buildings & Structures Fund LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPI \$126.21

NORCO, INC. Buildings & Structures Fund Lodge supplies \$112.37

NORCO, INC. Buildings & Structures Fund Garbage Bags/Paper Towels/Bathroom Tissu \$545.97

NORCO, INC. Buildings & Structures Fund Soap Dispenser / Hand Soap / Vacuum Bags \$169.00

NORCO, INC. Buildings & Structures Fund Garbage Bags, Paper Towels & Bathroom Tis \$946.32

NORCO, INC. Buildings & Structures Fund n casper clubhouse supplies \$51.03

NORCO, INC. Buildings & Structures Fund Lodge Supplies \$163.62

NORCO, INC. Buildings & Structures Fund n casper clubhouse supplies \$33.98

NORCO, INC. - Total For Buildings & Structures Fund \$2,148.50

NORCO, INC. Cemetery supplies \$676.36

NORCO, INC. - Total For Cemetery \$676.36

NORCO, INC. Fleet Maintenance Fund Cylinder Rental \$176.39

NORCO, INC. - Total For Fleet Maintenance Fund \$176.39

NORCO, INC. Golf - Operations Cylinder Rental \$28.83

NORCO, INC. - Total For Golf - Operations \$28.83

NORCO, INC. Refuse - Recycling Safety Supplies \$174.78

NORCO, INC. - Total For Refuse - Recycling \$174.78

NORCO, INC. - ALL DEPARTMENTS \$3,204.86

NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR Capital Projects Fund Ground rod driver for grounding baseline co \$35.63

NORTHWEST CONTRACTOR - Total For Capital Projects Fund \$35.63

NORTHWEST CONTRACTOR Regional Water Operations RED LIGHTNG NITRILE 6MIL GLOVE \$62.00

NORTHWEST CONTRACTOR Regional Water Operations MORAD 6 \$23.14

NORTHWEST CONTRACTOR	Regional Water Operations	TOOLS	\$57.05
<i>NORTHWEST CONTRACTOR - Total For Regional Water Operations</i>			<i>\$142.19</i>
NORTHWEST CONTRACTOR	Water Distribution	FORM OIL	\$91.20
<i>NORTHWEST CONTRACTOR - Total For Water Distribution</i>			<i>\$91.20</i>
NORTHWEST CONTRACTOR	WWTP Operations	Tools	\$145.82
<i>NORTHWEST CONTRACTOR - Total For WWTP Operations</i>			<i>\$145.82</i>
NORTHWEST CONTRACTOR - ALL DEPARTMENTS			\$414.84

NSPE 888-285-6773

NSPE 888-285-6773	Risk Management	MEMBERSHIP ORGANIZATIONS NOT ELSEW	\$299.00
<i>NSPE 888-285-6773 - Total For Risk Management</i>			<i>\$299.00</i>
NSPE 888-285-6773 - ALL DEPARTMENTS			\$299.00

NVA CASPER VETERINAR

NVA CASPER VETERINAR	Metro Animal Fund	Veterinary Services	\$577.80
<i>NVA CASPER VETERINAR - Total For Metro Animal Fund</i>			<i>\$577.80</i>
NVA CASPER VETERINAR	Police Administration	Veterinary Services	\$344.25
NVA CASPER VETERINAR	Police Administration	Veterinary Services	\$702.49
<i>NVA CASPER VETERINAR - Total For Police Administration</i>			<i>\$1,046.74</i>
NVA CASPER VETERINAR - ALL DEPARTMENTS			\$1,624.54

ODP BUS SOL LLC

ODP BUS SOL LLC	Health Insurance Fund	1 black toner	\$57.62
<i>ODP BUS SOL LLC - Total For Health Insurance Fund</i>			<i>\$57.62</i>
ODP BUS SOL LLC	Human Resources	1 black toner	\$57.63
<i>ODP BUS SOL LLC - Total For Human Resources</i>			<i>\$57.63</i>
ODP BUS SOL LLC	Risk Management	1 black toner	\$57.63
<i>ODP BUS SOL LLC - Total For Risk Management</i>			<i>\$57.63</i>
ODP BUS SOL LLC - ALL DEPARTMENTS			\$172.88

OFFICE DEPOT

OFFICE DEPOT	Rec Center - Admin	Main Rec Admin Printer Staple Cartridges	\$108.13
<i>OFFICE DEPOT - Total For Rec Center - Admin</i>			<i>\$108.13</i>

OFFICE DEPOT - ALL DEPARTMENTS \$108.13

OFFICE SHOP INC

OFFICE SHOP INC Fire-EMS Administration Copier Usage \$28.32

OFFICE SHOP INC - Total For Fire-EMS Administration \$28.32

OFFICE SHOP INC - ALL DEPARTMENTS \$28.32

OFTEDAL CONSTRUCTION

OFTEDAL CONSTRUCTION Capital Projects Fund Midwest Avenue - Walnut to Pop \$13,256.47

OFTEDAL CONSTRUCTION - Total For Capital Projects Fund \$13,256.47

OFTEDAL CONSTRUCTION Water Distribution Midwest Avenue - Walnut to Pop \$173,479.47

OFTEDAL CONSTRUCTION - Total For Water Distribution \$173,479.47

OFTEDAL CONSTRUCTION - ALL DEPARTMENTS \$186,735.94

OLD TOWN PUMP

OLD TOWN PUMP Fire-EMS Operations Ethanol Free Fuel for Achilles Boat \$22.00

OLD TOWN PUMP - Total For Fire-EMS Operations \$22.00

OLD TOWN PUMP - ALL DEPARTMENTS \$22.00

ONE CALL OF WY.

ONE CALL OF WY. Traffic Control Tickets For March 2024 \$27.75

ONE CALL OF WY. - Total For Traffic Control \$27.75

ONE CALL OF WY. - ALL DEPARTMENTS \$27.75

OVERHEAD DOOR CO

OVERHEAD DOOR CO Buildings & Structures Fund NE Door New Cable - Fire Station #3 \$1,145.28

OVERHEAD DOOR CO Buildings & Structures Fund Door repairs Fire Station #3 \$417.00

OVERHEAD DOOR CO - Total For Buildings & Structures Fund \$1,562.28

OVERHEAD DOOR CO - ALL DEPARTMENTS \$1,562.28

PACIFIC STEEL BRANCH

PACIFIC STEEL BRANCH	Water Tanks	SUN II SOUTH TANK LADDER	\$82.49
PACIFIC STEEL BRANCH	Water Tanks	SUN II LADDER	\$94.00
<i>PACIFIC STEEL BRANCH - Total For Water Tanks</i>			<i>\$176.49</i>
PACIFIC STEEL BRANCH - ALL DEPARTMENTS			\$176.49

PAVEMENT STENCIL, LL

PAVEMENT STENCIL, LL	Traffic Control	Handicap stencil for parking lots	\$145.20
<i>PAVEMENT STENCIL, LL - Total For Traffic Control</i>			<i>\$145.20</i>
PAVEMENT STENCIL, LL - ALL DEPARTMENTS			\$145.20

PEACHES'

PEACHES'	Police Investigations	FAST FOOD RESTAURANTS; food 24-021366	\$116.97
<i>PEACHES' - Total For Police Investigations</i>			<i>\$116.97</i>
PEACHES' - ALL DEPARTMENTS			\$116.97

PEPSI COLA OF CASPER

PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$577.84
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Supplies	\$26.60
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery & Supplies	\$241.65
PEPSI COLA OF CASPER	Ice Arena - Concessions	C02 Cylinder Deposit Return	(\$100.00)
PEPSI COLA OF CASPER	Ice Arena - Concessions	C02 Cylinder Deposit Return	(\$50.00)
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$109.40
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$249.22
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$174.80
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$141.53
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$576.96
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$407.04
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$305.77
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$109.40
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery & Supplies	\$684.33
PEPSI COLA OF CASPER	Ice Arena - Concessions	Return of Beverage Supplies	(\$71.18)
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Supplies	\$39.75
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage Delivery	\$346.92

PEPSI COLA OF CASPER - Total For Ice Arena - Concessions			\$3,770.03
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PEPSI COLA OF CASPER - ALL DEPARTMENTS			\$3,770.03
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PETERBILT OF WYOMING

PETERBILT OF WYOMING	Fleet Maintenance Fund	111102 Equipment Repair	\$1,678.67
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<i>PETERBILT OF WYOMING - Total For Fleet Maintenance Fund</i>			<i>\$1,678.67</i>
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PETERBILT OF WYOMING - ALL DEPARTMENTS			\$1,678.67
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PHILLIPS 66 - SPEEDE

PHILLIPS 66 - SPEEDE	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel polygr	\$48.84
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<i>PHILLIPS 66 - SPEEDE - Total For Police Career Services</i>			<i>\$48.84</i>
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PHILLIPS 66 - SPEEDE - ALL DEPARTMENTS			\$48.84
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PLN PRICELINE HOTELS

PLN PRICELINE HOTELS	Public Safety Communication	TRAVEL AGENCIES training	(\$98.98)
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<i>PLN PRICELINE HOTELS - Total For Public Safety Communications</i>			<i>(\$98.98)</i>
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PLN PRICELINE HOTELS - ALL DEPARTMENTS			(\$98.98)
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POSTAL PROS, INC.

POSTAL PROS, INC.	Customer Service	UB/Past Due Printing / Postage / Mail Servic	\$3,885.23
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POSTAL PROS, INC.	Customer Service	UB/Past Due Printing / Postage / Mail Servic	\$3,137.83
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<i>POSTAL PROS, INC. - Total For Customer Service</i>			<i>\$7,023.06</i>
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POSTAL PROS, INC. - ALL DEPARTMENTS			\$7,023.06
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POWERDMS INC

POWERDMS INC	Metro Animal Control	PowerReady Subscription - 4/06/24 to 4/05/	\$1,440.49
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<i>POWERDMS INC - Total For Metro Animal Control</i>			<i>\$1,440.49</i>
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POWERDMS INC	Police Administration	PowerReady Subscription - 4/06/24 to 4/05/	\$1,440.49
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<i>POWERDMS INC - Total For Police Administration</i>			<i>\$1,440.49</i>
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POWERDMS INC	Public Safety Communication	PowerReady Subscription - 4/06/24 to 4/05/	\$1,440.48
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<i>POWERDMS INC - Total For Public Safety Communications</i>			<i>\$1,440.48</i>
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POWERDMS INC - ALL DEPARTMENTS

\$4,321.46

PRICELN BAYMONT BY W

PRICELN BAYMONT BY W	Public Safety Communication	TRAVEL AGENCIES training	\$98.98
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<i>PRICELN BAYMONT BY W - Total For Public Safety Communications</i>			<i>\$98.98</i>
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PRICELN BAYMONT BY W - ALL DEPARTMENTS

\$98.98

PROFESSIONAL CLEANIN

PROFESSIONAL CLEANIN	WWTP Operations	Cleaning Service - March 2024	\$1,395.00
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<i>PROFESSIONAL CLEANIN - Total For WWTP Operations</i>			<i>\$1,395.00</i>
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PROFESSIONAL CLEANIN - ALL DEPARTMENTS

\$1,395.00

PVS DX INC

PVS DX INC	Regional Water Operations	Sodium Hypochlorite	\$13,304.87
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<i>PVS DX INC - Total For Regional Water Operations</i>			<i>\$13,304.87</i>
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PVS DX INC - ALL DEPARTMENTS

\$13,304.87

RAY ALLEN MANUFACTUR

RAY ALLEN MANUFACTUR	Metro Animal Shelter	PET SHOPS-PET FOOD AND SUPPLY STORES;	\$254.75
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<i>RAY ALLEN MANUFACTUR - Total For Metro Animal Shelter</i>			<i>\$254.75</i>
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RAY ALLEN MANUFACTUR - ALL DEPARTMENTS

\$254.75

RD OFFUTT CO

RD OFFUTT CO	Fleet Maintenance Fund	6602088 Equipment Repair	\$13,635.47
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<i>RD OFFUTT CO - Total For Fleet Maintenance Fund</i>			<i>\$13,635.47</i>
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RD OFFUTT CO - ALL DEPARTMENTS

\$13,635.47

RENAISSANCE MONTGOME

RENAISSANCE MONTGOME	Police Career Services	RENAISSANCE HOTELS hotel calea conferenc	\$658.80
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<i>RENAISSANCE MONTGOME - Total For Police Career Services</i>			<i>\$658.80</i>
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RENAISSANCE MONTGOME - ALL DEPARTMENTS

\$658.80

RICOH USA INC

RICOH USA INC	Metropolitan Planning Org	Copier Usage	\$390.88
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<i>RICOH USA INC - Total For Metropolitan Planning Org</i>			<i>\$390.88</i>
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RICOH USA INC - ALL DEPARTMENTS

\$390.88

Rocky Mountain

Rocky Mountain	Regional Water Operations	Monthly Rental	\$144.56
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Rocky Mountain	Regional Water Operations	Bulk Oxygen - fuel surcharge/bulk & hazmat	\$2,661.93
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<i>Rocky Mountain - Total For Regional Water Operations</i>			<i>\$2,806.49</i>
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Rocky Mountain	Water Distribution	Monthly Rental	\$29.05
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<i>Rocky Mountain - Total For Water Distribution</i>			<i>\$29.05</i>
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Rocky Mountain - ALL DEPARTMENTS

\$2,835.54

ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-090 7	\$11,849.69
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ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-139 2	\$237.06
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ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-002 2	\$588.49
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<i>ROCKY MOUNTAIN POWER - Total For Balefill - Disposal & Landfill</i>			<i>\$12,675.24</i>
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ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-141 8	\$798.79
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ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #60445507-008 5	\$867.53
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ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-097 2	\$2,781.43
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<i>ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration</i>			<i>\$4,447.75</i>
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ROCKY MOUNTAIN POWER	Golf - Operations	Acct #54730761-099 8	\$3,762.77
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<i>ROCKY MOUNTAIN POWER - Total For Golf - Operations</i>			<i>\$3,762.77</i>
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ROCKY MOUNTAIN POWER	Hogadon - Operations	Acct #54730761-126 9	\$5,390.39
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<i>ROCKY MOUNTAIN POWER - Total For Hogadon - Operations</i>			<i>\$5,390.39</i>
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ROCKY MOUNTAIN POWER	Ice Arena - Operations	Acct #54730761-101 2	\$3,125.87
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<i>ROCKY MOUNTAIN POWER - Total For Ice Arena - Operations</i>			<i>\$3,125.87</i>
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ROCKY MOUNTAIN POWER	Metro Animal Fund	Acct #54730761-102 0	\$912.00
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<i>ROCKY MOUNTAIN POWER - Total For Metro Animal Fund</i>			<i>\$912.00</i>
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ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-132 7	\$2,259.60
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<i>ROCKY MOUNTAIN POWER - Total For Parks - Special Areas</i>			\$2,259.60
ROCKY MOUNTAIN POWER	Police Administration	Acct #54730761-104 6	\$217.95
<i>ROCKY MOUNTAIN POWER - Total For Police Administration</i>			\$217.95
ROCKY MOUNTAIN POWER	Public Safety Communication	Acct #54730761-146 7	\$271.73
<i>ROCKY MOUNTAIN POWER - Total For Public Safety Communications</i>			\$271.73
ROCKY MOUNTAIN POWER	Public Transit - Operations	Acct #54730761-156 6	\$456.57
<i>ROCKY MOUNTAIN POWER - Total For Public Transit - Operations</i>			\$456.57
ROCKY MOUNTAIN POWER	Rec Center - Operations	Acct #54730761-095 6	\$3,574.65
<i>ROCKY MOUNTAIN POWER - Total For Rec Center - Operations</i>			\$3,574.65
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-009 4	\$39,936.68
<i>ROCKY MOUNTAIN POWER - Total For Regional Water Operations</i>			\$39,936.68
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-009 4	\$3,425.38
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-022 7	\$31.65
<i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>			\$3,457.03
ROCKY MOUNTAIN POWER	Traffic Control	Acct #54730761-106 1	\$51,540.06
<i>ROCKY MOUNTAIN POWER - Total For Traffic Control</i>			\$51,540.06
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-135 0	\$55.36
<i>ROCKY MOUNTAIN POWER - Total For Water Tanks</i>			\$55.36
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-004 8	\$273.00
<i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i>			\$273.00
ROCKY MOUNTAIN POWER - ALL DEPARTMENTS			\$132,356.65

Router

Router	Golf - Operations	Portable Restroom / Winter & Fuel Surcharg	\$632.00
<i>Router - Total For Golf - Operations</i>			\$632.00
Router	Parks - Parks Maint.	Porta-John from R&R	\$69.84
Router	Parks - Parks Maint.	Porta-John from R&R	\$107.60
Router	Parks - Parks Maint.	Porta-John from R&R	\$879.68
Router	Parks - Parks Maint.	Porta-John from R&R	\$1,318.52
Router	Parks - Parks Maint.	Porta-John from R&R	\$215.20
Router	Parks - Parks Maint.	Porta-John from R&R	\$107.60
Router	Parks - Parks Maint.	Porta-John from R&R	\$107.60
Router	Parks - Parks Maint.	Porta-John from R&R	\$331.65
Router	Parks - Parks Maint.	Porta-John from R&R	\$341.68
Router	Parks - Parks Maint.	Porta-John from R&R	\$107.60

Router	Parks - Parks Maint.	Porta-John from R&R	\$167.16
Router	Parks - Parks Maint.	Porta-John from R&R	\$16.23
Router	Parks - Parks Maint.	Porta-John from R&R	\$227.25
Router	Parks - Parks Maint.	Porta-John from R&R	\$234.08
Router	Parks - Parks Maint.	Porta-John from R&R	\$167.16
Router	Parks - Parks Maint.	Porta-John from R&R	\$341.68
Router	Parks - Parks Maint.	Porta-John from R&R	\$234.08
Router	Parks - Parks Maint.	Porta-John from R&R	\$341.68
Router	Parks - Parks Maint.	Porta-John from R&R	\$556.88
Router	Parks - Parks Maint.	Porta-John from R&R	\$234.08

Router - Total For Parks - Parks Maint. \$6,107.25

Router - ALL DEPARTMENTS \$6,739.25

SAFE KIDS WORLDWIDE

SAFE KIDS WORLDWIDE	Fire-EMS Training	Car seat tech registration for Crain	\$95.00
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SAFE KIDS WORLDWIDE - Total For Fire-EMS Training \$95.00

SAFE KIDS WORLDWIDE - ALL DEPARTMENTS \$95.00

SAFE LIFE DEFENSE

SAFE LIFE DEFENSE	Municipal Court	MISCELLANEOUS GENERAL MERCHANDISE S	\$727.04
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SAFE LIFE DEFENSE - Total For Municipal Court \$727.04

SAFE LIFE DEFENSE - ALL DEPARTMENTS \$727.04

SAMS CLUB #6425

SAMS CLUB #6425	Balefill - Disposal & Landfill	OPERATIONAL SUPPLIES FOR BALER/LDF	\$26.26
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SAMS CLUB #6425	Balefill - Disposal & Landfill	SUPPLIES FOR SCALEHOUSE & COMPOST YA	\$110.48
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SAMS CLUB #6425 - Total For Balefill - Disposal & Landfill \$136.74

SAMS CLUB #6425	Balefill - Diversion & Special	SUPPLIES FOR SCALEHOUSE & COMPOST YA	\$43.96
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SAMS CLUB #6425 - Total For Balefill - Diversion & Special \$43.96

SAMS CLUB #6425	City Council	WHOLESALE CLUBS	\$9.96
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SAMS CLUB #6425 - Total For City Council \$9.96

SAMS CLUB #6425	City Manager	WHOLESALE CLUBS	\$19.93
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SAMS CLUB #6425 - Total For City Manager \$19.93

SAMS CLUB #6425	Fire-EMS Operations	Station Supplies	\$41.96
<i>SAMS CLUB #6425 - Total For Fire-EMS Operations</i>			<i>\$41.96</i>
SAMS CLUB #6425	Health Insurance Fund	April Biometrics Screening Breakfast	\$91.14
<i>SAMS CLUB #6425 - Total For Health Insurance Fund</i>			<i>\$91.14</i>
SAMS CLUB #6425	Ice Arena - Concessions	CONCESSIONS - CHIPS, PRETZELS, WATER, G	\$277.54
<i>SAMS CLUB #6425 - Total For Ice Arena - Concessions</i>			<i>\$277.54</i>
SAMS CLUB #6425 - ALL DEPARTMENTS			\$621.23

SAMSCLUB #6425

SAMSCLUB #6425	Aquatics - Operations	Totes, Pens, Hand Soap	\$64.36
<i>SAMSCLUB #6425 - Total For Aquatics - Operations</i>			<i>\$64.36</i>
SAMSCLUB #6425	Basketball	YBBT 2024 Supplies	\$333.35
<i>SAMSCLUB #6425 - Total For Basketball</i>			<i>\$333.35</i>
SAMSCLUB #6425	City Manager	AUTOMATED FUEL DISPENSERS	\$42.08
<i>SAMSCLUB #6425 - Total For City Manager</i>			<i>\$42.08</i>
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	\$162.84
<i>SAMSCLUB #6425 - Total For Fire-EMS Operations</i>			<i>\$162.84</i>
SAMSCLUB #6425	Public Transit - Operations	Cleaning Supplies	\$109.45
<i>SAMSCLUB #6425 - Total For Public Transit - Operations</i>			<i>\$109.45</i>
SAMSCLUB #6425	Regional Water Operations	TOILET PAPER	\$62.96
<i>SAMSCLUB #6425 - Total For Regional Water Operations</i>			<i>\$62.96</i>
SAMSCLUB #6425 - ALL DEPARTMENTS			\$775.04

SAMSCLUB.COM

SAMSCLUB.COM	Fire-EMS Operations	Station Supplies	\$545.56
SAMSCLUB.COM	Fire-EMS Operations	Station Supplies	\$60.08
<i>SAMSCLUB.COM - Total For Fire-EMS Operations</i>			<i>\$605.64</i>
SAMSCLUB.COM	Ice Arena - Concessions	CONCESSIONS - POPCORN	\$174.72
<i>SAMSCLUB.COM - Total For Ice Arena - Concessions</i>			<i>\$174.72</i>
SAMSCLUB.COM - ALL DEPARTMENTS			\$780.36

SEON DESIGN USA CORP

SEON DESIGN USA CORP	Public Transit - Operations	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$452.00
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SEON DESIGN USA CORP - Total For Public Transit - Operations \$452.00

SEON DESIGN USA CORP - ALL DEPARTMENTS \$452.00

SHELL OIL 5744427900

SHELL OIL 5744427900 Police Career Services AUTOMATED FUEL DISPENSERS Recruiting tri \$26.39

SHELL OIL 5744427900 - Total For Police Career Services \$26.39

SHELL OIL 5744427900 - ALL DEPARTMENTS \$26.39

SHELL OIL 5744427920

SHELL OIL 5744427920 Fire-EMS Operations Fuel \$64.12

SHELL OIL 5744427920 Fire-EMS Operations Fuel \$47.32

SHELL OIL 5744427920 Fire-EMS Operations Fuel \$58.18

SHELL OIL 5744427920 Fire-EMS Operations Fuel \$41.04

SHELL OIL 5744427920 - Total For Fire-EMS Operations \$210.66

SHELL OIL 5744427920 - ALL DEPARTMENTS \$210.66

SHELL OIL10014067002

SHELL OIL10014067002 Police Career Services AUTOMATED FUEL DISPENSERS recruiting \$15.75

SHELL OIL10014067002 - Total For Police Career Services \$15.75

SHELL OIL10014067002 - ALL DEPARTMENTS \$15.75

SHERRILL INC

SHERRILL INC Special Fire Assistance Fund FY24 RRT2 Tech Rescue Gear \$887.96

SHERRILL INC - Total For Special Fire Assistance Fund \$887.96

SHERRILL INC Weed & Pest Fund safety \$139.99

SHERRILL INC Weed & Pest Fund safety \$195.97

SHERRILL INC - Total For Weed & Pest Fund \$335.96

SHERRILL INC - ALL DEPARTMENTS \$1,223.92

SHERWIN-WILLIAMS COR

SHERWIN-WILLIAMS COR Refuse - Commercial Paint & Painting Supplies FOR COMB BLDG \$303.76

SHERWIN-WILLIAMS COR - Total For Refuse - Commercial \$303.76

SHERWIN-WILLIAMS COR	Traffic Control	Blue paint and striper parts	\$383.98
<i>SHERWIN-WILLIAMS COR - Total For Traffic Control</i>			<i>\$383.98</i>
SHERWIN-WILLIAMS COR - ALL DEPARTMENTS			\$687.74

SHUTTERFLY, INC.

SHUTTERFLY, INC.	Police Administration	PHOTOGRAPHIC STUDIOS baby plaque	\$99.98
<i>SHUTTERFLY, INC. - Total For Police Administration</i>			<i>\$99.98</i>
SHUTTERFLY, INC. - ALL DEPARTMENTS			\$99.98

SIMPLOT TURF & HORTI

SIMPLOT TURF & HORTI	Golf - Operations	Wolftrax 30-0-10 Granular Fertilizer	\$4,704.00
SIMPLOT TURF & HORTI	Golf - Operations	W/U Maxx/Six Iron Plus/Trident W/Maxx &	\$3,280.00
<i>SIMPLOT TURF & HORTI - Total For Golf - Operations</i>			<i>\$7,984.00</i>
SIMPLOT TURF & HORTI - ALL DEPARTMENTS			\$7,984.00

SIRCHIE ACQUISITION

SIRCHIE ACQUISITION	Police Investigations	MISCELLANEOUS GENERAL MERCHANDISE S	\$313.18
SIRCHIE ACQUISITION	Police Investigations	MISCELLANEOUS GENERAL MERCHANDISE S	\$140.75
SIRCHIE ACQUISITION	Police Investigations	MISCELLANEOUS GENERAL MERCHANDISE S	\$396.28
<i>SIRCHIE ACQUISITION - Total For Police Investigations</i>			<i>\$850.21</i>
SIRCHIE ACQUISITION - ALL DEPARTMENTS			\$850.21

SMITH PSYCHOLOGICAL

SMITH PSYCHOLOGICAL	Police Career Services	Confidential Legal Or Medical Matters	\$500.00
<i>SMITH PSYCHOLOGICAL - Total For Police Career Services</i>			<i>\$500.00</i>
SMITH PSYCHOLOGICAL - ALL DEPARTMENTS			\$500.00

SONNYS RV SALES INC

SONNYS RV SALES INC	Streets	Propane	\$61.19
SONNYS RV SALES INC	Streets	Propane	\$23.36
SONNYS RV SALES INC	Streets	Propane	\$29.61
SONNYS RV SALES INC	Streets	Propane	\$26.98

SONNYS RV SALES INC	Streets	Propane	\$11.52
SONNYS RV SALES INC	Streets	Propane	\$20.40
SONNYS RV SALES INC	Streets	Propane	\$25.99
SONNYS RV SALES INC	Streets	Propane	\$73.04

SONNYS RV SALES INC - Total For Streets \$272.09

SONNYS RV SALES INC - ALL DEPARTMENTS \$272.09

SPORTSMANS WAREHOUSE

SPORTSMANS WAREHOUSE	Balefill - Disposal & Landfill	ELELCTRONIC HEARING PROTECTION DEVICE	\$199.94
SPORTSMANS WAREHOUSE	Balefill - Disposal & Landfill	SAFETY SUPPLIESF OR BALER CREW	\$149.98

SPORTSMANS WAREHOUSE - Total For Balefill - Disposal & Landfill \$349.92

SPORTSMANS WAREHOUSE - ALL DEPARTMENTS \$349.92

SQ BELLA FUOCO

SQ BELLA FUOCO	Fire-EMS Training	Food for Company Officer Class in Cheyenne	\$74.40
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SQ BELLA FUOCO - Total For Fire-EMS Training \$74.40

SQ BELLA FUOCO - ALL DEPARTMENTS \$74.40

SQ COMPUTER PROFESS

SQ COMPUTER PROFESS	Police Administration	COMPUTER MAINTENANCE,REPAIR & SERVI	\$74.44
SQ COMPUTER PROFESS	Police Administration	COMPUTER MAINTENANCE,REPAIR & SERVI	\$529.95

SQ COMPUTER PROFESS - Total For Police Administration \$604.39

SQ COMPUTER PROFESS	Risk Management	SD cards for paint truck camera from Risk Re	\$330.00
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SQ COMPUTER PROFESS - Total For Risk Management \$330.00

SQ COMPUTER PROFESS - ALL DEPARTMENTS \$934.39

SQ DAN WILLIS

SQ DAN WILLIS	Police Career Services	BOOKS,PERIODICALS AND NEWSPAPERS ride	\$30.00
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SQ DAN WILLIS - Total For Police Career Services \$30.00

SQ DAN WILLIS - ALL DEPARTMENTS \$30.00

SQ GOEDICKES AND SC

SQ GOEDICKES AND SC	Rec Center - Classes	Art Class Supplies	\$178.20
<i>SQ GOEDICKES AND SC - Total For Rec Center - Classes</i>			<i>\$178.20</i>
SQ GOEDICKES AND SC - ALL DEPARTMENTS			\$178.20

SQ J.R. S HUNT; FOR

SQ J.R. S HUNT; FOR	Balefill - Disposal & Landfill	Ops Supplies	\$255.00
<i>SQ J.R. S HUNT; FOR - Total For Balefill - Disposal & Landfill</i>			<i>\$255.00</i>
SQ J.R. S HUNT; FOR - ALL DEPARTMENTS			\$255.00

SQ MY EDUCATIONAL R

SQ MY EDUCATIONAL R	Fire-EMS Training	BLS/ACLS cards	\$45.00
SQ MY EDUCATIONAL R	Fire-EMS Training	AHA Instructor Cards	\$525.00
<i>SQ MY EDUCATIONAL R - Total For Fire-EMS Training</i>			<i>\$570.00</i>
SQ MY EDUCATIONAL R - ALL DEPARTMENTS			\$570.00

SQ PEDEN'S INC.

SQ PEDEN'S INC.	Community Development	MEN'S AND WOMEN'S CLOTHING STORES	\$64.00
SQ PEDEN'S INC.	Community Development	MEN'S AND WOMEN'S CLOTHING STORES	\$106.20
<i>SQ PEDEN'S INC. - Total For Community Development</i>			<i>\$170.20</i>
SQ PEDEN'S INC.	Human Resources	1 retirement plaque	\$45.00
<i>SQ PEDEN'S INC. - Total For Human Resources</i>			<i>\$45.00</i>
SQ PEDEN'S INC.	Metropolitan Planning Org	MEN'S AND WOMEN'S CLOTHING STORES	\$77.40
<i>SQ PEDEN'S INC. - Total For Metropolitan Planning Org</i>			<i>\$77.40</i>
SQ PEDEN'S INC.	Police Career Services	MEN'S AND WOMEN'S CLOTHING STORES un	\$162.00
<i>SQ PEDEN'S INC. - Total For Police Career Services</i>			<i>\$162.00</i>
SQ PEDEN'S INC. - ALL DEPARTMENTS			\$454.60

STAPLES

STAPLES	Aquatics - Operations	Free Pool Passes	\$17.99
STAPLES	Aquatics - Operations	Keyboard and Mouse	\$49.99
<i>STAPLES - Total For Aquatics - Operations</i>			<i>\$67.98</i>
STAPLES	Balefill - Diversion & Special	ORGANIZER FOR TRUCK TRACKING	\$46.19
<i>STAPLES - Total For Balefill - Diversion & Special</i>			<i>\$46.19</i>

STAPLES	Public Transit - Operations	Binders for MSDS sheets	\$159.96
<i>STAPLES - Total For Public Transit - Operations</i>			<i>\$159.96</i>
STAPLES - ALL DEPARTMENTS			\$274.13

STATE OF WY.

STATE OF WY.	Balefill - Disposal & Landfill	2023 Emissions Fee - 1/01/23 to 12/31/23	\$851.15
<i>STATE OF WY. - Total For Balefill - Disposal & Landfill</i>			<i>\$851.15</i>
STATE OF WY.	City Attorney	Notary Public Application - Bender	\$60.00
<i>STATE OF WY. - Total For City Attorney</i>			<i>\$60.00</i>
STATE OF WY.	Finance	Notary Public Commission Renewal - T. Turp	\$60.00
<i>STATE OF WY. - Total For Finance</i>			<i>\$60.00</i>
STATE OF WY.	Health Insurance Fund	Retiree Subsidy - April 2024	\$3,077.25
<i>STATE OF WY. - Total For Health Insurance Fund</i>			<i>\$3,077.25</i>
STATE OF WY.	WWTP Operations	Loan #CW128GR	\$3,434.22
STATE OF WY.	WWTP Operations	Loan #CW180 - Interest Balance	\$259,674.54
<i>STATE OF WY. - Total For WWTP Operations</i>			<i>\$263,108.76</i>
STATE OF WY. - ALL DEPARTMENTS			\$267,157.16

STATELINE NO 7 ARCHI

STATELINE NO 7 ARCHI	Capital Projects Fund	Washington Park Restroom Upgra	\$665.00
STATELINE NO 7 ARCHI	Capital Projects Fund	Architectural design for City	\$3,365.00
STATELINE NO 7 ARCHI	Capital Projects Fund	Architectural design for City	\$33,790.90
<i>STATELINE NO 7 ARCHI - Total For Capital Projects Fund</i>			<i>\$37,820.90</i>
STATELINE NO 7 ARCHI - ALL DEPARTMENTS			\$37,820.90

STAYBRIDGE SUITES

STAYBRIDGE SUITES	Police Career Services	STAYBRIDGE SUITES Freestone conference lo	\$615.25
<i>STAYBRIDGE SUITES - Total For Police Career Services</i>			<i>\$615.25</i>
STAYBRIDGE SUITES - ALL DEPARTMENTS			\$615.25

STELLAR PROGRAMMING

STELLAR PROGRAMMING	Balefill - Disposal & Landfill	Rpt to Track Trash Non-compliance& Illegal	\$1,500.00
<i>STELLAR PROGRAMMING - Total For Balefill - Disposal & Landfill</i>			<i>\$1,500.00</i>

STELLAR PROGRAMMING	Balefill - Diversion & Special	Rpt to Track Trash Non-compliance& Illegal	\$1,500.00
<i>STELLAR PROGRAMMING - Total For Balefill - Diversion & Special</i>			<i>\$1,500.00</i>
STELLAR PROGRAMMING	Refuse - Commercial	GIS Address Data Updates - 2/27/24 to 4/03/	\$1,600.00
<i>STELLAR PROGRAMMING - Total For Refuse - Commercial</i>			<i>\$1,600.00</i>
STELLAR PROGRAMMING	Refuse - Residential	Rpt to Track Trash Non-compliance& Illegal	\$1,554.00
<i>STELLAR PROGRAMMING - Total For Refuse - Residential</i>			<i>\$1,554.00</i>
STELLAR PROGRAMMING - ALL DEPARTMENTS			\$6,154.00

STERLING

STERLING	Human Resources	Centralized employee background	\$2,238.17
<i>STERLING - Total For Human Resources</i>			<i>\$2,238.17</i>
STERLING - ALL DEPARTMENTS			\$2,238.17

SUMMIT FIRE & SECURI

SUMMIT FIRE & SECURI	Fire-EMS Administration	Fire Extinguisher Semi-Annual Service	\$255.25
<i>SUMMIT FIRE & SECURI - Total For Fire-EMS Administration</i>			<i>\$255.25</i>
SUMMIT FIRE & SECURI	Weed & Pest Fund	Fire extinguisher for weed and pest	\$70.00
SUMMIT FIRE & SECURI	Weed & Pest Fund	Fire extinguishers for Weed and Pest	\$180.00
<i>SUMMIT FIRE & SECURI - Total For Weed & Pest Fund</i>			<i>\$250.00</i>
SUMMIT FIRE & SECURI - ALL DEPARTMENTS			\$505.25

SUPERIOR POOL

SUPERIOR POOL	Aquatics- Mike Sedar Oper.	Slide Pad for Mike Sedar	\$2,404.50
<i>SUPERIOR POOL - Total For Aquatics- Mike Sedar Oper.</i>			<i>\$2,404.50</i>
SUPERIOR POOL - ALL DEPARTMENTS			\$2,404.50

SUTHERLANDS 2816

SUTHERLANDS 2816	Buildings & Structures Fund	Startup supplies for Marion Kreiner Pool - Su	\$24.99
<i>SUTHERLANDS 2816 - Total For Buildings & Structures Fund</i>			<i>\$24.99</i>
SUTHERLANDS 2816	Water Distribution	STAR DECK	\$25.98
<i>SUTHERLANDS 2816 - Total For Water Distribution</i>			<i>\$25.98</i>
SUTHERLANDS 2816	Water Meters	HAND TOOLS	\$44.98
<i>SUTHERLANDS 2816 - Total For Water Meters</i>			<i>\$44.98</i>

SUTHERLANDS 2816 - ALL DEPARTMENTS

\$95.95

SYSCO CORP

SYSCO CORP Ice Arena - Concessions CONCESSIONS - Hot Dogs, Chicken, Ketchup, \$843.97

SYSCO CORP Ice Arena - Concessions CONCESSIONS - Chicken, Bosco Sticls, Pizza, \$906.35

SYSCO CORP - Total For Ice Arena - Concessions \$1,750.32**SYSCO CORP - ALL DEPARTMENTS**

\$1,750.32

TACTICALGEAR.COM

TACTICALGEAR.COM Police Career Services MISCELLANEOUS AND RETAIL STORES boots \$259.85

TACTICALGEAR.COM - Total For Police Career Services \$259.85**TACTICALGEAR.COM - ALL DEPARTMENTS**

\$259.85

TARGET

TARGET Human Resources ACCIDENTAL PURCHASE (RETURN) (\$230.70)

TARGET - Total For Human Resources (\$230.70)**TARGET - ALL DEPARTMENTS**

(\$230.70)

TARGET.COM

TARGET.COM Human Resources ACCIDENTAL PURCHASE \$230.70

TARGET.COM - Total For Human Resources \$230.70**TARGET.COM - ALL DEPARTMENTS**

\$230.70

TARGETSOLUTIONS LEAR

TARGETSOLUTIONS LEAR Fire-EMS Administration Vector Solutions 5 Month Contr \$10,000.00

TARGETSOLUTIONS LEAR - Total For Fire-EMS Administration \$10,000.00**TARGETSOLUTIONS LEAR - ALL DEPARTMENTS**

\$10,000.00

THE HOME DEPOT

THE HOME DEPOT Buildings & Structures Fund BAS Shop Supplies - Home Depot \$69.98

THE HOME DEPOT Buildings & Structures Fund Startup Supplies for Washington Pool - Hom \$24.00

THE HOME DEPOT	Buildings & Structures Fund	Repair Supplies for Aquatics Center - Home	\$62.82
THE HOME DEPOT	Buildings & Structures Fund	BAS Shop Supplies - Home Depot	\$399.00
<i>THE HOME DEPOT - Total For Buildings & Structures Fund</i>			<i>\$555.80</i>
THE HOME DEPOT	Direct Distribution - Fire	Return of some items purchased for R1	(\$99.00)
THE HOME DEPOT	Direct Distribution - Fire	Items for R1	\$99.00
THE HOME DEPOT	Direct Distribution - Fire	Tools for E1 and T1	\$218.97
<i>THE HOME DEPOT - Total For Direct Distribution - Fire</i>			<i>\$218.97</i>
THE HOME DEPOT	Field Maintenance	Air compressor hose	\$66.46
<i>THE HOME DEPOT - Total For Field Maintenance</i>			<i>\$66.46</i>
THE HOME DEPOT	Fire-EMS Operations	Items for R1	\$45.38
<i>THE HOME DEPOT - Total For Fire-EMS Operations</i>			<i>\$45.38</i>
THE HOME DEPOT	Fire-EMS Training	Cribbing and Shoring Material	\$227.41
<i>THE HOME DEPOT - Total For Fire-EMS Training</i>			<i>\$227.41</i>
THE HOME DEPOT	Hogadon - Operations	Lift parts	\$26.67
<i>THE HOME DEPOT - Total For Hogadon - Operations</i>			<i>\$26.67</i>
THE HOME DEPOT	Refuse - Residential	ALL FOR COMB SUPPLY & SMALL TOOLS	\$149.34
<i>THE HOME DEPOT - Total For Refuse - Residential</i>			<i>\$149.34</i>
THE HOME DEPOT - ALL DEPARTMENTS			\$1,290.03

THE HSUS ANIMAL CAR

THE HSUS ANIMAL CAR	Metro Animal Control	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$300.00
<i>THE HSUS ANIMAL CAR - Total For Metro Animal Control</i>			<i>\$300.00</i>
THE HSUS ANIMAL CAR - ALL DEPARTMENTS			\$300.00

THE LIFEGUARD

THE LIFEGUARD	Aquatics - Operations	Backboard Head Piece	\$72.00
<i>THE LIFEGUARD - Total For Aquatics - Operations</i>			<i>\$72.00</i>
THE LIFEGUARD - ALL DEPARTMENTS			\$72.00

THE PAIN BEHIND THE

THE PAIN BEHIND THE	Police Grants Fund	Winning The Battle Training Seminar	\$4,000.00
<i>THE PAIN BEHIND THE - Total For Police Grants Fund</i>			<i>\$4,000.00</i>

THE PAIN BEHIND THE - ALL DEPARTMENTS

\$4,000.00

THE PRAIRIE PEDDLER

THE PRAIRIE PEDDLER Rec Center - Classes CRC Summer Advertisement \$545.95

THE PRAIRIE PEDDLER - Total For Rec Center - Classes \$545.95

THE PRAIRIE PEDDLER - ALL DEPARTMENTS

\$545.95

THE WASH LLC

THE WASH LLC Police Administration Car Wash \$8.30

THE WASH LLC - Total For Police Administration \$8.30

THE WASH LLC - ALL DEPARTMENTS

\$8.30

T-MOBILE

T-MOBILE Information Services Acct #971783311 \$21.14

T-MOBILE - Total For Information Services \$21.14

T-MOBILE Public Transit - CARES Act Acct #991259261 \$338.24

T-MOBILE - Total For Public Transit - CARES Act \$338.24

T-MOBILE - ALL DEPARTMENTS

\$359.38

TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS Fleet Maintenance Fund Copy Charge - March 2024 \$38.97

TOP OFFICE PRODUCTS - Total For Fleet Maintenance Fund \$38.97

TOP OFFICE PRODUCTS Municipal Court Copy Charge - February 2024 \$124.24

TOP OFFICE PRODUCTS Municipal Court Copy Charge - March 2024 \$92.66

TOP OFFICE PRODUCTS - Total For Municipal Court \$216.90

TOP OFFICE PRODUCTS Parks - Parks Maint. Copy Charge - March 2024 \$38.98

TOP OFFICE PRODUCTS - Total For Parks - Parks Maint. \$38.98

TOP OFFICE PRODUCTS Public Transit - Operations Copy Charge - March 2024 \$104.39

TOP OFFICE PRODUCTS - Total For Public Transit - Operations \$104.39

TOP OFFICE PRODUCTS Streets Copy Charge - March 2024 \$38.98

TOP OFFICE PRODUCTS - Total For Streets \$38.98

TOP OFFICE PRODUCTS Water Distribution Copy Charge - March 2024 \$106.13

TOP OFFICE PRODUCTS - Total For Water Distribution \$106.13

TOP OFFICE PRODUCTS	WWTP Operations	Copy Charge - March 2024	\$92.40
<i>TOP OFFICE PRODUCTS - Total For WWTP Operations</i>			<i>\$92.40</i>
TOP OFFICE PRODUCTS - ALL DEPARTMENTS			\$636.75

TOWN OF BAR NUNN

TOWN OF BAR NUNN	RWS - Booster Stations	Wardwell Water Charge - Booster Supplies	\$31.17
<i>TOWN OF BAR NUNN - Total For RWS - Booster Stations</i>			<i>\$31.17</i>
TOWN OF BAR NUNN - ALL DEPARTMENTS			\$31.17

TRACTOR SUPPLY CO

TRACTOR SUPPLY CO	Fire-EMS Operations	Station Supplies	\$49.99
<i>TRACTOR SUPPLY CO - Total For Fire-EMS Operations</i>			<i>\$49.99</i>
TRACTOR SUPPLY CO - ALL DEPARTMENTS			\$49.99

TRETO CONST.

TRETO CONST.	Capital Projects Fund	Westridge Improvements Phase 1	\$16,449.51
TRETO CONST.	Capital Projects Fund	Wolf Creek Road Improvements -	\$10,241.00
<i>TRETO CONST. - Total For Capital Projects Fund</i>			<i>\$26,690.51</i>
TRETO CONST.	Sewer Wastewater Collection	Westridge Improvements Phase 1	\$17,782.85
<i>TRETO CONST. - Total For Sewer Wastewater Collection</i>			<i>\$17,782.85</i>
TRETO CONST.	Water Distribution	Westridge Improvements Phase 1	\$1,277.69
<i>TRETO CONST. - Total For Water Distribution</i>			<i>\$1,277.69</i>
TRETO CONST. - ALL DEPARTMENTS			\$45,751.05

TRI-STATE TRUCK & EQ

TRI-STATE TRUCK & EQ	Fleet Maintenance Fund	222272 Equipment Repair	\$387.60
<i>TRI-STATE TRUCK & EQ - Total For Fleet Maintenance Fund</i>			<i>\$387.60</i>
TRI-STATE TRUCK & EQ - ALL DEPARTMENTS			\$387.60

TST DOG HAUS BIERGA

TST DOG HAUS BIERGA	Fire-EMS Training	Meal while in Cheyenne for Captian's Trainin	\$70.22
<i>TST DOG HAUS BIERGA - Total For Fire-EMS Training</i>			<i>\$70.22</i>

TST DOG HAUS BIERGA - ALL DEPARTMENTS

\$70.22

TYLER TECHNOLOGIES I

TYLER TECHNOLOGIES I	Direct Distribution - Info Svc	Resident Access, Tyler Payment	\$1,083.00
<i>TYLER TECHNOLOGIES I - Total For Direct Distribution - Info Svc</i>			<i>\$1,083.00</i>
TYLER TECHNOLOGIES I	Information Services	Resident Access, Tyler Payment	\$3,945.00
<i>TYLER TECHNOLOGIES I - Total For Information Services</i>			<i>\$3,945.00</i>
TYLER TECHNOLOGIES I	Municipal Court	Original Invoice #025-426969 - Incode Court	(\$1,800.00)
TYLER TECHNOLOGIES I	Municipal Court	Original Invoice #025-383207 - Incode Court	(\$1,800.00)
<i>TYLER TECHNOLOGIES I - Total For Municipal Court</i>			<i>(\$3,600.00)</i>
TYLER TECHNOLOGIES I - ALL DEPARTMENTS			\$1,428.00

UNIFORMS 2 GEAR

UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$1,098.57
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$20.00
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$59.53
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$103.00
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$331.98
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$100.00
<i>UNIFORMS 2 GEAR - Total For Police Career Services</i>			<i>\$1,713.08</i>
UNIFORMS 2 GEAR - ALL DEPARTMENTS			\$1,713.08

UNITED 0162372755

UNITED 0162372755	Police Career Services	UNITED AIRLINES background	\$163.38
<i>UNITED 0162372755 - Total For Police Career Services</i>			<i>\$163.38</i>
UNITED 0162372755 - ALL DEPARTMENTS			\$163.38

UNITED 0162373111

UNITED 0162373111	Police Career Services	UNITED AIRLINES Mosely Fleet conference	\$900.19
<i>UNITED 0162373111 - Total For Police Career Services</i>			<i>\$900.19</i>
UNITED 0162373111 - ALL DEPARTMENTS			\$900.19

UNITED 0162373118

UNITED 0162373118	Police Career Services	UNITED AIRLINES Poly certification conferen	\$747.20
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<i>UNITED 0162373118 - Total For Police Career Services</i>			<i>\$747.20</i>
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UNITED 0162373118 - ALL DEPARTMENTS			\$747.20
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UNITED 0162373123

UNITED 0162373123	Police Career Services	UNITED AIRLINES Dabney flight FBINAA conf	\$487.35
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UNITED 0162373123	Police Career Services	UNITED AIRLINES McPheeters flights FBINAA	\$487.35
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<i>UNITED 0162373123 - Total For Police Career Services</i>			<i>\$974.70</i>
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UNITED 0162373123 - ALL DEPARTMENTS			\$974.70
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UNITED 0162373130

UNITED 0162373130	Police Career Services	UNITED AIRLINES Nelson conference	\$567.20
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UNITED 0162373130	Police Career Services	UNITED AIRLINES Boyle conference	\$567.20
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<i>UNITED 0162373130 - Total For Police Career Services</i>			<i>\$1,134.40</i>
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UNITED 0162373130 - ALL DEPARTMENTS			\$1,134.40
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UNITED 0162377248

UNITED 0162377248	Police Career Services	UNITED AIRLINES lougee training	\$751.23
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UNITED 0162377248	Police Career Services	UNITED AIRLINES training morrison	\$751.23
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<i>UNITED 0162377248 - Total For Police Career Services</i>			<i>\$1,502.46</i>
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UNITED 0162377248 - ALL DEPARTMENTS			\$1,502.46
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UNITED 0162377330

UNITED 0162377330	Metro Animal Control	UNITED AIRLINES training APO	\$472.16
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<i>UNITED 0162377330 - Total For Metro Animal Control</i>			<i>\$472.16</i>
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UNITED 0162377330 - ALL DEPARTMENTS			\$472.16
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UNITED 0164284012

UNITED 0164284012	Police Career Services	UNITED AIRLINES baggage charge	\$40.00
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<i>UNITED 0164284012 - Total For Police Career Services</i>			<i>\$40.00</i>
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UNITED 0164284012 - ALL DEPARTMENTS \$40.00

UNITED 0164284876

UNITED 0164284876 Police Career Services UNITED AIRLINES baggage charge \$40.00

UNITED 0164284876 - Total For Police Career Services \$40.00

UNITED 0164284876 - ALL DEPARTMENTS \$40.00

UNITED 0164285439

UNITED 0164285439 Police Career Services UNITED AIRLINES baggage charge calea conf \$35.00

UNITED 0164285439 - Total For Police Career Services \$35.00

UNITED 0164285439 - ALL DEPARTMENTS \$35.00

UNITED 0164286658

UNITED 0164286658 Police Career Services UNITED AIRLINES baggage charge \$35.00

UNITED 0164286658 - Total For Police Career Services \$35.00

UNITED 0164286658 - ALL DEPARTMENTS \$35.00

UNITED 0164287125

UNITED 0164287125 Police Career Services UNITED AIRLINES baggage calea conference \$35.00

UNITED 0164287125 - Total For Police Career Services \$35.00

UNITED 0164287125 - ALL DEPARTMENTS \$35.00

UNITED 0164289288

UNITED 0164289288 Police Career Services UNITED AIRLINES Lougee seat selection \$38.00

UNITED 0164289288 Police Career Services UNITED AIRLINES training Morrison seat sele \$38.00

UNITED 0164289288 - Total For Police Career Services \$76.00

UNITED 0164289288 - ALL DEPARTMENTS \$76.00

UNIVERSITY OF WY.

UNIVERSITY OF WY. City Council Economics Impact Analysis - Cspr Shooter's C \$3,000.00

UNIVERSITY OF WY. - Total For City Council \$3,000.00

UNIVERSITY OF WY. - ALL DEPARTMENTS

\$3,000.00

USPS PO 5715590945

USPS PO 5715590945 Community Development POSTAGE STAMPS \$34.92

USPS PO 5715590945 Community Development POSTAGE STAMPS \$52.38

USPS PO 5715590945 - Total For Community Development \$87.30**USPS PO 5715590945 - ALL DEPARTMENTS**

\$87.30

UW CASHIER OFFICE

UW CASHIER OFFICE Streets WorkzoneSafetyand ATSSA Flagger \$200.00

UW CASHIER OFFICE - Total For Streets \$200.00**UW CASHIER OFFICE - ALL DEPARTMENTS**

\$200.00

VCN NATRONAREALESTAT

VCN NATRONAREALESTAT Community Development GOVERNMENT SERVICES NOT ELSEWHERE C \$74.50

VCN NATRONAREALESTAT - Total For Community Development \$74.50**VCN NATRONAREALESTAT - ALL DEPARTMENTS**

\$74.50

VCN WYDOT CASPER CTR

VCN WYDOT CASPER CTR Parks - Parks Maint. CDL test for Mark Brattis Class A \$47.25

VCN WYDOT CASPER CTR - Total For Parks - Parks Maint. \$47.25**VCN WYDOT CASPER CTR - ALL DEPARTMENTS**

\$47.25

VCU WEB OCPE

VCU WEB OCPE City Clerk COLLEGES, UNIVERSITIES, PROFESSIONAL SC \$100.00

VCU WEB OCPE - Total For City Clerk \$100.00**VCU WEB OCPE - ALL DEPARTMENTS**

\$100.00

VEOLIA WATER TECHNOL

VEOLIA WATER TECHNOL Regional Water Operations Nozzles & Freight \$1,012.70

VEOLIA WATER TECHNOL - Total For Regional Water Operations \$1,012.70

VEOLIA WATER TECHNOL - ALL DEPARTMENTS \$1,012.70

VERIZON WIRELESS

VERIZON WIRELESS Fire-EMS Administration Acct #571507176-00001 \$1,305.16

VERIZON WIRELESS Fire-EMS Administration Acct #571507176-00002 \$40.01

VERIZON WIRELESS - Total For Fire-EMS Administration \$1,345.17

VERIZON WIRELESS Public Safety Communication Acct #465552982-00010 \$80.08

VERIZON WIRELESS - Total For Public Safety Communications \$80.08

VERIZON WIRELESS - ALL DEPARTMENTS \$1,425.25

VOGEL TRAFFIC SERVIC

VOGEL TRAFFIC SERVIC Risk Management Camera for paint truck Risk Reduction fund p \$1,466.05

VOGEL TRAFFIC SERVIC - Total For Risk Management \$1,466.05

VOGEL TRAFFIC SERVIC - ALL DEPARTMENTS \$1,466.05

VOIANCE LANGUAGE

VOIANCE LANGUAGE Public Safety Communication Interpretation Services \$25.00

VOIANCE LANGUAGE - Total For Public Safety Communications \$25.00

VOIANCE LANGUAGE - ALL DEPARTMENTS \$25.00

VRC COMPANIES LLC

VRC COMPANIES LLC Municipal Court File Destruction Service \$95.00

VRC COMPANIES LLC - Total For Municipal Court \$95.00

VRC COMPANIES LLC - ALL DEPARTMENTS \$95.00

WALGREENS #7601

WALGREENS #7601 Police Administration DRUG STORES, PHARMACIES awards wall \$28.97

WALGREENS #7601 Police Administration DRUG STORES, PHARMACIES proclamation fr \$38.92

WALGREENS #7601 Police Administration DRUG STORES, PHARMACIES award wall \$4.49

WALGREENS #7601 Police Administration DRUG STORES, PHARMACIES refund for fram (\$7.86)

WALGREENS #7601 - Total For Police Administration \$64.52

WALGREENS #7601 - ALL DEPARTMENTS \$64.52

WAL-MART #1617

WAL-MART #1617	Balefill - Diversion & Special	STORAGE AND RECORDS ROOM	\$35.95
<i>WAL-MART #1617 - Total For Balefill - Diversion & Special</i>			\$35.95
WAL-MART #1617	Basketball	YBBT 2024 Supplies	\$125.54
<i>WAL-MART #1617 - Total For Basketball</i>			\$125.54
WAL-MART #1617	Health Insurance Fund	April Biometrics Screening Breakfast	\$10.53
<i>WAL-MART #1617 - Total For Health Insurance Fund</i>			\$10.53
WAL-MART #1617	Public Transit - Operations	Cleaning Supplies	\$29.85
<i>WAL-MART #1617 - Total For Public Transit - Operations</i>			\$29.85

WAL-MART #1617 - ALL DEPARTMENTS \$201.87

WEAR PARTS INC

WEAR PARTS INC	Balefill - Baler Processing	BOLTS FOR SOUTH BALER	\$12.95
WEAR PARTS INC	Balefill - Baler Processing	locking pins for baler	\$27.37
<i>WEAR PARTS INC - Total For Balefill - Baler Processing</i>			\$40.32
WEAR PARTS INC	Refuse - Residential	TRUCK BARN PARTS	\$13.54
<i>WEAR PARTS INC - Total For Refuse - Residential</i>			\$13.54
WEAR PARTS INC	Water Distribution	BOLTS FOR STUCKENHOFF FENCE	\$124.68
<i>WEAR PARTS INC - Total For Water Distribution</i>			\$124.68

WEAR PARTS INC - ALL DEPARTMENTS \$178.54

Wear Parts, Inc.

Wear Parts, Inc.	Golf - Operations	Bolts / Nuts / Screws	\$72.28
<i>Wear Parts, Inc. - Total For Golf - Operations</i>			\$72.28

Wear Parts, Inc. - ALL DEPARTMENTS \$72.28

WEF LLC

WEF LLC	Fire-EMS Training	Handrail and stairs for the flash over trailer a	\$3,500.00
<i>WEF LLC - Total For Fire-EMS Training</i>			\$3,500.00

WEF LLC - ALL DEPARTMENTS \$3,500.00

WESTCOAST ROTOR, INC

WESTCOAST ROTOR, INC	WWTP Operations	Dewatering sludge pump parts	\$8,989.00
WESTCOAST ROTOR, INC	WWTP Operations	TWAS Pump parts	\$6,830.59
<i>WESTCOAST ROTOR, INC - Total For WWTP Operations</i>			<i>\$15,819.59</i>
WESTCOAST ROTOR, INC - ALL DEPARTMENTS			\$15,819.59

WESTERN PLAINS LOGIS

WESTERN PLAINS LOGIS	Buildings & Structures Fund	Core Drill & Install Pole Holder	\$643.00
<i>WESTERN PLAINS LOGIS - Total For Buildings & Structures Fund</i>			<i>\$643.00</i>
WESTERN PLAINS LOGIS - ALL DEPARTMENTS			\$643.00

WESTERN SIGN & DESIG

WESTERN SIGN & DESIG	Direct Distribution - Fire	Aluminum Sign	\$740.00
<i>WESTERN SIGN & DESIG - Total For Direct Distribution - Fire</i>			<i>\$740.00</i>
WESTERN SIGN & DESIG - ALL DEPARTMENTS			\$740.00

WESTERN WATER CONSUL

WESTERN WATER CONSUL	Capital Projects Fund	Engineering - Midwest Ave from	\$2,579.75
WESTERN WATER CONSUL	Capital Projects Fund	K St Imp-St Mary-Bryan Stk Eng	\$472.00
<i>WESTERN WATER CONSUL - Total For Capital Projects Fund</i>			<i>\$3,051.75</i>
WESTERN WATER CONSUL	Water Distribution	Gems S028465 - K STREET REHAB	\$1,855.55
<i>WESTERN WATER CONSUL - Total For Water Distribution</i>			<i>\$1,855.55</i>
WESTERN WATER CONSUL - ALL DEPARTMENTS			\$4,907.30

WESTERN WYOMING LOCK

WESTERN WYOMING LOCK	Police Administration	MISCELLANEOUS PERSONAL SERVICES Key fo	\$8.00
<i>WESTERN WYOMING LOCK - Total For Police Administration</i>			<i>\$8.00</i>
WESTERN WYOMING LOCK - ALL DEPARTMENTS			\$8.00

WH LLC

WH LLC	Risk Management	Parks Pedestrian Bridge Repair	\$25,917.55
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WH LLC	Risk Management	Parks Pedestrian Bridge Repair	\$9,005.28
<i>WH LLC - Total For Risk Management</i>			<i>\$34,922.83</i>
WH LLC - ALL DEPARTMENTS			\$34,922.83

WILMINGTON FRA

WILMINGTON FRA	Police Career Services	BUSINESS SERVICES NOT ELSEWHERE CLASSI	\$2,690.00
<i>WILMINGTON FRA - Total For Police Career Services</i>			<i>\$2,690.00</i>
WILMINGTON FRA - ALL DEPARTMENTS			\$2,690.00

WLC ENGINEERING - SU

WLC ENGINEERING - SU	Capital Projects Fund	Consultant: Westridge Addition	\$10,434.74
<i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i>			<i>\$10,434.74</i>
WLC ENGINEERING - SU - ALL DEPARTMENTS			\$10,434.74

WM SUPERCENTER

WM SUPERCENTER	Fire-EMS Operations	Station Supplies	\$22.11
WM SUPERCENTER	Fire-EMS Operations	Station Supplies	\$39.19
WM SUPERCENTER	Fire-EMS Operations	Mobile Command Vehicle supplies	\$65.21
WM SUPERCENTER	Fire-EMS Operations	Station Supplies	\$49.54
<i>WM SUPERCENTER - Total For Fire-EMS Operations</i>			<i>\$176.05</i>
WM SUPERCENTER	Fire-EMS Training	Food for Company Officer Academy	\$46.63
<i>WM SUPERCENTER - Total For Fire-EMS Training</i>			<i>\$46.63</i>
WM SUPERCENTER	Human Resources	two containers coffee, 1 pk of filters	\$14.48
<i>WM SUPERCENTER - Total For Human Resources</i>			<i>\$14.48</i>
WM SUPERCENTER	Police Investigations	GROCERY STORES, SUPERMARKETS; investig	\$32.27
<i>WM SUPERCENTER - Total For Police Investigations</i>			<i>\$32.27</i>
WM SUPERCENTER	Risk Management	two containers coffee, 1 pk of filters	\$14.48
<i>WM SUPERCENTER - Total For Risk Management</i>			<i>\$14.48</i>
WM SUPERCENTER	Water Distribution	CLIPBOARD & PENS FOR WILLIE	\$16.37
<i>WM SUPERCENTER - Total For Water Distribution</i>			<i>\$16.37</i>
WM SUPERCENTER - ALL DEPARTMENTS			\$300.28

WOMEN'S HEALTH ASSOC

WOMEN'S HEALTH ASSOC	Balefill		\$143.00
<i>WOMEN'S HEALTH ASSOC - Total For Balefill</i>			<i>\$143.00</i>
WOMEN'S HEALTH ASSOC - ALL DEPARTMENTS			\$143.00

WP Natrona County M

WP Natrona County M	Cemetery	master gardener training	\$195.00
<i>WP Natrona County M - Total For Cemetery</i>			<i>\$195.00</i>
WP Natrona County M - ALL DEPARTMENTS			\$195.00

www.abccanopy.com

www.abccanopy.com	Metropolitan Planning Org	MISCELLANEOUS GENERAL MERCHANDISE S	\$697.86
<i>www.abccanopy.com - Total For Metropolitan Planning Org</i>			<i>\$697.86</i>
www.abccanopy.com - ALL DEPARTMENTS			\$697.86

WWW.EMTPREP.COM

WWW.EMTPREP.COM	Fire-EMS Training	EMT study guide for Hughes	\$39.00
WWW.EMTPREP.COM	Fire-EMS Training	EMT study guide for Corson	\$39.00
WWW.EMTPREP.COM	Fire-EMS Training	EMT study guide for Browning	\$39.00
WWW.EMTPREP.COM	Fire-EMS Training	EMT study guide for Pokallus	\$39.00
WWW.EMTPREP.COM	Fire-EMS Training	EMT study guide for Slack	\$39.00
<i>WWW.EMTPREP.COM - Total For Fire-EMS Training</i>			<i>\$195.00</i>
WWW.EMTPREP.COM - ALL DEPARTMENTS			\$195.00

WY LAW CHAPLAIN ASOC

WY LAW CHAPLAIN ASOC	Police Career Services	Annual Dues & Training Registry	\$200.00
<i>WY LAW CHAPLAIN ASOC - Total For Police Career Services</i>			<i>\$200.00</i>
WY LAW CHAPLAIN ASOC - ALL DEPARTMENTS			\$200.00

WY. ASSOC. OF MUNICI

WY. ASSOC. OF MUNICI	City Manager	WyoCMA Membership Fees - C. Napier & F.	\$225.00
<i>WY. ASSOC. OF MUNICI - Total For City Manager</i>			<i>\$225.00</i>

WY. ASSOC. OF MUNICI - ALL DEPARTMENTS \$225.00

WY. DEPT. OF TRANSP

WY. DEPT. OF TRANSP Capital Projects Fund I-25 Casper Marginal - WYDOT C \$14,349.00

WY. DEPT. OF TRANSP - Total For Capital Projects Fund \$14,349.00

WY. DEPT. OF TRANSP Water Distribution WYDOT Cooperative - 1st and Po \$82,841.34

WY. DEPT. OF TRANSP - Total For Water Distribution \$82,841.34

WY. DEPT. OF TRANSP - ALL DEPARTMENTS \$97,190.34

WY. SPECIAL OLYMPICS

WY. SPECIAL OLYMPICS Capital - One Cent 17 OC 17 Community Projects - Spe \$4,747.90

WY. SPECIAL OLYMPICS - Total For Capital - One Cent 17 \$4,747.90

WY. SPECIAL OLYMPICS - ALL DEPARTMENTS \$4,747.90

WYOMING FIRST AID

WYOMING FIRST AID Public Transit - Operations First Aid Eye Wash Solution \$24.99

WYOMING FIRST AID - Total For Public Transit - Operations \$24.99

WYOMING FIRST AID - ALL DEPARTMENTS \$24.99

WYOMING FIRST AID &

WYOMING FIRST AID & Police Administration First Aid Supplies \$96.96

WYOMING FIRST AID & - Total For Police Administration \$96.96

WYOMING FIRST AID & - ALL DEPARTMENTS \$96.96

WYOMING PLANT COMPAN

WYOMING PLANT COMPAN Weed & Pest Fund Fertilizer \$43.46

WYOMING PLANT COMPAN - Total For Weed & Pest Fund \$43.46

WYOMING PLANT COMPAN - ALL DEPARTMENTS \$43.46

WYOMING POLICE SERVI

WYOMING POLICE SERVI Police Administration 2024 Annual Membership Dues - CPD K9 Tea \$300.00

<i>WYOMING POLICE SERVI - Total For Police Administration</i>	<i>\$300.00</i>
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WYOMING POLICE SERVI - ALL DEPARTMENTS	\$300.00
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WYOMING SAFETY SUPPL

WYOMING SAFETY SUPPL	Balefill - Disposal & Landfill	TARGET TAPE FOR BALER BLDG	\$84.92
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<i>WYOMING SAFETY SUPPL - Total For Balefill - Disposal & Landfill</i>	<i>\$84.92</i>
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WYOMING SAFETY SUPPL - ALL DEPARTMENTS	\$84.92
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WYOMING STEEL & RECY

WYOMING STEEL & RECY	Balefill - Diversion & Special	Freon Removal March 2024	\$1,820.00
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<i>WYOMING STEEL & RECY - Total For Balefill - Diversion & Special</i>	<i>\$1,820.00</i>
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WYOMING STEEL & RECY - ALL DEPARTMENTS	\$1,820.00
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XYLEM WATER SOLUTION

XYLEM WATER SOLUTION	Regional Water Operations	Ozone Generator	\$2,382.00
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XYLEM WATER SOLUTION	Regional Water Operations	Ozone Generator	\$2,333.00
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<i>XYLEM WATER SOLUTION - Total For Regional Water Operations</i>	<i>\$4,715.00</i>
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XYLEM WATER SOLUTION - ALL DEPARTMENTS	\$4,715.00
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ZOLL MEDICAL CORPORA

ZOLL MEDICAL CORPORA	Fire-EMS Operations	EMS Supplies	\$468.00
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<i>ZOLL MEDICAL CORPORA - Total For Fire-EMS Operations</i>	<i>\$468.00</i>
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ZOLL MEDICAL CORPORA - ALL DEPARTMENTS	\$468.00
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CITYWIDE BILLS AND CLAIMS TOTAL

\$4,605,720.63

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) _____ DATE _____

DULY AUDITED BY (City Manager) _____ DATE _____

APPROVED BY (Mayor) _____ DATE _____

CITY of CASPER, WYOMING
 BILLS and CLAIMS ADDENDUM
 Council Meeting
 04/16/24

Additional Accounts Payable

<u>03/28/24</u>	Prewrits - Travel Expense & Petty Cash Michelle Bahe - Travel Reimbursement Sarah Boyle - Travel Reimbursement First Interstate Bank - Petty Cash (PD)	242.54 251.50 460.00 <hr/> 954.04
<u>04/04/24</u>	Prewrits - Travel Reimbursement & Petty Cash Matt Bowman - Travel Reimbursement Lori Jackson - Travel Reimbursement Michelle Rand - Travel Reimbursement Amber Freestone - Travel Reimbursement First Interstate Bank - Petty Cash (PD)	448.50 629.37 265.50 339.25 611.47 <hr/> 2,294.09
<u>04/11/24</u>	Prewrits - AP Vendor Bank of America - Reduce Payment to Statement Balance	 <hr/> (24,318.68) (24,318.68)
Total Additional AP		<u>\$ (21,070.55)</u>

Payroll

<u>03/28/24</u>	City Payroll Salary & Wages Other Employee Liabilities Internal Revenue Service NCPERS Group Wyoming Retirement System State of Wyoming Workers Comp State of Wyoming Employee Benefits Insurance ICMA Retirement Orchard Trust Retirement Reliastar Life Insurance-Accident/Voya Pre-Paid Legal Services	935,838.71 3,075.52 251,983.54 528.00 229,247.96 21,974.60 365,386.88 25,346.47 2,170.00 2,122.54 328.10 <hr/> 1,838,002.32
<u>04/02/24</u>	Fire Payroll Salary & Wages Internal Revenue Service Wyoming Retirement System State of Wyoming Workers Comp State of Wyoming Employee Benefits Insurance ICMA Retirement Lincoln National Life Insurance Orchard Trust Retirement Reliastar Life Insurance-Accident/Voya	131,401.11 21,270.59 52,301.31 3,314.89 61,631.19 5,583.78 770.45 7,620.00 162.23 <hr/> 284,055.55
Total Payroll		<u>\$ 2,122,057.87</u>
Addendum Total		<u>\$ 2,100,987.32</u>

CITY of CASPER, WYOMING
CONFLICT CLAIMS
Council Meeting
04/16/24

Conflict Claims

03/28/24	Lisa Engebretsen	Travel Reimbursement	\$	271.79
		Claims Total	<u>\$</u>	<u>271.79</u>

April 9, 2024

MEMO TO: J. Carter Napier, City Manager *?? for JCN*
FROM: Fleur Tremel, Chief of Staff *??*
Amanda Ainsworth, City Clerk *AA*
Carla Mills-Laatsch, Licensing Specialist
SUBJECT: Establish Public Hearings for Transfer of Ownership for Retail Liquor License No. 21 Wyoming Downs OTB 12, LLC, d/b/a Wyoming Downs OTB 12, Located at 1121 Wilkins Circle.

Meeting Type & Date

Regular Council Meeting - April 16, 2024

Action Type

Establish Public Hearings - Minute Action

Recommendation

That Council, by minute action, establish May 7, 2024, as the Public Hearing date for Transfer of ownership interest for Retail Liquor License No. 21 Wyoming Downs OTB 12, LLC, d/b/a Wyoming Downs OTB 12, located at 1121 Wilkins Circle.

Summary

An application has been received requesting the transfer of ownership interest for Retail Liquor License No. 21 Wyoming Downs OTB 12, LLC, d/b/a Wyoming Downs OTB 12, located at 1121 Wilkins Circle.

Retail Liquor License No. 21 is owned by Eric Nelson, who resides in Las Vegas, Nevada. If approved by council, ownership interest will change on May 17th, 2024, to EC WY Acquisition Company, LLC, with Ron Winchell having 100% ownership interest. The business name will remain the same and there will be no changes to the business.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website (www.casperwy.gov).

Financial Considerations

The City of Casper will receive \$100 for the transfer fee.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

None

April 9, 2024

MEMO TO: J. Carter Napier, City Manager *?? for JCN*
FROM: Fleur Tremel, Chief of Staff *??*
Amanda Ainsworth, City Clerk
Carla Mills-Laatsch, Licensing Specialist *CM*
SUBJECT: Establish Public Hearings for new Microbrewery Liquor License No. 11 for Cygnet Brewing, LLC, d/b/a Cygnet Brewing Company, Located at 613 West Yellowstone Highway

Meeting Type & Date

Regular Council Meeting - April 16, 2024

Action Type

Establish Public Hearings - Minute Action

Recommendation

That Council, by minute action, establish May 7, 2024, as the Public Hearing date for new Microbrewery Liquor License No. 11 for Cygnet Brewing, LLC, d/b/a Cygnet Brewing Company, located at 613 West Yellowstone Highway.

Summary

An application has been received for a new Microbrewery Liquor License No. 11 for Cygnet Brewing, LLC, d/b/a Cygnet Brewing Company, located at 613 West Yellowstone Highway.

This business will be in the old Martin's Co-Op building located downtown.

If approved, this license will not be issued until all required permits and inspections are complete. The applicant plans to open in May of this year.

Currently, we have 8 microbreweries issued.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website (www.casperwy.gov).

Financial Considerations

The City of Casper will receive \$449 for this prorated license.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

None

April 1, 2024

MEMO TO: J. Carter Napier, City Manager ^{?? for xx}

FROM: Fleur Tremel, Chief of Staff ^{??}
Amanda Ainsworth, City Clerk ^{AA}
Carla Mills-Laatsch, Licensing Specialist ^{CMg}

SUBJECT: Establish Public Hearing for Transfer Location for Satellite Winery Liquor License No. 1 from Table Mountain Vineyards, LLC d/b/a Table Mountain Vineyards Satellite, Located at 731 East 2nd Street to Table Mountain Vineyards, LLC d/b/a Table Mountain Vineyards Satellite, Located at 1944 CY Ave.

Meeting Type & Date

Regular Council Meeting - April 16, 2024

Action Type

Establish Public Hearing - Minute Action

Recommendation

That Council, by minute action, establish May 7, 2024, as the Public Hearing date for transfer of location for Winery Liquor License No. 1 from Table Mountain Vineyards, LLC d/b/a Table Mountain Vineyards Satellite, located at 731 East 2nd Street to Table Mountain Vineyards, LLC d/b/a Table Mountain Vineyards Satellite, located at 1944 CY Ave.

Summary

An application has been received requesting the transfer of location for Winery Liquor License No. 1 from Table Mountain Vineyards, LLC d/b/a Table Mountain Vineyards Satellite, located at 731 East 2nd Street to Table Mountain Vineyards, LLC d/b/a Table Mountain Vineyards Satellite, located at 1944 CY Ave.

If approved, this license will be operational immediately. This liquor license was originally located in Artisan Alley, but as Artisan Alley recently moved, the applicant would like the liquor license transferred to their new location.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by Wyoming Statute § 12-4-104(a) it will also be advertised on the City's website (www.casperwy.gov).

Financial Considerations

The City of Casper will receive \$100 for this license.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

None

April 11, 2024

MEMO TO: City Council
J. Carter Napier, City Manager *77 for JCN*

FROM: Eric Nelson, City Attorney *EN*

SUBJECT: Establish a Public Hearing on May 7, 2024, Concerning an Ordinance Amending Chapter 10.24 of the Casper Municipal Code Regarding Speed Limits and Speed Zones.

Meeting Type & Date

Council Meeting – April 16, 2024

Action type

Minute Action to establishing a Public Hearing for May 7, 2024.

Recommendation

That City Council establish a Public Hearing to be conducted on May 7, 2024, concerning an Ordinance Amending Chapter 10.24 of the Casper Municipal Code Regarding Speed Limits and Speed Zones.

Summary

Wyoming State Statutes set applicable speed limits throughout the State of Wyoming. These same statutes allow local governments, specifically municipalities, to deviate from the speeds delineated within statute, provided the municipality follows the procedures adopted by WYDOT.

Currently, Casper has adopted a speed limit ordinance codified in Chapter 10.24 of the Casper Municipal Code which contains a listing, street by street, of the areas which have speed limits different from that which is set by state statute. Any time the City desires to change a speed limit on a particular street or portion of a street within its municipal boundaries, it must first satisfy WYDOT procedures and then adopt an ordinance amendment. This necessitates following the typical procedures associated with any ordinance adoption or amendment, including publication and three (3) separate readings.

Staff is requesting City Council to establish a Public Hearing to be conducted on May 7, 2024, regarding an amendment to the ordinance which would allow staff to bring speed limit changes forward in a resolution. This would preserve a level of public notice and involvement but would cut the administrative costs of publication and recodification and do away with the necessity of a public hearing and three readings for each change.

Financial Considerations

Publication Costs

Oversight/Project Responsibility

Casper Police Department

Public Services

City Attorney's Office

Attachments

None

April 10, 2024

MEMO TO: J. Carter Napier, City Manager *?? for JCN*

FROM: Fleur Tremel, Chief of Staff
Amanda Ainsworth, City Clerk
Carla Mills-Laatsch, Licensing Specialist *CM*

SUBJECT: Cancel Public Hearing for Transfer of Ownership and Location for Retail Liquor License No. 24 from Alibi Bar & Lounge, Inc., d/b/a Alibi Bar & Lounge, Located at 1740 East Yellowstone to Homax Oil Sales, Inc, d/b/a Stop N Go, Located at 519 South Poplar

Meeting Type & Date

Regular Council Meeting – April 16, 2024

Action Type

Cancel Public Hearing - Minute Action

Recommendation

That Council, by minute action, cancel the public hearing for transfer of ownership and location for Retail Liquor License No. 24 from Alibi Bar & Lounge, Inc., d/b/a Alibi Bar a& Lounge, located at 1740 East Yellowstone, to Homax Oil Sales, Inc., d/b/a Stop N Go, located at 519 South Poplar.

Summary

An application was received for transfer of ownership and location for Retail Liquor License No. 24 from Alibi Bar & Lounge, Inc., d/b/a Alibi Bar & Lounge, located at 1740 East Yellowstone, to Homax Oil Sales, Inc., d/b/a Stop N Go, located at 519 South Poplar.

On April 10, 2024, the applicant rescinded the application to move and transfer ownership for Retail Liquor License No. 24. The current owner plans to continue to operate as Alibi Bar & Lounge, Inc. until an application is received for a transfer of ownership.

Financial Considerations

None

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Letter from applicant



**605 South Poplar
Casper, WY 82601
Phone (307) 237-5800
Fax (307) 237-6144
Toll Free 1-800-269-9824**

Dear Casper City Council,

We are writing to inform you of our decision to rescind our current liquor license application- the reasons and circumstances are listed on the secondary letter attached.

Thank you for your time and consideration on this matter,


Jessica Homer

April 9, 2024

Casper City Council

200 N. David Street April 9, 2024

Casper, Wyoming 82601

Re: Assignment of Buyer's Interest in Alibi Bar and Lounge

Dear Casper City Council,

We are writing to inform you of a change to the liquor license transfer regarding the Alibi Bar and Lounge.

Due to the extension of the ongoing road work on Poplar Street, the plans to transfer the Alibi Bar and Lounge retail liquor license to the new convenience store at 519 S. Poplar St. has caused operational challenges, affecting both business accessibility and construction of a new convenience store. Considering these circumstances, the seller, Alibi Bar and Lounge, Inc., and the buyer, Homax Oil Sales, Inc., have jointly agreed to allow the buyer to assign the buyer's interest to **Sunset Operations, LLC**.

Reasons for Assignment:

1. **Roadway Work:** The extended road work on Poplar Street has significantly impacted access to the convenience store and the construction schedule for the new convenience store. The construction extension will not allow the transfer of the liquor license to be operational within the one-year deadline.
2. **Operational Continuity:** Sunset Operations, LLC will operate the Alibi Bar and Lounge at its current location, **1740 East Yellowstone Hwy**, during the road construction period. This arrangement ensures the ability to meet the time constraints for license transfers.
3. **License Transfer:** Sunset Operations, LLC plans to transfer the existing liquor license to Homax Oil Sales, Inc. once the road work is completed and the new convenience store is built at 519 S. Poplar Street.

We kindly request Casper City Council's cooperation and support during this and the subsequent license transfer.

Should you have any questions or require further information, please feel free to reach out to us. We greatly appreciate your support and help in these transfers.

Thank you for your understanding and consideration.

Sincerely,




Bob Dungan, Alibi Bar and Lounge, Inc.



**Darin Homer, Homax Oil Sale, Inc/
Sunset Operations, LLC**

March 28, 2024

MEMO TO: J. Carter Napier, City Manager 
FROM: Jacob Black, Fire Chief
Jack Moore, Deputy Fire Chief, Community Risk Reduction
SUBJECT: Ordinance Amending Section 15.40.105 of the Casper Municipal Code
Establishing a Fire Self-Inspection Program.

Meeting Type & Date

Regular Council Meeting

April 2, 2024

Action Type

Public Hearing - Ordinance

Recommendation

That Council, approve an ordinance amending Section 15.40.105 of the Casper Municipal Code, establishing a Fire Self-Inspection Program (FSIP).

Summary

Casper Fire-EMS Department (CF-EMS) staff has identified an opportunity to establish a Fire Self-Inspection Program (FSIP) to help ease the impact of operational costs related to fire and safety inspections for the City and provide businesses with education and information regarding fire code compliance and safety vulnerabilities. The goal of the implementation of the FSIP is to provide an opportunity for CF-EMS and the business community to work together to provide a higher level of fire and life safety for our community. FSIPs that are adopted by fire departments nationwide have yielded great results in achieving these goals. The program will provide educational materials and detailed guidelines on fire safety best practices, fire code violations, and how to perform a fire self-inspection.

The goal of the FSIP is to ease some burden to the CF-EMS Department Operations and Community Risk Reduction Division while still providing adequate fire and life safety for the visitors and citizens of the City of Casper. The program will benefit citizens and CF-EMS by providing a reduction in the frequency that Engine Companies and Fire Code Officials must perform fire inspection in lower acuity occupancies, while ensuring those occupancies still receive an adequate number of fire safety inspections. If the program is implemented, CF-EMS will periodically audit participating occupancies to ensure compliance with International Fire Code requirements.

Casper Fire-EMS Department has requested that Council substantiate the FSIP program through adoption in city ordinance.

During the March 12, 2024 work session, Council provided direction to move forward with the process to consider adoption of a new ordinance establishing a Fire Self -Inspection Program.

Financial Considerations

The implementation of an FSIP would result in a more efficient allocation of CF-EMS resources, and overall is budget neutral. This program is free to the occupancies and businesses that are eligible to participate, which is estimated to be 2/3 of the commercial occupancies in the City.

Commercial occupancies or businesses determined to be eligible for the FSIP, but which elect not to participate or are removed from the FSIP for non-participation, shall be required to have fire inspections performed by the CF-EMS personnel annually. Those occupancies/businesses requiring inspection by CF-EMS resources annually will be charged a service fee for those inspections. The fee schedule amount for inspections performed by CF-EMS personnel is determined by Council by resolution.

Oversight/Project Responsibility

Jacob C. J. Black, Fire-EMS Chief

Jack L. Moore, Deputy Fire Chief, Community Risk Reduction

Attachments

Ordinance

ORDINANCE NO. 8-24

AN ORDINANCE AMENDING CHAPTER 15.40 OF THE CASPER MUNICIPAL CODE AND CREATING SECTION 15.40.105 TITLED "SELF-INSPECTION PROGRAM."

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statutes § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the City of Casper through the Casper Fire Department has identified a need to establish a self-inspection program to help ease the impact of operational costs related to fire and safety inspections for the City and provide businesses with education and information regarding fire code compliance and safety vulnerabilities; and,

WHEREAS, the goal of the implementation of a self-inspection program is to provide an opportunity for the Casper Fire Department and the business community to work together to provide a higher level of fire and life safety for our community; and,

WHEREAS, the self-inspection program will be tailored to business classifications that are statistically of lower fire risk.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the following sections of Chapter 15.40 of the Casper municipal code shall be replaced and codified as follows:

15.40.010 Adoption of the International Fire Code.

Pursuant to the authority granted by W.S. Section 15-1-119, as amended, there is adopted by the city, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, that certain code known as the International Fire Code, published by the International Code Council being particularly the 2021 Edition thereof, including B, C, D, F, H, and I, save and except such portions are hereinafter deleted, modified, or amended by Sections 15.40.070 and 15.40.080 of this chapter, hereinafter referred to as the International Fire Code. A copy of the International Fire Code is on file in the office of the city clerk and the office of the fire chief of the city.

15.40.020 Establishment and duties of community risk reduction division.

- A. The International Fire Code shall be enforced by the community risk reduction division of the city, which shall be operated under the supervision of the fire chief.

- B. The chief in charge of the community risk reduction division shall be appointed by the city manager after consulting with the fire chief.
- C. The fire chief of the city may detail such members of the fire department as inspectors as shall, from time to time, be necessary. The fire chief shall recommend to the city manager the employment of technical inspectors to assist the chief of the community risk reduction division.

15.40.030 Definitions.

- A. Whenever the word "jurisdiction" is used in the International Fire Code, it shall be held to mean the city of Casper, Wyoming, and such city-owned property outside the city limits upon which the International Fire Code is made applicable.

15.40.040 Establishment of limits of districts in which storage of flammable or combustible liquids in outside aboveground tanks is to be prohibited.

The limits referred to in Section 5704.2.9.6.1 of the International Fire Code in which storage of flammable or combustible liquids in outside aboveground tanks is prohibited, shall apply in all areas within the jurisdiction.

EXCEPTION: Outside aboveground tanks which are located within a special enclosure, as described in Section 2306.2.6, or equivalent are permitted.

15.40.050 Establishments of limits in which bulk storage of liquefied petroleum gases is to be restricted.

The limits referred to in Section 6104.2 of the International Fire Code in which bulk storage liquefied petroleum gas is restricted, are all areas within the jurisdiction.

15.40.060 Establishment of limits of districts in which storage of explosives and blasting agents is to be prohibited.

The limits referred to in Section 5604 of the International Fire Code, in which storage of explosives and blasting agents is prohibited, shall apply in all areas within the jurisdiction.

15.40.070 Establishment of limits of districts in which the storage of hazardous materials is to be prohibited or limited.

The limits referred to in Section 5001 of the International Fire Code in which the storage of hazardous materials is prohibited or limited, are established as follows: Quantities in excess of the amounts as listed in Tables 5003.1.1(1), (2), (3) and (4) shall only be allowed in the general industrial zone (M-2) of the jurisdiction.

15.40.080 Amendments made in the International Fire Code.

The following sections of the International Fire Code are deleted, modified or amended in the following respects:

- A. Chapter 112.3 is deleted and replaced as follows:

Chapter 112.3. The fire chief and members of the community risk reduction division shall have authority to issue a written citation containing a notice to appear in Municipal Court to any person, who said fire chief or member of the community risk reduction division have probable cause to believe is committing a violation of any of the terms of this code.

B. Chapter 105 Permits

Any fees associated with the issuance of permits shall be established by resolution of the city council.

C. Section 903.2 is amended as follows:

An automatic fire sprinkler system shall be installed when the fire flow requirements exceed 2500 gallons per minute, as determined by Appendix B, International Fire Code, 2021 Edition.

D. Section 5704.1 is amended as follows:

Section 5704.1 General.

1. Outside portable container storage of permitted flammable and combustible liquids shall only be allowed in the general industrial (M-2) zone of the jurisdiction.

2. Portable tank storage is prohibited.

EXCEPTIONS:

1) Portable tanks which are located within a special enclosure as described in Section 2306.2.6, or equivalent are permitted.

2) Temporary storage of flammable and combustible liquids used at construction sites.

3) Permits for portable tanks are to be issued only after inspection and approval by the division chief of the community risk reduction division and pursuant to Section 105.

E. Chapter 319. General to be amended to read:

Mobile food preparation vehicles, food stands, push carts or trailers that are equipped with appliances that produce smoke or grease-laden vapors shall comply with this section. However, non-enclosed food preparation vehicles, food stands, push carts and trailers are not required to install an exhaust hood and/or a fire protection system. Cooking appliances that have the manufacturers' built in venting systems are not required to have additional hood systems installed.

Intermediate appeals of Casper Fire Department inspections pursuant to this paragraph shall be made to the city council of Casper, which shall act as a board of appeal. Final appeal shall be to the State Fire Marshal, in accordance with state statute. Any person or entity adversely affected may appeal the fire department's decision, with regard to the suitability of alternate materials, methods of construction or interpretation of the building, mechanical, electrical, plumbing and fire codes and amendment thereto adopted by the city. Appeal shall be commenced by the person by giving written notice of such appeal and stating therein the decision and reasons for the appeal to the city council as board of appeals within a period of five working days of the decision. The Casper Fire Department shall present, in writing, to the Casper City Council as board of appeals within five working days thereafter, all facts and laws pertaining to the decision rendered by it.

The Casper City Council, as board of appeals, shall within thirty calendar days thereafter, hold a hearing and follow the hearing procedures set forth:

1. When an appeal is requested by an applicant, the city council, as board of appeal, shall set a time, date and place for such hearing, and so notify the appealing party and the fire department in writing. Such notice shall include a statement of:
 - i. The time, place and nature of the hearing.
 - ii. A copy of the written request for appeal and the fire department's response shall be attached as exhibits.
2. When a hearing is conducted, all interested parties may be in attendance and present testimony and exhibits and authorities upon which the parties rely. Each party may question witnesses.
3. Upon completion of the hearing, the city council or board shall render its decision, either affirming or reversing the decision of the fire department, or reversing in part or with qualifications of the decision of the fire department.

15.40.085 Nuisance fire alarms.

- A. Time Periods. For the purpose of determining the time periods imposed by this section, nuisance fire alarms, as defined by the International Fire Code 2021 ed., shall be dated from the day of their occurrence.
- B. Registered Systems. Alarm systems registered with the city finance department shall be defined as registered systems.
- C. First Response. Casper Fire-EMS response to a premises with a registered system at which no other nuisance alarms have occurred within the same calendar year shall be referred to as a "first response." No penalty or administrative sanction shall be imposed by any first response. However, non-registered systems are subject to penalties in Article 4 upon first response and all subsequent responses.
- D. Third and Subsequent Response—Civil Penalty. When three or more nuisance alarms have occurred at any premises in any calendar year, the owner shall have committed the infraction of a "repetitive nuisance alarm." The civil penalty for a third and succeeding nuisance alarm in any calendar year shall be one hundred dollars per occurrence, in addition to any fees imposed pursuant to Section 15.40.110. Any nuisance alarm which results from a failure to take required corrective action to prevent such recurrence after notice thereof by the community risk reduction division and/or any nonpayment of any nuisance alarm penalty may result in the community risk reduction division providing written notice ordering the disconnection of such alarm until the required corrective action or payment of penalty has been made; provided, however, that no disconnection shall be ordered on any premises required by law to have an alarm system in operation.
- E. Notice of Violation.
 1. Responsibility for Issuance. The community risk reduction division shall be responsible for the issuance of written notices of infraction to the owner following the second and each succeeding nuisance alarm in any calendar

month. The community risk reduction division shall notify the city finance department of the amount of the penalties to be collected. It shall be the responsibility of the finance department to collect such penalties.

2. **Waive Imposition.** In the event the community risk reduction division determines that the nuisance alarm(s) occurred as a direct result of an interruption of electrical power, telephone system malfunction, an alarm equipment malfunction, or other causes beyond the control of the owner, the community risk reduction division may waive imposition of the applicable nuisance alarm penalty or administrative sanction.

15.40.090 Appeals.

Whenever the fire chief shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the code do not apply or that the true intent and meaning of the code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the fire chief to the Wyoming Council on Fire Protection and Electrical Safety within thirty days from the date of the decision appealed.

15.40.100 New materials, processes or occupancies which may require permits.

The city manager, the fire chief, and the chief of the fire prevention bureau community risk reduction division shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies, which shall require permits, in addition to those now enumerated in said code. The chief of the fire prevention bureau community risk reduction division shall make available such lists of permitted materials, processes or occupancies in and distribute copies thereof to interested persons upon request.

15.40.105 Self Inspection Program.

- A. Establishment of Self Inspection Program.** The City hereby establishes a Self-Inspection Program for the purpose of maintaining functions necessary for fire prevention.
- B. Classification of Commercial Occupancies Eligible to Participate.** Commercial Occupancies with a Classification and Use that are eligible to participate in the Self Inspection Program are “Business Group B”, “Factory Industrial Group F2 (Low Hazard)” and Storage Group S2 (Low Hazard) as defined by the International Building Code and adopted by this Chapter of the Casper Municipal Code, shall be eligible to participate in the Self Inspection Program.
- C. Frequency of Inspections.**
 1. **Self-Inspections.** Self-Inspections, performed by the business owner, manager, occupant or other duly authorized person shall be completed annually by December 31st of each year.

2. **On-Site Inspections.** On-site inspections by Casper Fire Personnel, absent exigent circumstances or public health and safety concerns, will be performed on a rotational basis averaging no more often than once every three (3) years. Inspections may also be performed if an International Fire Code violation is reported or if the Fire Department inspector has a reasonable suspicion that a violation exists.

D. Compliance.

1. The Fire Department shall deliver, in person, by certified mail or verified electronic delivery on an annual basis, its most current "Self-Inspection Packet" which shall be periodically approved by the Fire Chief, or his designee, to each registered occupancy identified under Section 15.40.105 B. within the City limits.
2. The owner, manager, occupant or other duly authorized person of said occupancy must complete the questions within the Self-Inspection Packet and return the Self-Inspection Form within thirty (30) days from the date of issuance by mail or by electronic submission designated by the Fire Chief, or his designee. The Fire Chief, or his designee, as soon as practicable after receipt of the Self-Inspection form, shall issue the owner, manager, or occupant of said occupancy with a letter which shall contain the following:
 - a. A notice that the Self-Inspection is complete, and no corrections or violations have been noted; or
 - b. A notice that provides details of any violations or deficiencies that were self-reported and timelines to complete any necessary corrective action(s).

E. Enforcement.

1. Any owner or occupant of a business, commercial or industrial facility qualifying for the Self Inspection Program but elects not to enroll or fails to successfully complete the Self-Inspection as requested by the Fire Chief, or his designee, in accordance with the procedures established herein, shall be charged a service fee for the fire code official or designee to perform such inspection.
2. The amount charged for service fees for fire inspections performed by the Fire Chief, or his designee, to check compliance with this Code and the International Fire Code, shall be set by resolution of the Governing Body. Non-payment of service fees is a violation of this Ordinance and the City may pursue any available legal remedies.
3. All violations or deficiencies identified on a property from the Self-inspection shall be corrected by occupant within thirty (30) days. If correction(s) cannot feasibly be made within thirty (30) days, the occupant shall provide written notice of impracticability and the reasons therefor to the fire chief for review. Then, if approved, the occupant shall proceed with corrections within a timeframe determined by the Fire Chief or his designee. The Fire Chief, or his designee, also has the right to shorten any timeframe to complete corrections when serious public health, safety and welfare concerns exist.

F. Registration Required, Contents.

1. Any owner or occupant of a business, commercial or industrial facility eligible for the Self Inspection Program, is required to register with the Casper Fire Department.
2. The Registration form/application shall include the following:
 - a. Name, address, telephone number and email.
 - b. Emergency contact information.
 - c. Business type.

15.40.110 Penalties.

Any person who shall violate any of the provisions of this code or fail to comply herewith or who shall violate or fail to comply with any order made thereunder, or who shall build in violation of any detailed statement of specifications as plans submitted and approved hereunder, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the Wyoming Council on Fire Prevention and Electrical Safety, or by a court of competent jurisdiction within the time fixed herein shall be severally, for each and every such violation and non compliance, respectively, be guilty of a misdemeanor and the penalty for violation hereof shall be that set forth in Chapter 1.28 of this code.

The remainder of this page is intentionally left blank.

PASSED on 1st reading the 2 day of April, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 29, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Liz Becher, Community Development Director
SUBJECT: Public hearing for consideration of an Ordinance amending Sections 8.40.040
8.44.060 of the Casper Municipal Code pertaining to administrative fees for litter,
weed and pest control abatements.

Meeting Type & Date:

Regular Council Meeting, April 2, 2024

Action Type:

Public Hearing and first reading of an Ordinance

Recommendation:

That Council, by ordinance, amend Sections 8.40.040 and 8.44.060 of the Casper Municipal Code to allow the City to invoice property owners for administrative fees for forced litter, weed and pest control abatements.

Summary:

In July of 2023, the Code Enforcement Division presented concepts for several proposed Municipal Code amendments and/or policy changes with the goal of increasing efficiency and timeliness in obtaining compliance with Municipal Code violations. One of the recommended changes was to amend the Municipal Code to allow the imposition of administrative fees for forced abatements. Staff's proposal was again discussed at a City Council work session held on February 27, 2024, and Council provided staff with direction to move forward with an Ordinance amendment.

The Code Enforcement Division addresses many different types of Municipal Code violations and is able to obtain compliance in a majority of cases without going through a forced abatement process. In situations where code violations are not addressed by property owners, and the public nuisance poses a risk to the public, the City uses private contractors to mow properties, remove junk and litter, tow abandoned/junk vehicles, and demolish structures. The City is invoiced for the work by private contractors, and in turn, invoices the responsible property owner the same cost as a pass through. Currently, there is no incentive for property owners to abate their own violations because the cost is the same whether the property owner hires their own contractor, or if the City does so on their behalf.

The proposal to add an administrative fee to the actual cost of the forced abatement is good stewardship of funds, shifts the burden of paying for Code Enforcement costs to uncooperative violators, and incentivizes property owners to address their own violations rather than relying on the City to do so. A Resolution establishing administrative fees will be presented to Council at

their regular meeting scheduled for May 7, 2024, which will be concurrent with the third reading of the ordinance.

Financial Considerations:

Upon approval, the City will increase revenues to more adequately cover the City's costs related to forced abatement of violations.

Oversight/Project Responsibility:

Community Development Department – Code Enforcement Division

Attachments:

None

ORDINANCE NO. 9-24

AN ORDINANCE AMENDING SECTIONS 8.40.040 and 8.44.060 OF THE CASPER MUNICIPAL CODE PERTAINING TO ADMINISTRATIVE FEES FOR LITTER, WEED AND PEST CONTROL ABATEMENTS

WHEREAS, upon a property owner's refusal to abate a violation of Chapters 8.40 (Litter Control) or 8.44 (Weed and Pest Control) of the Municipal Code the City Code Enforcement Division may authorize the removal of such nuisance, and the responsible party is liable for the cost to remedy the violation; and,

WHEREAS, Chapters 8.40 (Litter Control) and 8.44 (Weed and Pest Control) do not currently allow the City to collect administrative fees for abating violations of said chapters; and,

WHEREAS, the assessment of administrative fees when the City is forced to abate a nuisance/violation is good stewardship of public funds, will shift the burden of paying for code enforcement costs to uncooperative violators, and will incentivize property owners to address their own violations rather than relying on the City to do it on their behalf; and,

WHEREAS, it is the desire of the Casper City Council to amend Sections 8.40.040 and 8.44.060 of the Casper Municipal Code to allow the City to assess administrative fees for City-performed abatements related to litter, weed and pest control.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING;

SECTION 1:

That Section 8.40.040 of the Casper Municipal Code is hereby amended to add Subsection C, as follows:

- C. The City Council shall, from time to time, determine and fix an amount to be assessed as administrative costs in relation to enforcement of this Chapter. The cost of administration may be set as a fixed sum per City-performed abatement, as a percentage of the actual cost of the City-performed abatement, or as a combination of both. The Administrative costs shall be considered part of the costs of removal and may be collected in the same manner.

SECTION 2:

That Section 8.44.060 of the Casper Municipal Code is hereby amended to add Subsection C, as follows:

- C. The City Council shall, from time to time, determine and fix an amount to be assessed as administrative costs in relation to enforcement of this Chapter. The cost of administration may be set as a fixed sum per City-performed abatement, as a percentage of the actual cost of the City-performed abatement, or as a combination of both. The Administrative costs shall be considered part of the costs of removal and may be collected in the same manner.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 2 day of April, 202 .

PASSED on 2nd reading the ____ day of _____, 202 .

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the day of _____, 202 .

APPROVED AS TO FORM:

Eric K. Helm

ATTEST:

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

February 15, 2024

MEMO TO: J. Carter Napier, City Manager 27 in TAN
FROM: Justin Scott, Chief Building Official >>
CC: Liz Becher, Community Development Director
Keith McPheeters, Casper Police Chief
Eric Nelson, City Attorney
SUBJECT: Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and Ordinance Amending Chapter 8.20 - Noise

Meeting Type & Date:

Regular Council Meeting, March 19, 2024.

Action Type:

Public Hearing and First Reading of an Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Recommendation:

That Council, by ordinance, approve an Ordinance Repealing Section 15.16.010 – Building Construction Hours Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Summary:

In a Council Pre-Meeting held on February 6, 2024, Chief Building Official Justin Scott reported that the current Ordinance regulating hours for construction activity, Section 15.16.010, is extremely vague in how it is written which makes enforcing it difficult for both Community Development and the Casper Police Department. As written, the Ordinance applies to everyone residing in the City of Casper. Therefore, nobody is technically allowed to perform any form of commercial or residential construction other than during the hours of 7 a.m. to 6 p.m., Monday through Friday. The Ordinance does not account for the climate that we live in, current labor practices, nor the current state of supply chain issues which lead to project delays.

The Building Division met with the City Attorney and the Chief of Police to discuss the best path of enforcement. The recommendation brought to Council at the Pre-Meeting was to repeal Section 15.16.010 and move the enforcement of construction hours/activities to Chapter 8.20 – Noise, Section 8.20.030 as an exception. The recommendation was to line up allowed construction hours within our already established and regulated noise hours of 7 a.m. to 9 p.m. This would increase permitted times for construction activities to occur 7 days a week and account for longer days during our warmer months. Council directed staff to proceed with re-writing the Ordinances to reflect the Repeal of 15.16.010 with the regulation of the hours for construction activity being moved to Chapter 8.20 – Noise.

Financial Considerations:

None.

Oversight/Project Responsibility:

The City of Casper Building Division is responsible for enforcing all City of Casper municipal and building codes, and performing all inspections required by municipal code and the International Codes.

The Casper Police Department responds to after-hours complaint calls and is responsible for enforcing 15.16.010 and 8.20 as the events are happening.

Attachments:

Casper Municipal Code Ordinance Repealing Section 15.16.010

Casper Municipal Code Ordinance Amending Chapter 8.20

ORDINANCE NO.

AN ORDINANCE REPEALING SECTION 15.16.010 –
BUILDING CONSTRUCTION PROHIBITED DURING
CERTAIN HOURS - EXCEPTIONS.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Section 15.16.010 of the Municipal Code is repealed:

15.16.010 ~~Building construction prohibited during certain hours—Exceptions~~ Repealed.

~~The erection (including excavating), demolition, alteration or repair of any building other than between the hours of seven a.m. and six p.m. on weekdays, is declared to be unlawful except in case of urgent necessity in the interest of public health and safety, and then only with a permit from the building inspector, which permit may be granted for a period not to exceed three days or less while the emergency continues, and which permit may be renewed for periods of three days or less while the emergency continues. If the building inspector should determine that the public health and safety will not be impaired by the erection, demolition, alteration or repair of any building or the excavation of streets and highways within the hours of six p.m. and seven a.m., and if he shall further determine that loss or inconvenience would result to any party in interest, he may grant permission for such work to be done within the hours of six p.m. and seven a.m. upon application being made at the time the permit for the work is awarded or during the progress of the work.~~

~~(Prior code § 26-8)~~

PASSED on 1st reading the ____ day of _____, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

ATTEST

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A municipal corporation

Stephen Cathey
Mayor

ORDINANCE NO. 6-24

AN ORDINANCE REPEALING SECTION 15.16.010 – BUILDING CONSTRUCTION PROHIBITED DURING CERTAIN HOURS - EXCEPTIONS.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Section 15.16.010 of the Municipal Code is repealed:

15.16.010 Repealed.

PASSED on 1st reading the 19th day of March, 2024.

PASSED on 2nd reading the 2 day of April, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

Eric K. Helm

ATTEST

CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 15, 2024

MEMO TO: J. Carter Napier, City Manager *?? fn Tan*
FROM: Justin Scott, Chief Building Official *JS*
CC: Liz Becher, Community Development Director
Keith McPheeters, Casper Police Chief
Eric Nelson, City Attorney
SUBJECT: Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and Ordinance Amending Chapter 8.20 - Noise

Meeting Type & Date:

Regular Council Meeting, March 19, 2024.

Action Type:

Public Hearing and First Reading of an Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Recommendation:

That Council, by ordinance, approve an Ordinance Repealing Section 15.16.010 – Building Construction Hours Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Summary:

In a Council Pre-Meeting held on February 6, 2024, Chief Building Official Justin Scott reported that the current Ordinance regulating hours for construction activity, Section 15.16.010, is extremely vague in how it is written which makes enforcing it difficult for both Community Development and the Casper Police Department. As written, the Ordinance applies to everyone residing in the City of Casper. Therefore, nobody is technically allowed to perform any form of commercial or residential construction other than during the hours of 7 a.m. to 6 p.m., Monday through Friday. The Ordinance does not account for the climate that we live in, current labor practices, nor the current state of supply chain issues which lead to project delays.

The Building Division met with the City Attorney and the Chief of Police to discuss the best path of enforcement. The recommendation brought to Council at the Pre-Meeting was to repeal Section 15.16.010 and move the enforcement of construction hours/activities to Chapter 8.20 – Noise, Section 8.20.030 as an exception. The recommendation was to line up allowed construction hours within our already established and regulated noise hours of 7 a.m. to 9 p.m. This would increase permitted times for construction activities to occur 7 days a week and account for longer days during our warmer months. Council directed staff to proceed with re-writing the Ordinances to reflect the Repeal of 15.16.010 with the regulation of the hours for construction activity being moved to Chapter 8.20 – Noise.

Financial Considerations:

None.

Oversight/Project Responsibility:

The City of Casper Building Division is responsible for enforcing all City of Casper municipal and building codes, and performing all inspections required by municipal code and the International Codes.

The Casper Police Department responds to after-hours complaint calls and is responsible for enforcing 15.16.010 and 8.20 as the events are happening.

Attachments:

Casper Municipal Code Ordinance Repealing Section 15.16.010

Casper Municipal Code Ordinance Amending Chapter 8.20

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 8.20 – NOISE, OF
THE CASPER MUNICIPAL CODE.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Chapter 8.20 of the Municipal Code is amended and shall be replaced and codified as follows:

8.20.010 Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

- A. "Ambient noise" means ~~all-encompassing~~all-encompassing noise associated with a given environment, being usually a composite of sounds from many sources, near and far.
- B. "A-weighted sound pressure level" means sound pressure level as measured with a sound-level meter using the A-weighting network. The standard unit notation is dB (A).
- C. "Decibel" means logarithm and dimensionless unit of measures used in describing the amplitude of sound. Denoted as dB.
- D. "Emergency work" means work made necessary to restore property to a safe condition following a public calamity or work required to protect persons or property from an imminent exposure to danger.
- E. "Sound-level meter" means an instrument, including a microphone, an amplifier, an output meter and frequency weighting networks for the measurement of noise and sound levels in a specified manner, as per American National Standards Institute Publication S 1.4-1971.

- F. "Sound pressure level" means twenty times the logarithm to the base ten of the ratio of the root mean square pressure of a sound to the reference pressure, which is 20×10^{-6} micronewtons per meter squared.
- G. All technical terminology used in this chapter, unless its context otherwise requires, shall be defined in accordance with American National Standard Institute (ANSI) Publication S 1.1-1960, revised 1971, or successor publications.

8.20.020 Loud and unnecessary noises—General regulations.

It is unlawful for any person to make, continue to cause to be made or continued, any loud, unnecessary or unusual noise or noises by yelling, singing, whistling, shouting or otherwise, which annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of any person within the city. It is unlawful for any person to use, operate or permit to be played, used or operated, any radio receiving set, musical instrument, phonograph or other machine or device for the production or reproduction of sound in any manner that disturbs the peace, quiet and comfort of any person in the city at any time with a louder volume than is necessary for convenient hearing for the person or persons who are in the room, vehicle or chamber in which such machine or device is operated and who are voluntary listeners thereto. The operation of such set, instrument, phonograph, machine or device so as to generate a sound pressure level in excess of 15 dB (A) over the levels allowable in Table 8.20.040 measured at a distance of not less than fifty feet from such building, structure or vehicle and of any time duration, shall be prima facie evidence of a violation of this section.

8.20.030 Exemption for certain uses and activities.

The following uses and activities shall be exempt from noise level regulations:

- A. Noise of safety signals and warning devices;
- B. Noises resulting from any authorized emergency vehicle when responding to an emergency call or acting in time of emergency;
- C. Noises resulting from emergency work or noise levels for which a special permit has been granted as hereinafter provided for.
- D. Noise caused by commercial or residential building repair, maintenance, or construction, grounds construction or maintenance, or excavation and construction on streets and highways, between the hours of 7 a.m. and 9 p.m.
 - 1. Noise shall be limited to any tools or equipment used in construction, drilling, earthmoving, maintenance, or demolition, provided that all equipment is functioning as designed by the manufacture and all motorized equipment used in such activities is equipped with functioning mufflers.
 - 2. Construction activities may be permitted to be performed during the hours of 9 p.m. to 7 a.m. by obtaining a Special Permit as required by Section 8.20.060.

8.20.040 Districts—Maximum sound levels.

- A. It is unlawful to project a sound level, excluding noise emanating from cars, trucks or motorcycles, from one property into another property within the boundary of a use district, which exceeds the limiting noise spectra set forth in Table 8.20.040 in subsection D of this section. Sound level shall not be projected for more than ninety percent of any measurement period, which shall not be less than ten minutes.
- B. Sound projected from one use district into another use district with a different noise level limit shall not exceed the limits of the districts into which the noise is projected.
- C. 1. The measure of sound shall be made with a sound-level meter and shall meet the standards prescribed by the American National Standards Institute Type II or better.
 - 2. The slow meter response of the sound level meter shall be used in order to best determine that the average amplitude has not exceeded the limiting noise spectra set forth in Table 8.20.040 in subsection D of this section.
 - 3. The measurement shall be made at or beyond the property line of the property on which such sound pressure level is generated or perceived, at approximately five feet above ground.
- D. In the case of an elevated or directional sound source, compliance with the noise limits is to be maintained at any elevation at the boundary.

Table 8.20.040

LIMITING NOISE LEVELS FOR USE DISTRICT

Maximum permissible sound pressure levels in decibels dB (A)

Day 7:00 a.m.—9:00 p.m.

Night 9:00 p.m.—7:00 a.m.

	Residential	Business	Commercial	Industrial
Day	55	60	70	80
Night	50	55	65	75

8.20.050 Motorized vehicles.

It is unlawful to operate a motorized vehicle within the city limits which creates a sound pressure level which exceeds the noise level limits set forth in Table 8.20.050 in this section to be measured in accordance with subdivision 1 of subsection C of Section 8.20.040, at speeds of forty m.p.h. or less, or in posted speed limit zones of forty m.p.h. or less.

**Table 8.20.050
MAXIMUM ALLOWABLE LIMIT**

- A. Vehicles over ten thousand pounds: Ninety dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.

- B. Under ten thousand pounds: Eighty dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.
- C. Motorcycles: Eighty dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.
- D. Domestic power equipment: Eighty dB (A) measured at a point beyond property line—maximum limit.
- E. Mufflers required: It is unlawful for any person to operate, or for the owner to cause or knowingly permit the operation of, any vehicle or a combination of vehicles within the city which is not equipped with an adequate muffler in constant operation and properly maintained to prevent any unnecessary noise; no such muffler or exhaust system shall be modified from original factory configuration except that the modification shall have the necessary components to provide:
 - 1. One or two exhaust manifolds and one or two exhaust pipes or one or two exhaust collector-header assemblies;
 - 2. One or two mufflers of adequate type to cause the exhaust noise emissions to conform to noise levels dictated in Table 8.20.050 as allowed for the particular vehicle described;
 - 3. One or two tail pipes which will extend at least four inches beyond the limits of the passenger-carrying compartments of the vehicles, also to extend beyond the outer limits of the vehicle dimensions, and no such muffler or exhaust system shall be modified or used with a cutoff, bypass or similar device.

8.20.060 Special permit—Application.

- A. Applications for a permit for relief from the noise level designated in this chapter on the basis of undue hardship may be made to the city manager or his duly authorized representative. Any permit granted by the city manager hereunder shall contain all conditions upon which such permit has been granted and shall specify a reasonable time that the permit may be effective. The city manager or his duly authorized representative may grant the relief as applied for if he finds:
 - 1. That additional time is necessary for the applicant to alter or modify his activity or operation to comply with this chapter; or
 - 2. The activity, operation or noise source will be of temporary duration and cannot be done in a manner that would comply with other subsections of this section; or
 - 3. That no other reasonable alternative is available to the applicant.
- B. The city manager may prescribe any conditions or requirements he deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

8.20.070 Violation—Penalty.

Any person violating any of the provisions of this chapter is guilty of a misdemeanor and may be punished in accordance with Chapter 1.28 of this code. Each day such violation is committed or permitted to continue shall constitute a separate offense.

8.20.080 Violation—Additional remedy.

The operation or maintenance of any device, instrument, vehicle or machinery in violation of any provision hereof and which causes discomfort or annoyance to reasonable persons of normal sensitiveness or which endangers the comfort, repose, health or peace of residents in the area shall be deemed, and is declared to be, a public nuisance and may be subject to abatement summarily by a restraining order or injunction issued by a court of competent jurisdiction.

PASSED on 1st reading the ____ day of _____, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

ATTEST

CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

ORDINANCE NO. 7-24

AN ORDINANCE AMENDING CHAPTER 8.20 – NOISE, OF
THE CASPER MUNICIPAL CODE.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Chapter 8.20 of the Municipal Code is amended and shall be replaced and codified as follows:

8.20.010 Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

- A. "Ambient noise" means all-encompassing noise associated with a given environment, being usually a composite of sounds from many sources, near and far.
- B. "A-weighted sound pressure level" means sound pressure level as measured with a sound-level meter using the A-weighting network. The standard unit notation is dB (A).
- C. "Decibel" means logarithm and dimensionless unit of measures used in describing the amplitude of sound. Denoted as dB.
- D. "Emergency work" means work made necessary to restore property to a safe condition following a public calamity or work required to protect persons or property from an imminent exposure to danger.
- E. "Sound-level meter" means an instrument, including a microphone, an amplifier, an output meter and frequency weighting networks for the measurement of noise and sound levels in a specified manner, as per American National Standards Institute Publication S 1.4-1971.

- F. "Sound pressure level" means twenty times the logarithm to the base ten of the ratio of the root mean square pressure of a sound to the reference pressure, which is 20×10^{-6} micronewtons per meter squared.
- G. All technical terminology used in this chapter, unless its context otherwise requires, shall be defined in accordance with American National Standard Institute (ANSI) Publication S 1.1-1960, revised 1971, or successor publications.

8.20.020 Loud and unnecessary noises—General regulations.

It is unlawful for any person to make, continue to cause to be made or continued, any loud, unnecessary or unusual noise or noises by yelling, singing, whistling, shouting or otherwise, which annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of any person within the city. It is unlawful for any person to use, operate or permit to be played, used or operated, any radio receiving set, musical instrument, phonograph or other machine or device for the production or reproduction of sound in any manner that disturbs the peace, quiet and comfort of any person in the city at any time with a louder volume than is necessary for convenient hearing for the person or persons who are in the room, vehicle or chamber in which such machine or device is operated and who are voluntary listeners thereto. The operation of such set, instrument, phonograph, machine or device so as to generate a sound pressure level in excess of 15 dB (A) over the levels allowable in Table 8.20.040 measured at a distance of not less than fifty feet from such building, structure or vehicle and of any time duration, shall be prima facie evidence of a violation of this section.

8.20.030 Exemption for certain uses and activities.

The following uses and activities shall be exempt from noise level regulations:

- A. Noise of safety signals and warning devices;
- B. Noises resulting from any authorized emergency vehicle when responding to an emergency call or acting in time of emergency;
- C. Noises resulting from emergency work or noise levels for which a special permit has been granted as hereinafter provided for.
- D. Noise caused by commercial or residential building repair, maintenance, or construction, grounds construction or maintenance, or excavation and construction on streets and highways, between the hours of 7 a.m. and 9 p.m.
 - 1. Noise shall be limited to any tools or equipment used in construction, drilling, earthmoving, maintenance, or demolition, provided that all equipment is functioning as designed by the manufacture and all motorized equipment used in such activities is equipped with functioning mufflers.
 - 2. Construction activities may be permitted to be performed during the hours of 9 p.m. to 7 a.m. by obtaining a Special Permit as required by Section 8.20.060.

8.20.040 Districts—Maximum sound levels.

- A. It is unlawful to project a sound level, excluding noise emanating from cars, trucks or motorcycles, from one property into another property within the boundary of a use district, which exceeds the limiting noise spectra set forth in Table 8.20.040 in subsection D of this section. Sound level shall not be projected for more than ninety percent of any measurement period, which shall not be less than ten minutes.
- B. Sound projected from one use district into another use district with a different noise level limit shall not exceed the limits of the districts into which the noise is projected.
- C. 1. The measure of sound shall be made with a sound-level meter and shall meet the standards prescribed by the American National Standards Institute Type II or better.
 - 2. The slow meter response of the sound level meter shall be used in order to best determine that the average amplitude has not exceeded the limiting noise spectra set forth in Table 8.20.040 in subsection D of this section.
 - 3. The measurement shall be made at or beyond the property line of the property on which such sound pressure level is generated or perceived, at approximately five feet above ground.
- D. In the case of an elevated or directional sound source, compliance with the noise limits is to be maintained at any elevation at the boundary.

Table 8.20.040
 LIMITING NOISE LEVELS FOR USE DISTRICT
 Maximum permissible sound pressure levels in decibels dB (A)
 Day 7:00 a.m.—9:00 p.m.
 Night 9:00 p.m.—7:00 a.m.

	Residential	Business	Commercial	Industrial
Day	55	60	70	80
Night	50	55	65	75

8.20.050 Motorized vehicles.

It is unlawful to operate a motorized vehicle within the city limits which creates a sound pressure level which exceeds the noise level limits set forth in Table 8.20.050 in this section to be measured in accordance with subdivision 1 of subsection C of Section 8.20.040, at speeds of forty m.p.h. or less, or in posted speed limit zones of forty m.p.h. or less.

**Table 8.20.050
 MAXIMUM ALLOWABLE LIMIT**

- A. Vehicles over ten thousand pounds: Ninety dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.

- B. Under ten thousand pounds: Eighty dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.
- C. Motorcycles: Eighty dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.
- D. Domestic power equipment: Eighty dB (A) measured at a point beyond property line—maximum limit.
- E. Mufflers required: It is unlawful for any person to operate, or for the owner to cause or knowingly permit the operation of, any vehicle or a combination of vehicles within the city which is not equipped with an adequate muffler in constant operation and properly maintained to prevent any unnecessary noise; no such muffler or exhaust system shall be modified from original factory configuration except that the modification shall have the necessary components to provide:
 - 1. One or two exhaust manifolds and one or two exhaust pipes or one or two exhaust collector-header assemblies;
 - 2. One or two mufflers of adequate type to cause the exhaust noise emissions to conform to noise levels dictated in Table 8.20.050 as allowed for the particular vehicle described;
 - 3. One or two tail pipes which will extend at least four inches beyond the limits of the passenger-carrying compartments of the vehicles, also to extend beyond the outer limits of the vehicle dimensions, and no such muffler or exhaust system shall be modified or used with a cutoff, bypass or similar device.

8.20.060 Special permit—Application.

- A. Applications for a permit for relief from the noise level designated in this chapter on the basis of undue hardship may be made to the city manager or his duly authorized representative. Any permit granted by the city manager hereunder shall contain all conditions upon which such permit has been granted and shall specify a reasonable time that the permit may be effective. The city manager or his duly authorized representative may grant the relief as applied for if he finds:
 - 1. That additional time is necessary for the applicant to alter or modify his activity or operation to comply with this chapter; or
 - 2. The activity, operation or noise source will be of temporary duration and cannot be done in a manner that would comply with other subsections of this section; or
 - 3. That no other reasonable alternative is available to the applicant.
- B. The city manager may prescribe any conditions or requirements he deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

8.20.070 Violation—Penalty.

Any person violating any of the provisions of this chapter is guilty of a misdemeanor and may be punished in accordance with Chapter 1.28 of this code. Each day such violation is committed or permitted to continue shall constitute a separate offense.

8.20.080 Violation—Additional remedy.

The operation or maintenance of any device, instrument, vehicle or machinery in violation of any provision hereof and which causes discomfort or annoyance to reasonable persons of normal sensitiveness or which endangers the comfort, repose, health or peace of residents in the area shall be deemed, and is declared to be, a public nuisance and may be subject to abatement summarily by a restraining order or injunction issued by a court of competent jurisdiction.

PASSED on 1st reading the 19th day of March, 2024.

PASSED on 2nd reading the 2 day of April, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the _____ day of _____, 2024.

APPROVED AS TO FORM:

Eric K. Johnson

ATTEST

CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 14, 2024

MEMO TO: J. Carter Napier, City Manager ^{?? for JCN}
FROM: Liz Becher, Community Development Director ^{lb}
Beth Andress, MPO Supervisor
SUBJECT: Approval of the Platte River Trail Connectivity Study for Casper Area Metropolitan Planning Organization

Meeting Type & Date: Regular Council Meeting April 16, 2024.

Action Type: Resolution

Recommendation: That Council, by resolution, approve the Mills Platte River Trail Connectivity Study conducted by the Casper Area Metropolitan Planning Organization (MPO) for the City of Mills.

Summary:

The MPO publishes a Unified Planning Work Program (UPWP) that outlines and guides its slate of projects for the upcoming year. UPWP projects are proposed by the member jurisdictions of the MPO, drafted by MPO staff, and approved by both the MPO Technical and Policy Committees. The objective of the UPWP is to provide local officials in all MPO jurisdictions and participating agencies with a method of ensuring that local and federal transportation planning resources are allocated in accordance with established governmental policies. The UPWP also ensures that the MPO is meeting its transportation planning objectives as identified in the 2020 update of the Long Range Transportation Plan: *Connecting Crossroads*. The UPWP provides guidance and structure for development of planning projects of importance to MPO members. Development of a UPWP project listing allows for the efficient use of federal and local municipal match funding.

The FY23 UPWP identified the need for the Mills Platte River Trail Connectivity Study to determine how to proceed with a proposed pedestrian bridge crossing over the North Platte River, a safe pedestrian and bicycle crossing of the river along Wyoming Boulevard, and additional connectivity and access to existing trails along the river in this area. The MPO, through the City, contracted with the consulting firm Civil Engineering Professionals, Inc., to complete the plan. The plan includes a site report, recommendations, a summary of the MPO's public outreach for the project, and cost estimates.

The MPO Technical and Policy Committees approved this plan at their meetings on February 15, 2024. This action is intended to be a final approval of the plan. As the fiscal agent for the MPO, the City of Casper is asked to approve all plans regardless of the municipal jurisdiction involved with the project.

Financial Considerations:

Funding for this project comes from the MPO, including federal monies and contributions from member agencies. The MPO Policy Committee approved the funding of \$40,000 of MPO Programs and Projects funds from the Federal Consolidated Planning Grant for the total project on June 16, 2022. The cost of the study was \$39,555.00.

Oversight/Project Responsibility:

Beth Andress, MPO Supervisor

Attachments:

Mills Platte River Trail Connectivity Study



Civil Engineering Professionals, Inc.
6080 Enterprise Dr. • Casper, WY 82609
Phone 307.266.4346
www.cepi-casper.com

Mills Platte River Trail Connectivity Study

February 2024

Disclaimer:

Preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the US Department of Transportation, Federal Highway Administration (FHWA), or Wyoming Department of Transportation (WYDOT).

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Executive Summary

Project Overview

The Mills Platte River Connectivity Study was conducted to determine the feasibility of construction of a pedestrian crossing on SW Wyoming Boulevard along with a pedestrian crossing of the North Platte River from the Mills riverfront to the north of the river to the south side of the river near the Fort Caspar Museum. The Mills Comprehensive Plan and the Mills River Front Concept Development plan outline the need and opportunities to improve connectivity from the heart of Mills, Wyoming to the greater trails system.



Mills riverfront looking southeast with SW Wyoming Boulevard in the distance

Purpose and Need

Before the City of Mills was established in 1921, this site was a significant historical crossing for emigrants along the Oregon and Mormon Trails. Brigham Young arrived at the site on June 12, 1847 on his way to the Great Salt Lake Valley. Due to flooding on the North Platted River, Young commissioned the construction of a ferryboat to aide in crossing of the river near this location. In 1859, a permanent bridge was construct and trading post were established by Louis Guinard. This post would eventually become a military outpost known as Fort Caspar.

Today, the City of Mills has a population of over 4,000 residents and continues to grow. The city currently has around four miles of pathway that are part of the greater Platte River Trails system of over 45 miles of trails spanning the Casper area.



Mills residents can access the Platte River Trails at First Street Park and at SW Wyoming Boulevard near 1st Street. The City of Mills currently has plans to add roughly three miles of pathway to connect the Robertson Hills neighborhood and other residential neighborhoods to the larger pathway system and the Mills riverfront. The City of Mills and the Casper Area MPO want to provide a safe crossing from the riverfront that showcases some of the underutilized beauty in the area.



Study area

▶ Process

Stakeholder meetings were conducted with Mills staff, MPO, and WYDOT before four SW Wyoming Boulevard crossings and three North Platte River Crossings were developed. The aforementioned crossings were presented to the community in the summer of 2023 at the Mills Summer Fest and the Platte River Trails Riverfest where feedback was collected from the public and visitors. Input was evaluated and taken into consideration for the final recommendation.

► Preferred Alignment

Multiple options were presented and evaluated with the intent of best serving the needs of the project and community in mind. Factors taken into consideration during the evaluation process include: pedestrian safety, constructibility, cost, user experience, vehicle interactions, future plans, and property ownerships.

The selected alignment meets all the project criteria. The locations will allow the community to safely experience this area of Mills and Fort Caspar while limiting pedestrian and vehicular interaction.



Introduction

Introduction

Founded in 1921, the City of Mills has a rich history including being part of the Oregon and Mormon Trails. Two of the many routes used by early settlers heading west came through Mills – Child’s and Poison Spider, both considered northerly routes. Today, Mills connects to a regional network of approximately 45 miles of trails spanning the entire Casper area. Within the existing Mills city limits, there are approximately four miles of pathways connecting to the Platte River Parkway with an additional three miles of pathway currently planned for the future. Mills residents can access the Platte River Parkway at First Street Park and at SW Wyoming Boulevard near First Street.

The purpose of the study is to determine how to proceed with a proposal to move pedestrians safely across the North Platte River on the west side of the existing highway bridge. The options that were explored included two locations for a pedestrian bridge crossing over the North Platte River and a pathway attached to the existing Wyoming Boulevard bridge.

A pedestrian and multi-modal crossing of the river near Wyoming Boulevard, and additional connectivity and access to existing trails along the river near downtown Mills and other future development in the area is important to the community and the safety of the pathway users. The recommended option should serve



Figure 1: Study Area



residents and visitors with links to increased recreational opportunities, extend low-stress transportation networks, and improve all residents' health and safety.

The Casper Area Metropolitan Planning Organization (MPO) previously identified a portion of this project as a near-term priority in the most recent update of the Long Range Transportation Plan: Connecting Crossroads and was requested by the City of Mills to support larger transportation goals for the community.

In addition to the river crossing, a pedestrian crossing of Wyoming Boulevard in Mills to connect the future pathways and the adjacent neighborhoods is imperative. This study examines four potential at-grade crosswalk options and associated apparatus to aide pedestrians as they navigate this busy highway.

As mentioned, CEPI developed three potential options to cross the North Platte River and four crosswalk options to cross SW Wyoming Boulevard. After thoroughly reviewing previous studies, the river crossing locations were chosen based on feasibility, future pathway plans, existing pathway locations, and potential costs. The crosswalk locations were selected primarily based on existing pathway locations and greatest number of residents served. In other words, where would potential pedestrians be coming from and needing to get to? Another, and more important component of the highway crossing is vehicular site lines. Where can vehicles have the most time to see and opportunity to stop for crossing pedestrians? And vice versa.

These three options for each component (river crossing and highway crossing) were presented at two public engagement events and online. Community members were asked for their input where they could select their desired option, tell us why they prefer this option, and provide any additional ideas or input.

▶ Goals and Objectives

Goal	Objective
▶ Enhance Pedestrian Safety	▶ Reduce likelihood of pedestrian conflicts with vehicles and provide a safe passage across SW Wyoming Boulevard and the North Platte River
▶ Connectivity and Accessibility	▶ Improve bicycle and pedestrian connectivity and route continuity to support the economic vitality of the area and provide a connected transportation network to more residents

By addressing these goals and objectives, the Mills Platte River Trail Connectivity Study aims to create a safe, aesthetically pleasing, and sustainable infrastructure that enhances community connectivity and promotes active multi-modal transportation.

▶ Study Process

The study used the following four-step process to develop planning recommendations:

- ▶ Identify issues and needs
- ▶ Develop concepts
- ▶ Develop feasible solutions
- ▶ Develop recommendations

▶ Prior Studies

The following historical planning documents were referenced to support this study:

- ▶ *Long Range Transportation Plan: Connecting Crossroads (2020)*
- ▶ *Casper Area Bicycle and Pedestrian Plan Update (2021)*
- ▶ *Mills Main Street Corridor Study (2020)*
- ▶ *Comprehensive Plan: Uniquely Mills (2017)*
- ▶ *Town of Mills Transportation Plan (2017)*
- ▶ *River Front Property Feasibility Study Final Concept Plan (2016)*



Mills River Front Property Concept Plan from the 2016 River Front Property Feasibility Study



The Site

A Significant Historical River Crossing

Fort Caspar, located in Casper, Wyoming, has a rich history deeply intertwined with the development of the American West. The fort's origins can be traced back to the mid-19th century.

Before present day Fort Caspar became a staple for emigrants traveling westward, Brigham Young arrived at the site on June 12, 1847 on his way to the Great Salt Lake Valley. Due to flooding on the North Platte River, Young commissioned the construction of a ferryboat to aide in crossing of the river. Young had nine ferrymen work the ferry and operate the business every season until 1852. Because of increased emigrant traffic along the route, other seasonal ferry businesses popped up along the river throughout the present-day Casper area.



Guinard Bridge replica at Fort Caspar Museum

included protecting mail routes and to protect and repair damaged telegraph lines caused by raiding Shoshone, Cheyenne, Arapaho, and Lakota.

After the 1864 Sand Creek Massacre in the Colorado Territory, Plains tribes increased raids along the trails the following spring of 1865. On July 26th of 1865, Lieutenant Caspar Collins and his men left Platte Bridge Station to escort an incoming supply train traveling from Sweetwater Station. Less than a mile from the bridge, Collins' men were ambushed by Arapaho, Cheyenne, and Lakota. Five soldiers, including Lt. Caspar Collins, were killed in the skirmish that later became known as the Battle of Platte Bridge.

The first permanent occupation here was established in 1859 when Louis Guinard built a bridge and a trading post at the future Fort Caspar site. From 1859-1862, the bridge and trading post served as an Overland Stage Company stop and a Pony Express relay station in 1860-1861.


In 1862, during the height of the Civil War, the outpost became known as the Platte Bridge Station. Due to unrest in the area with the native Plains tribes, the U.S. Army sent troops to the area to establish a fort. The troops objectives

In the fall of 1865, the fort was renamed Fort Casper in honor of Lieutenant Caspar Collins. The Special Order 49 documents which renamed the fort misspelled the fallen lieutenant's name. His first name was used for the fort because there was already a Fort Collins in Colorado named after his father. That same autumn, more troops arrived at the post which brought the total troops on duty to over 250. Over the next two years a new fort was erected. The new fort had twenty new buildings with enough housing for 400-500 troops. The fort played a significant role in providing protection for settlers, traders, and emigrants, as well as serving as a supply depot.

The Mormon Ferry and Platte Bridge Station were essential components of the Overland Trail, a route used by thousands of pioneers seeking a better life in the West. The North Platte River crossings, facilitated by the ferry and later the bridge at the station, were critical for westward expansion.



Battle at Platte Bridge Station - By William Henry Jackson (1933)



Over time, as the demand for military presence waned, Fort Caspar transitioned into a civilian settlement. Today, Fort Caspar Museum stands as a testament to the area's historical significance, preserving artifacts and offering insights into the challenges and triumphs of those who shaped the region during the 19th century. The Mormon Ferry and Platte Bridge Station remain integral parts of this narrative, symbolizing the westward movement that defined the American frontier. Today, the significance of the North Platte River in the Mills community is still vital. Its use is primarily recreation and the need to safely cross the river is no less important.

The Site Today

Today, the site of the old Platte Bridge Station is unrecognizable with Wyoming Boulevard crossing the North Platte River to the east before veering west into the heart of the City of Mills. Directly across the river from the Fort Caspar Historical Site is an undeveloped parcel of land owned by the City of Mills. Though nothing is currently slated for this site, the city hopes to eventually develop this area with a park and trails to attract families, the arts, and restaurants creating a vibrant space for residents and neighboring community members to enjoy.

This Mills riverfront site, located between the river and busy Wyoming Boulevard, puts it on a virtual island . For pedestrians to access this riverfront site, they must navigate the highway. A safe pedestrian crossing is critical.

The Mills Comprehensive Plan lays out a plan to create a bustling Downtown Riverfront District in this area and the Riverfront Feasibility Study proposes continuing the paved trail along this piece of riverfront via a pedestrian bridge and connecting it to the proposed pedestrian crosswalks on SW Wyoming Boulevard and 1st, 2nd, 3rd, and 4th Streets.

The Platte River Trails currently has a pathway to the east of the Wyoming Boulevard bridge in Mills but there is no crossing on the highway. The trails system also has an underpass on the south side of the river under Wyoming Boulevard into the Fort Casper site.

Connecting the neighborhood north of the riverfront in Mills would provide a large portion of Mills residents a new access to multi-modal transportation and recreation.

Design Development

Design Development

CEPI conducted three meetings with stakeholders including Mills, Wyoming Department of Transportation (WYDOT), and Metropolitan Planning Organization (MPO) officials. In these meetings locations of river crossings and highway pedestrian crossings were discussed. WYDOT stated that there are currently no plans to reconstruct or do any work to the Wyoming Boulevard bridge in the foreseeable future. WYDOT also stated that in order to add a 10-foot pathway on the west side of the bridge would require extensive work and a likely need to extend the existing girders, making this option cost prohibitive.

North Platte River Crossings

From these stakeholder meetings, CEPI developed 3 river crossing conceptual layouts and four pedestrian crossing locations for Wyoming Boulevard. The river crossings consisted of:

- ▶ Alternate 1 – a 400-foot-long pedestrian bridge starting on the west side of the Mills riverfront property, utilizing an existing island to locate a pylon, and ending in at the Isaak Walton Campground.
- ▶ Alternate 2 – a 220-foot-long single span pedestrian bridge starting in the middle of the Mills riverfront property and landing on the northwest portion of Fort Caspar.
- ▶ Alternate 3 – a 10-foot-wide pedestrian pathway attached to the SW Wyoming Boulevard bridge.

All of the river crossings would attach to existing or future multi-modal pathways on north and south side of river and tie into existing Platte River Trails system.



Figure 2 - River and Wyoming Boulevard Crossing Concept

► Wyoming Boulevard At-Grade Pedestrian Crossings

The four Wyoming Boulevard street crossings options consisted of:

- ▶ Alternate A – 5th Street crossing at the existing Mills Public Library
- ▶ Alternate B – 4th Street crossing at the Mills City Hall
- ▶ Alternate C – 3rd Street crossing just west of the Wyoming Boulevard curve
- ▶ Alternate D – 1st Street crossing near the Mills Eagle monument just north of the Wyoming Boulevard Bridge near the existing river trail on the east side of the bridge.

All four options would be equipped with pedestrian activated roads beacons to alert automobiles to the presence of pedestrians.

CROSSWALK DESIGN ELEMENTS

CONVENTIONAL CROSSWALKS

**APS BEACONS
(ACCESSIBLE PEDESTRIAN SIGNALS)**

- PUSH BUTTONS ALIGN WITH CROSSWALK
- AUDITORY, VISUAL, AND/OR VIBRATORY CUES AIDE HEARING AND VISUALLY IMPAIRED

Waiting for vibrating APS signal

ADDITIONAL SAFETY FEATURES

HIGH INTENSITY ACTIVATED CROSSWALK (HAWK)

- USED FOR PEDESTRIAN TRAFFIC ACROSS BUSY ROADS
- PEDESTRIANS ACTIVATE THE TRAFFIC SIGNAL FOR SAFE CROSSING
- ALERTS MOTORISTS TO PEDESTRIAN PRESENCE

PEDESTRIAN REFUGE ISLANDS

- LIMIT PEDESTRIAN EXPOSURE IN AN INTERSECTION
- INCLUDE CURBS, BOLLARDS OR OTHER SAFETY FEATURES
- CAN BE ENHANCED USING PLANTINGS, STREET TREES, BENCHES OR OTHER FEATURES

Figure 3 - Crosswalk Design Elements



Community Engagement

Community Engagement

CEPI conducted two community engagement events over the summer. On June 10th, 2023 Mills held their annual Summer Fest at Freden Park. CEPI displayed four possible locations for pedestrian crossings on SW Wyoming Boulevard and three crossing locations for the North Platte River.

We then spoke with attendees to collect feedback and their preferred options. CEPI also sent these options to other stakeholders such as Fort Caspar Museum and the Platte River Trails for feedback.



Summer Fest Event at Freden Park in Mills

The results of the feedback were displayed at the Platte River Trails Riverfest on August 19th, 2023 to collect additional feedback from avid trail users.



Riverfest Event at Castle Park at Crossroads

▶ Additional Community Feedback

▶ *We would use the trail often if it connected across the river to Fort Caspar Museum.*

▶ *We live near City Hall and would love to see a safe crossing for pedestrians here. We would use the trail often.*

▶ *When I was 12 yrs old I was crossing and was hit by a car on my bike at 2nd Street. People drive way too fast on Wyoming Boulevard and don't pay attention. 1st Street crossing would be dangerous because of the curve. 5th street is dangerous because of the hill and curve there. A highly visible street crossing is needed.*

▶ *I had knee surgery and need to walk more for physical therapy. I would use a trail along the river and the shorter pedestrian bridge.*

▶ *Mills needs a gathering area for events and this space is perfect for that.*

▶ *I want a crossing by 1st Street because I love to fish near the dock.*

▶ *It doesn't matter to me I don't walk anywhere.*

▶ *I think the 1st Street crossing is way too dangerous.*

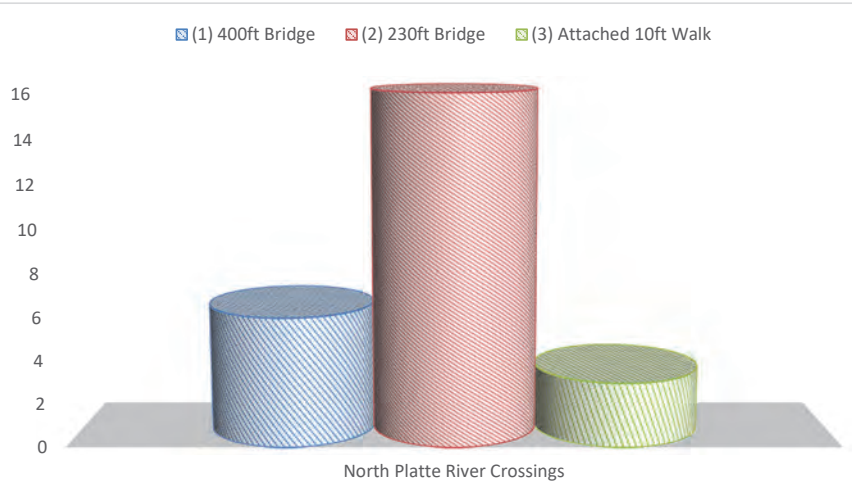


Figure 4 - North Platte River Crossing Poll Results

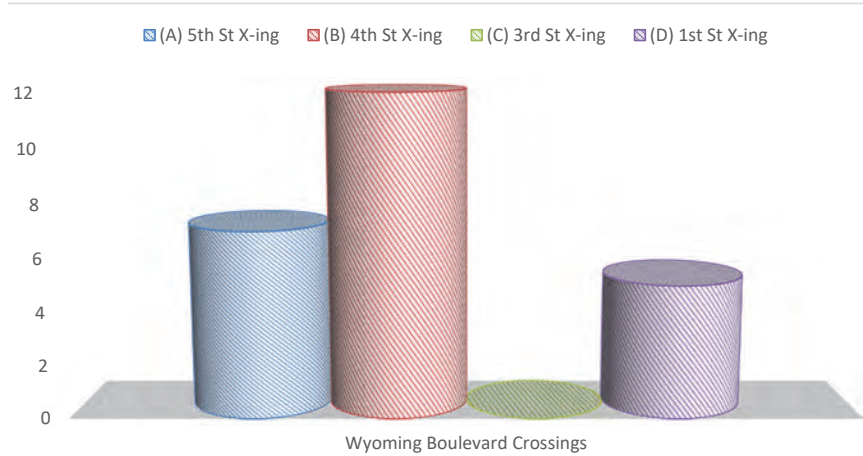


Figure 5 - SW Wyoming Boulevard Pedestrian Crossing Poll Results



▶ Additional Community Feedback

- ▶ *I like option B & 1 because it is less restrictive to the lands on the river. Mills would have more room to develop.*
- ▶ *Loop the end of the path by Wyoming Boulevard for a terminus.*
- ▶ *The middle bridge option is the best spot to cross within the current condition.*
- ▶ *We definitely need a bridge crossing here.*
- ▶ *The proposed bridge is right adjacent to known archaeological site for the Guinard bridge. Are there plans for archaeological mitigation? Can the proposed bridge be moved slightly more east if that location is selected? Moving further to west from the proposed location will also impact one of the City of Casper well sheds.*
- ▶ *There was a dump area for Wyo Blvd construction and it used to bubble up old tar in the summer. I am not sure it has been cleaned up. This will need to be confirmed.*
- ▶ *The museum staff preference would be along the existing Wyo Blvd Bridge. In any case, we look forward to working with you for whichever site is eventually selected.*

▶ Recommendations

▶ Preferred Alignment



► Preferred Alignment

Upon evaluation of all the information collected through surveys, public comments, and consideration of the numerous factors that will go into the design, it was determined that most preferred crossing of SW Wyoming Boulevard would be at Option B at 4th Street and the preferred North Platte River pedestrian bridge location would be Option 2 near the historical ferry crossing. The main factors considered were:

- ▶ Public input
- ▶ Pedestrian safety (i.e. sight lines on Wyoming Blvd, locations in relation to vehicles)
- ▶ Constructibility
- ▶ Cost

Other factors for further exploration to consider prior to construction would include:

- ▶ Archaeological considerations when constructing within a historical area
- ▶ The concern of an old dumping area during the construction of Wyoming Blvd that was raised by Fort Caspar staff
- ▶ Geotechnical exploration of soils
- ▶ Any possible negative effects construction could have to existing City of Casper wells in the area

► Crosswalk Design Considerations

When introducing a pedestrian crosswalk on a busy highway there are several elements that can be introduced to protect pedestrians from vehicular interactions:

- ▶ *Accessible Pedestrian Signals (APS) or High Intensity Activated Crosswalks (HAWK)*
- ▶ Crosswalk signage
- ▶ Pedestrian refuge island - a median with a refuge area that is intended to help protect pedestrians who are crossing a multi-lane road.
- ▶ Colored and/or raised crosswalk



HAWK signal with pedestrian refuge, striping, and signage

Bridge Concept

► Bridge Design

After collecting public input, CEPI worked with Contech Engineered Solutions to develop two preliminary 12-foot-wide single-span pedestrian bridge options and preliminary costs associated with the construction. The bridge drawings can be found in Appendix A.

A single-span, prefabricated bridge is the easiest construction method in this situation because it would not require any piers in the river. In order to achieve this, the span must stay under 250 lineal feet. The base design model from Contech shows the span at 200 lineal feet, but this can be adjusted when the abutments are located and designed to accommodate the real-world location. The two bridge designs are for Contech's Connector and Capstone models. This particular bridge would be delivered to the site in five sections. The bridge is designed with a weathered steel finish and a timber deck.



Connector® Pedestrian Truss



Contech Connector style pedestrian bridge



Capstone® Pedestrian Truss



Contech Capstone style pedestrian bridge

► Cost Estimate

ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
Mobilization & Bonds	LS	1	\$250,000.00	\$250,000.00
Right of Way Acquisitions	LS	1	\$70,000.00	\$70,000.00
Traffic Control	LS	1	\$10,000.00	\$10,000.00
Crosswalk Installation (HAWK, striping, curb ramps)	LS	1	\$70,000.00	\$70,000.00
Unclassified Excavation	CY	3300	\$45.00	\$148,500.00
Embankment	CY	500	\$55.00	\$27,500.00
5" Concrete Pathway over 4" Crushed Base	SY	1450	\$110.00	\$159,500.00
Bridge Construction (including abutments)	LS	1	\$1,500,000.00	\$1,500,000.00
Signage	LS	1	\$15,000.00	\$15,000.00
Erosion & Sedimentation Control	LS	1	\$20,000.00	\$20,000.00
Re-seeding	LS	1	\$12,000.00	\$12,000.00
			Construction Estimate	\$2,282,500.00
			Contingency (10%)	\$228,250.00
			Final Design and Construction Administration	\$301,290.00
			TOTAL	\$2,812,040.00

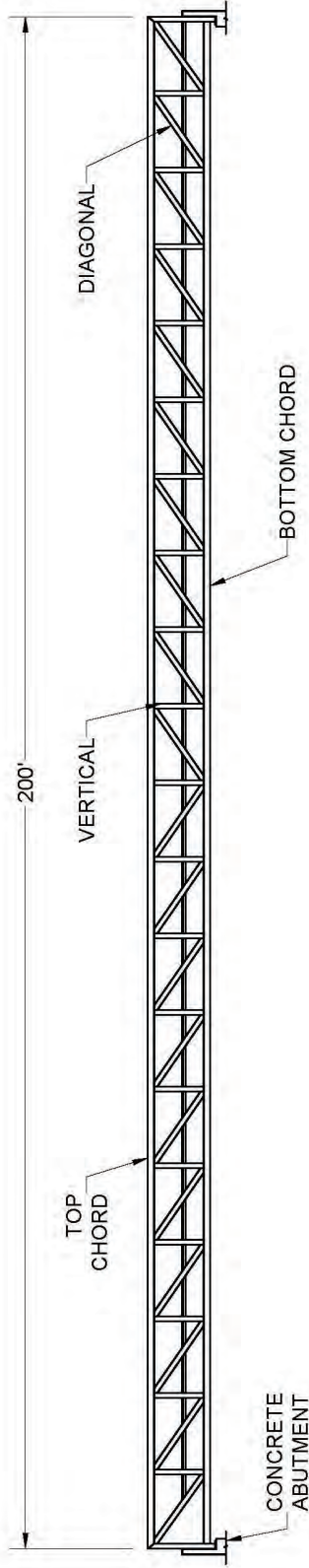
Estimate notes:

- Does not include escalation for inflation
- Does not include permitting fees
- Costs are based on date of estimate only and subject to fluctuation
- Does not include detailed design or engineering fees

Appendix A

▶ Bridge Designs

BRIDGE SUMMARY
Connector Pedestrian Bridge 200' Span x 12' Width
Deck Type: IPE (Hardwood)
Bridge Finish: Weathering Steel



BRIDGE ELEVATION

The graphic information and details contained in these plans is schematic in nature. The plans, elevations and sections have been developed automatically in a way that demonstrates your current input in a relative and proportional manner. The details included in these plans have been selected to represent commonly built construction assemblies. These are not Engineering drawings, and as such, the details may vary in the final design for your project depending on many variables that are selected in your final scope of work and specifications.

The design and construction of this bridge is subject to the applicable codes, standards and specifications. The design and construction of this bridge is subject to the applicable codes, standards and specifications. The design and construction of this bridge is subject to the applicable codes, standards and specifications.

NO.	DATE	REVISION DESCRIPTION	BY

CNTECH
ENGINEERED SOLUTIONS LLC
 www.cntech.com
 8025 Centre Pointe Dr., Suite 400, West Chester, OH 45388
 800-338-1122 513-645-7000 513-645-7883 FAX

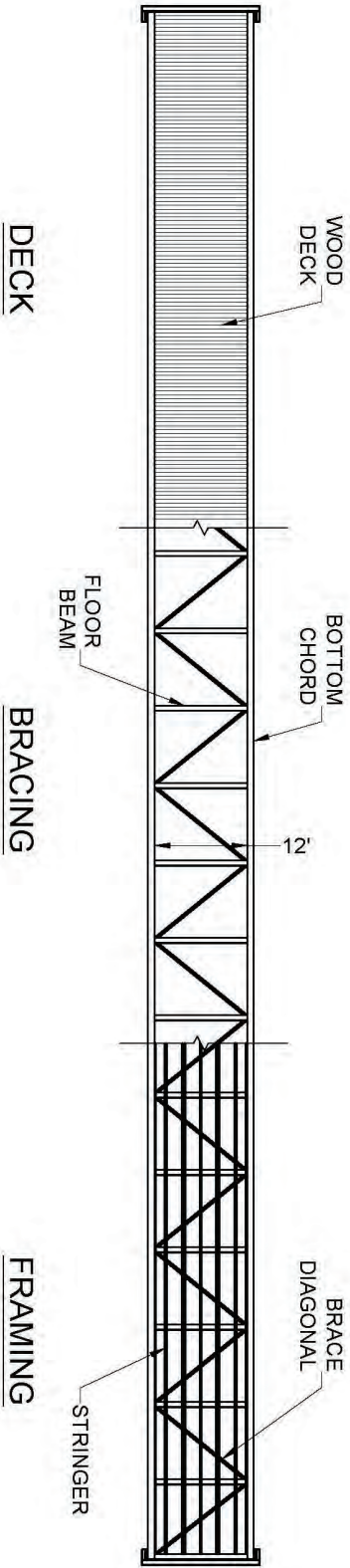
CONTINENTAL
BRIDGE
 CONTECH
DYOB
 DRAWINGS

Connector® 200' Span x 12' Width
 Mills Bridge Study
 Pedestrian Bridge
 Mills, Wyoming

PRELIMINARY
 NOT FOR CONSTRUCTION

PROJECT NUMBER	DATE
2224.10	8/23/2023
DESIGNED BY	DYOB
CHECKED BY	DYOB
APPROVED BY	DYOB
SHEET NO.	1 OF 4





BRIDGE PLAN

The graphic information and details contained in these plans is schematic in nature. The plans, elevations and sections have been developed automatically in a way that demonstrates your current input in a relative and proportional manner. The details included in these plans have been selected to represent commonly built construction assemblies. These are not Engineering drawings, and as such, the details may vary in the final design for your project depending on many variables that are selected in your final scope of work and specifications.

For a complete list of standard details and connections for this project, please refer to the project manual or contact the project engineer for more information. The project engineer is the only person authorized to make changes to the project manual or to the project drawings. The project engineer is the only person authorized to make changes to the project manual or to the project drawings.

MARK	DATE	REVISION DESCRIPTION	BY

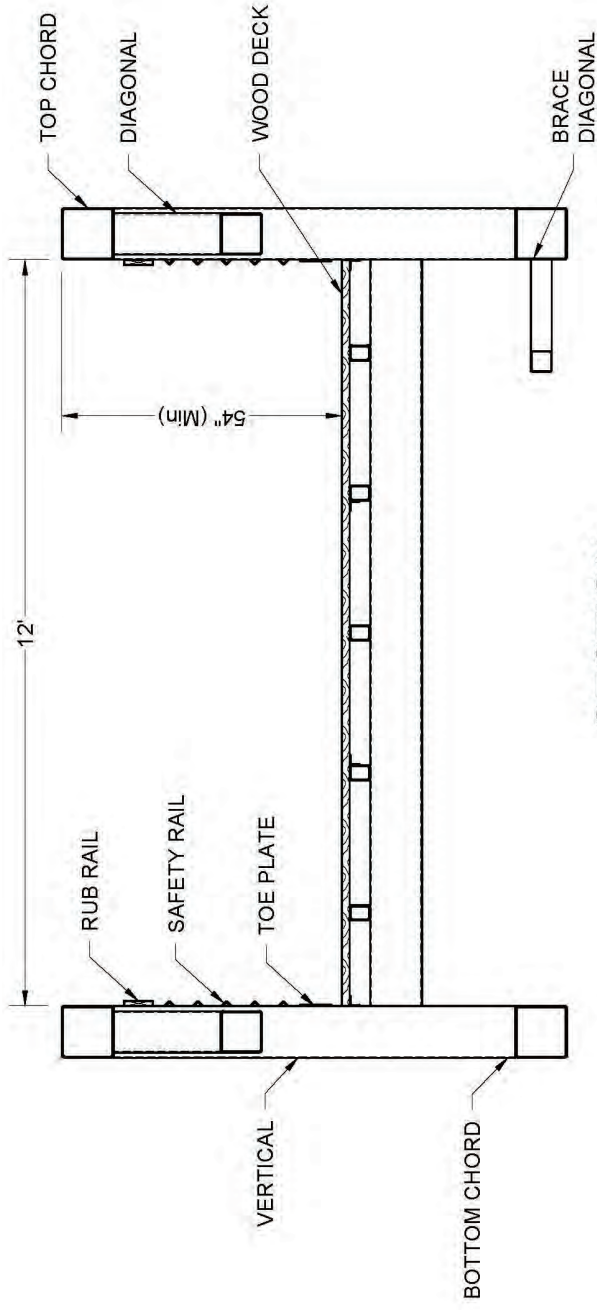
CONTECH
ENGINEERED SOLUTIONS LLC
www.contech.com
6925 Centre Pointe Dr., Suite 400, West Chester, OH 45386
800-338-1122 513-845-7000 513-845-7983 FAX

CONTINENTAL
CONTECH
DYO®
DRAWING

Connector® 200' Span x 12' Width
Mills Bridge Study
Pedestrian Bridge
Mills, Wyoming

PROJECT NUMBER	DATE
2224.10	8/23/2023
DESIGNED	DRAWN
DYO®	DYO®
CHECKED	APPROVED
SHEET NO.	OF
2	4





SECTION

The graphic information and details contained in these plans is schematic in nature. The plans, elevations and sections have been developed automatically in a way that demonstrates your current input in a relative and proportional manner. The details included in these plans have been selected to represent commonly built construction assemblies. These are not Engineering drawings, and as such, the details may vary in the final design for your project depending on many variables that are selected in your final scope of work and specifications.

PRELIMINARY NOT FOR CONSTRUCTION		PROJECT NUMBER	DATE
DESIGNED BY	DYOB	22241.D	8/23/2023
CHECKED BY	DYOB	DRAWN BY	DYOB
APPROVED BY		APPROVED BY	
SHEET NO.	3	OF	4

Connector® 200' Span x 12' Width
 Mills Bridge Study
 Pedestrian Bridge
 Mills, Wyoming

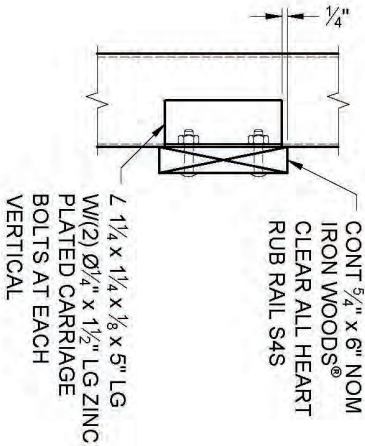
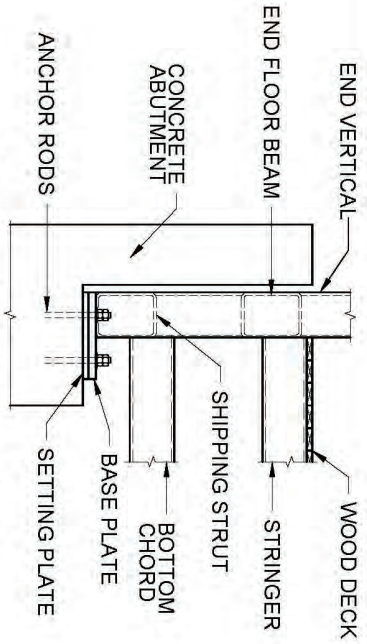


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 ENGINEERED SOLUTIONS LLC
 www.contech.com
 8825 Centre Pointe Dr., Suite 400, West Chester, OH 45388
 800-338-1122 513-645-7000 513-645-7993 FAX

MARK	DATE	REVISION DESCRIPTION	BY

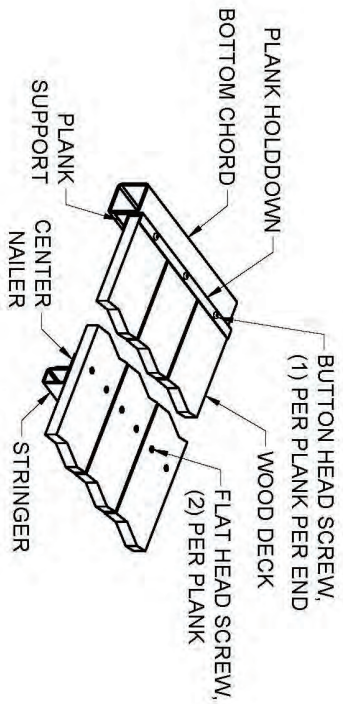
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BEARING SIDE VIEW



RUB RAIL DETAIL

WOOD DECK DETAIL



The graphic information and details contained in these plans is schematic in nature. The plans, elevations and sections have been developed automatically in a way that demonstrates your current input in a relative and proportional manner. The details included in these plans have been selected to represent commonly built construction assemblies. These are not Engineering drawings, and as such, the details may vary in the final design for your project depending on many variables that are selected in your final scope of work and specifications.

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CONTINENTAL
BRIDGE
CONTECH
DVOB®
DRAWINGS

Connecto® 200' Span x 12' Width
Mills Bridge Study
Pedestrian Bridge
Mills, Wyoming

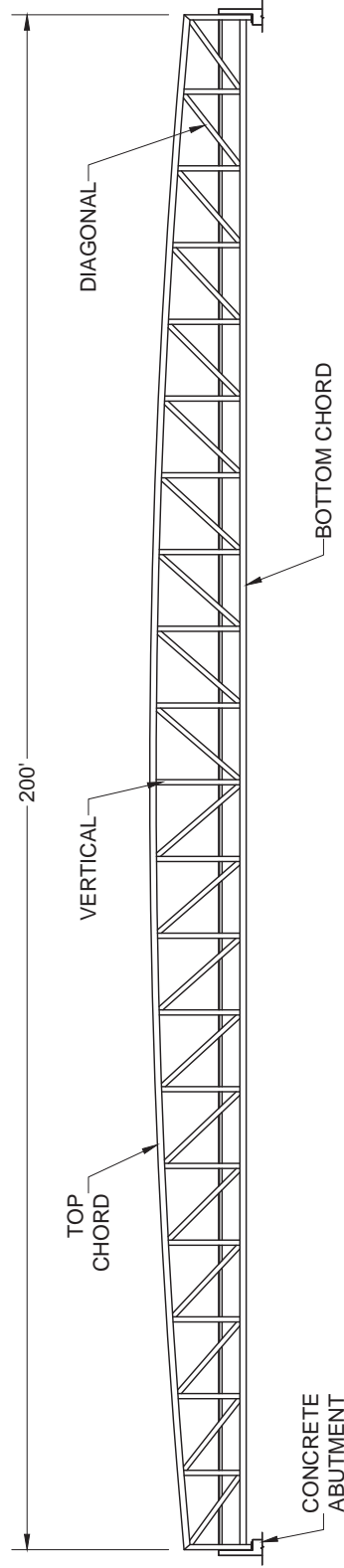
PROJECT NUMBER	DATE
222410	8/23/2023
DESIGNED BY	DRAWN BY
DVOB	DVOB
CHECKED BY	APPROVED BY

PRELIMINARY
NOT FOR CONSTRUCTION



SHEET NO.	4	OF	4
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BRIDGE SUMMARY
Capstone Pedestrian Bridge 200' Span x 12' Width
Deck Type: IPE (Hardwood)
Bridge Finish: Weathering Steel



BRIDGE ELEVATION

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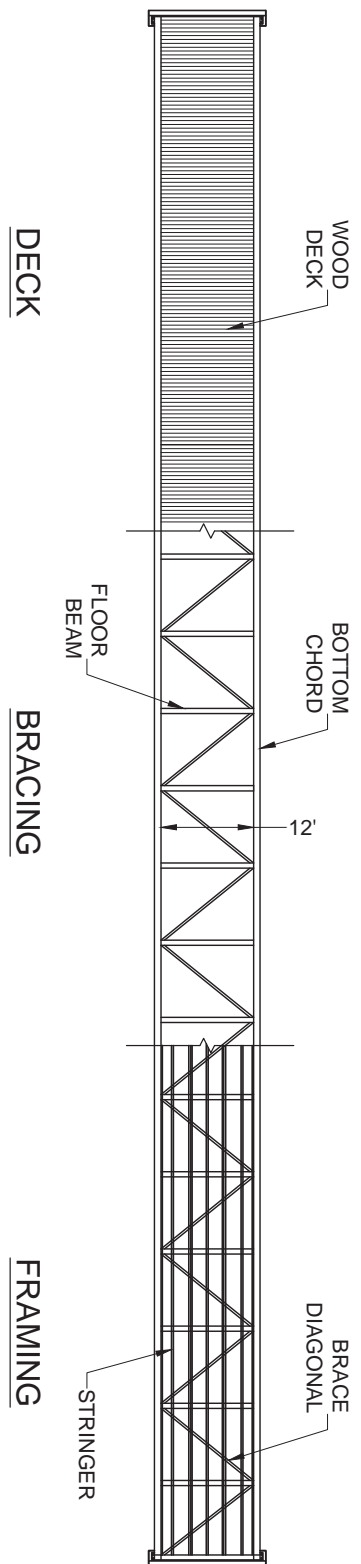
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CONTINENTAL
BRIDGE
 CONTECH
 DYOBS
 DRAWING

Capstone® 200' Span x 12' Width
 Mills Bridge Study
 Pedestrian Bridge
 Mills, Wyoming

PRELIMINARY
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PROJECT NUMBER:	222618	DATE:	11/27/2023
DESIGNED:		DRAWN:	DYOB
CHECKED:		DYOB APPROVED:	
SHEET NO.:	1	OF	4



BRIDGE PLAN

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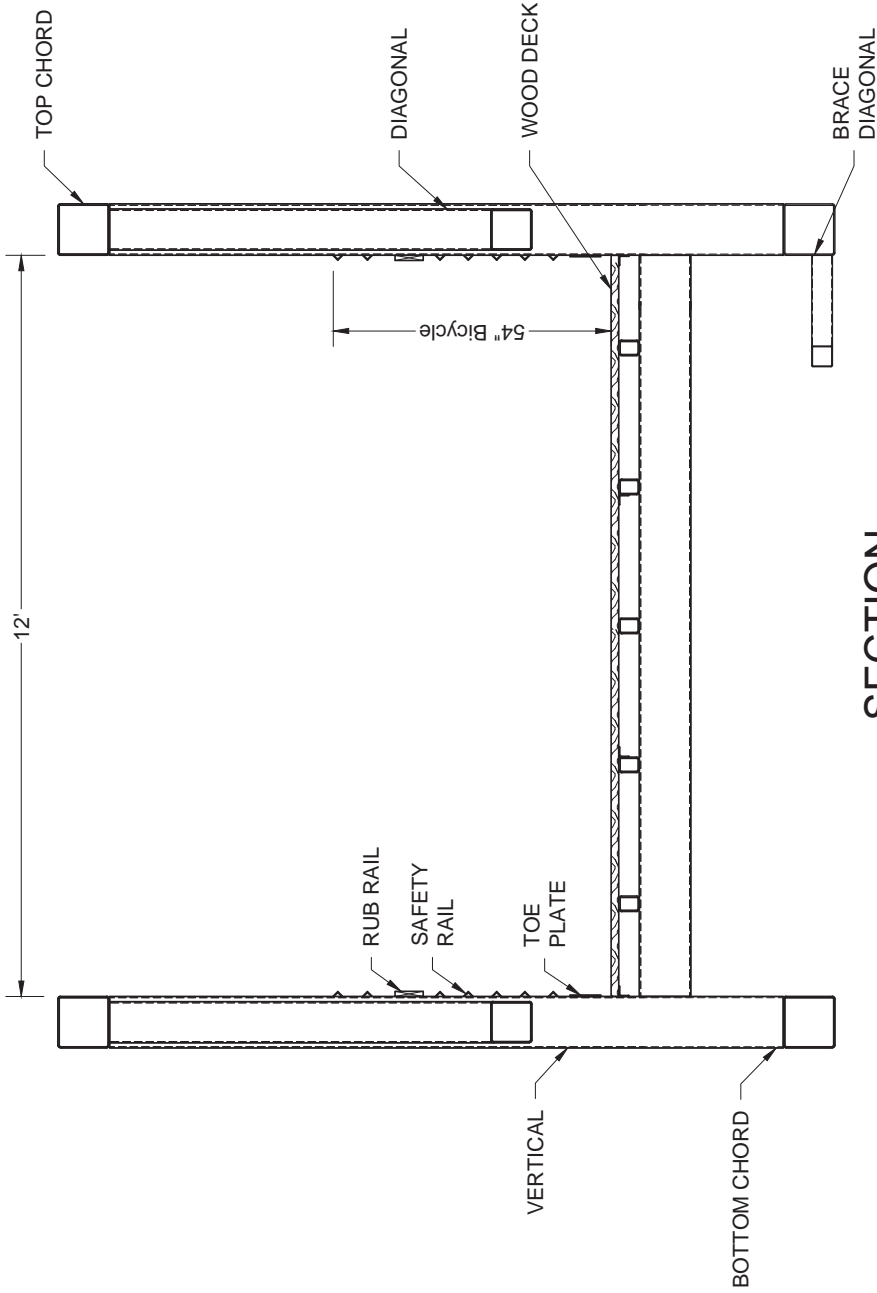
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CONTINENTAL
CONTECH
DYOB
DRAWING

Capstone® 200' Span x 12' Width
Mills Bridge Study
Pedestrian Bridge
Mills, Wyoming

PRELIMINARY	
PROJECT NUMBER	DATE
222618	11/27/2023
DESIGNED BY	DRAWN BY
DYOB	DYOB
CHECKED BY	APPROVED BY
SHEET NO. 2	OF 4





SECTION

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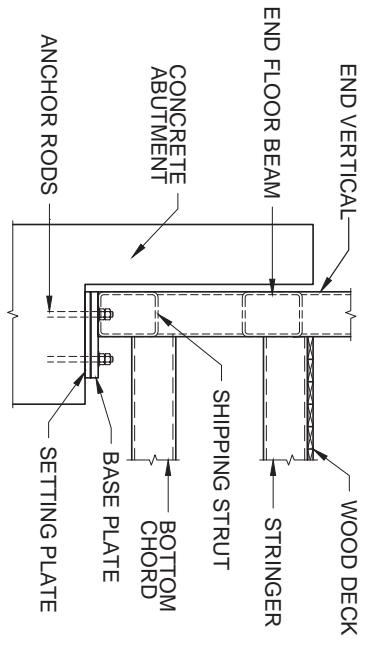
PROJECT NUMBER:	222618	DATE:	11/27/2023
DESIGNED:		DRAWN:	DYOB
CHECKED:		APPROVED:	
SHEET NO. 3		OF 4	

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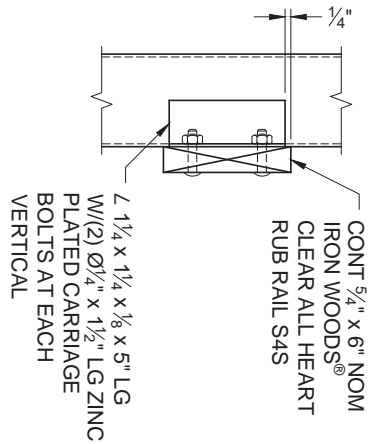
Capstone® 200' Span x 12' Width
Mills Bridge Study
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Mills, Wyoming

MARK	DATE	REVISION DESCRIPTION	BY

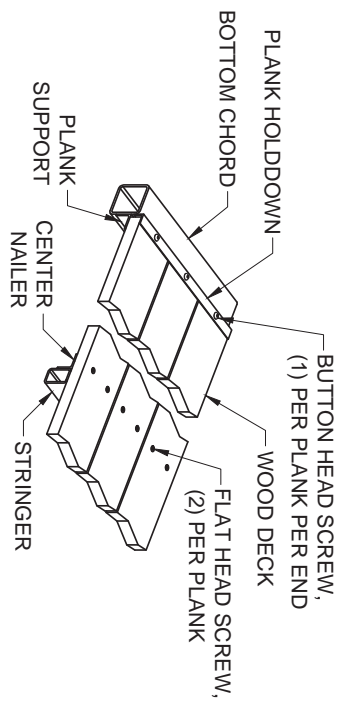


BEARING SIDE VIEW

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RUB RAIL DETAIL



WOOD DECK DETAIL

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The design and construction shown on this drawing is provided as a guide only. It is the responsibility of the contractor to verify all dimensions, materials, and construction methods with the manufacturer and to ensure that the construction complies with all applicable codes and regulations. The contractor shall be responsible for obtaining all necessary permits and for ensuring that the construction complies with all applicable codes and regulations. The contractor shall be responsible for ensuring that the construction complies with all applicable codes and regulations.

MARK	DATE	REVISION DESCRIPTION	BY

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Capstone® 200' Span x 12' Width
Mills Bridge Study
Pedestrian Bridge
Mills, Wyoming

PROJECT NUMBER:	222618	DATE:	11/27/2023
DESIGNED:	DYOB	DRAWN:	DYOB
CHECKED:		APPROVER:	
SHEET NO.	4	OF	4



Appendix B

▶ Public Comments

Appendix B

Public Comments

- ▶ As a frequent user of both Wyoming Boulevard and the Platte River Parkway, I feel your preferred alignment is the best possible solution at this time to accomplish the goals of this project. Keeping the pathway as far as possible from Wyoming Boulevard will help with both the safety of the pathway for the users and keep the road noise to a minimum as well. Keep up the good work!
- ▶ Why don't they add a pathway under the WYDOT bridge on the north side of the river if there is room? This would tie two dead-end paths together.
 - ▶ This question came up a couple of times and it is important to address it adequately. This option has been explored in the past; most recently in the 2021 Robertson Road to Mills Trail Extension Plan in which it stated: *"At first glance, utilizing the existing bridge seems like a simple solution. However, there is not enough vertical clearance over the river to allow a pedestrian underpass which rules out that option."* In addition to the clearance issue, the City of Mills also has wells in the area that could conflict with an underpass alignment.
- ▶ I thought when they built that new bridge they made the pathway wide enough to safely accommodate bicycles and pedestrians for this very reason. Why spend money on another bridge when one already exists?
 - ▶ The current WYDOT bridge over the river has not been recently rebuilt. The existing attached pathway on the bridge is only on the east side of the bridge and is too narrow for comfortable pedestrian travel. In order to construct a wider path on the west side of the bridge, the girders would need to be widened which would likely cost more than a separate pedestrian bridge and would not occur until WYDOT deemed it necessary to reconstruct the existing bridge.



Mills Platte River Trail Connectivity Study

Civil Engineering Professionals, Inc.
6080 Enterprise Dr. • Casper, WY 82609
Phone 307.266.4346
www.cepi-casper.com



RESOLUTION NO. 24-60

A RESOLUTION APPROVING AND ADOPTING THE MILLS PLATTE RIVER TRAIL CONNECTIVITY STUDY FOR THE CASPER METROPOLITAN AREA.

WHEREAS, the Casper Area Metropolitan Planning Organization (MPO) initiated the Mills Platte River Trail Connectivity Study; and,

WHEREAS, the Mills Platte River Trail Connectivity Study represents a key component in the MPO's FY23 Unified Planning Work Plan (UPWP); and,

WHEREAS, the MPO is required to successfully complete all of the projects approved in the FY23 UPWP; and,

WHEREAS, the MPO Policy Committee passed a motion on February 15, 2024, to approve the Plan; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve and adopt said Plan for the Casper Urbanized Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mills Platte River Trail Connectivity Study is hereby approved and adopted.

PASSED, APPROVED, AND ADOPTED on this ____ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

April 04, 2024

MEMO TO: J. Carter Napier, City Manager *77 for JCN*

FROM: Liz Becher, Community Development Director *lb*
Craig Collins, AICP, Building/Code Enforcement Manager *CC*
Amber Jividen, Code Enforcement Supervisor *AJ*

SUBJECT: Approval of Contracts for the Abatement of Weeds and Litter

Meeting Type & Date:

Regular Council Meeting - April 16, 2024

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize 1-year contracts with AAA Landscaping, LLC, and Brian's Go To Service, JNC Investments DBA Around the Edges, JL Construction and Landscaping, Local Lawn Care, Leon's Landscaping for weed mowing and litter abatement within the City of Casper, commencing May 1, 2024, and continuing through April 30, 2025.

Summary:

On March 2, 2024 and March 14, 2024, the City's Code Enforcement Division publicly advertised a Request for Bids in the legal section of the Casper Star Tribune, as well as on the City's website, for weed mowing and litter abatement.

The City is in receipt of 6 applicants from local contractors for the desired services. Because the above referenced companies have other clients that they do work for, it is important that the City have optional contractors they can rely on. Job assignments will be rotated between the 6 contractors based on their availability. The Request for Applications, Contracts, and Resolutions are attached for Council's review.

Financial Considerations:

Funding for abatement of weeds and litter is budgeted from the FY 2024/2025 General Fund, Community Development Abatement #6741-line item. Once invoices are received from our Code Enforcement contractors, the property owners/tenants are billed for the services provided.

Oversight/Project Responsibility:

Community Development Department - Code Enforcement Division

Attachments:

- Request for Bid, Resolution, and Contract for Professional Services and Resolution - AAA Landscaping, LLC
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Brian's Go To Service
- Request for Bid, Resolution and Contract for Professional Services and Resolution- JNC Investments DBA Around the Edges
- Request for Bid, Resolution and Contract for Professional Services and Resolution - JL Construction and Landscaping
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Local Lawn Care
- Request for Bid, Resolution and Contract for Professional Services and Resolution- Leon's Landscaping

CONTRACT FOR PROFESSIONAL SERVICES

PART I – AGREEMENT

This Contract for Professional Services AAA Landscaping LLC, is entered into on this ___ day of April, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 123 W 1st Street, Rm 710, Casper, Wyoming 82601
2. AAA Landscaping, LLC, PO Box 50458, Casper Wyoming 82605

Throughout this document, the City and the Contractor may be collectively referred to as the “parties.”

RECITALS

- A. The City desires to hire a Contractor to provide weed and grass mowing/control, junk, litter and trash abatement services.
- B. Prior to performing abatement services on behalf of the City, the Contractor must execute a Professional Services Contract with the City.
- C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- A. The Community Development Director or her designee shall designate, in writing, those lots upon which the Contractor shall cut and trim weeds and grass in a manner and to a height as determined by the Community Development Director or her designee. The Contractor will complete each assignment within forty-eight (48) hours of the time of written notification by the City. The Contractor shall provide professional and courteous customer service while performing work on the behalf of the City of Casper.
- B. The Contractor shall, after cutting and trimming the weeds and grass on said lots, remove all of the same and other litter and/or debris. The Contractor shall remove all

junk, debris and/or litter from the site and dispose of it at the City landfill or other lawful disposal site, and pay the required fee for said disposal, if applicable. Disposal of weeds and grass shall be considered, or charged to the City as litter.

- C. The Contractor shall perform the functions as required herein in a workmanlike manner, and to the satisfaction of the Community Development Director or her designee.
- D. The Contractor shall provide all materials, gas, fuel, labor, transportation, and other equipment necessary to fulfill the Contract. The Contractor must obtain and maintain minimum insurance policies, as required by the City.
- E. The Contractor shall obtain all necessary federal, state or local permits (if applicable), shall pay the prescribed fees, and shall comply with all state, local, and federal laws. The Contractor must be a licensed arborist with the City of Casper to perform any tree trimming.
- F. If the Contractor discovers any unidentifiable materials, or any materials known or believed to contain a hazardous, dangerous or toxic substance, the Contractor shall immediately terminate all work on said lot, and report the materials, or condition of the lot to the Community Development Director or her designee.
- G. If the Contractor is unable to complete the work within forty-eight (48) hours of the job assignment, the Contractor shall notify (by telephone, and/or email) the Community Development Department, Code Enforcement Division. At that time, the job may be assigned to a different contractor to complete the work in a timely manner.
- H. Abatements are a legal matter between the City and property owners; therefore, the legal record/evidence for work performed at each lot/job must be completed. Each invoice submitted for the work performed shall include the following:
 - i. **Photos.** The Contractor shall take before and after photos of the property/job site for all abatements, which shall then be labeled, and attached to the written invoice submitted to the City for payment. The required pictures shall be taken to support the area claimed on the invoice. If the required photos are not provided, the City will not pay the Contractor for the work performed.
 - ii. **Calculation of Square Footage.** The Contractor shall be compensated for the area of the lot that is cleaned/mowed, NOT the entire lot. Invoices shall list the measured area of the lot that is cleaned/mowed.
 - iii. **Supporting Documentation.** The Contractor shall provide pictures, official weight tickets, or other approved means to substantiate the amount invoiced for junk and litter abatements.

- iv. **Submission of Invoice.** The Contractor shall submit a detailed invoice to the City of Casper for all completed abatements within thirty (30) days of performing the work.
- I. The Contractor shall notify (by telephone and/or email) the Community Development Department, Code Enforcement Division a minimum of once per week with a report of each job completed so that the City can verify the work.
- J. Work will be assigned to multiple contractors, on a rotation basis. A repeated inability or refusal to perform the work, as requested, may result in the City passing over the Contractor (assigning future work to other contractors) and/or the Contractor being considered to be in breach of this Contract.

2. TIME OF PERFORMANCE:

The services of the Contractor shall commence on May 1, 2024, and shall terminate on April 30, 2025, unless otherwise provided.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with Section 1, as follows:

A. Mowing.

- i. Mowing - \$0.11 per square foot of area mowed for areas 2,500 square feet or less;
- ii. Mowing - \$0.085 per square foot of area mowed for areas from 2,501 square feet to 5,000 square feet;
- iii. Mowing - \$0.06 per square foot of area mowed for areas of 5,001 square, or larger.

B. Litter, Junk and Trash Removal.

- i. Litter/junk & trash removal - \$55 per cubic yard. The minimum payment for small jobs/projects will be \$50.00.

C. Tree/Vegetation Trimming (If applicable).

- i. Compensation will be determined, and mutually agreed upon between the Contractor and the City, in writing, prior to the assignment/acceptance of work.

D. Upcharges are not permitted for any extenuating circumstances or unforeseen conditions related to assigned abatements unless agreed to, in writing between the parties before the assignment/acceptance of the work.

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract. All invoices must be submitted to the Community Development Department, Code Enforcement Division **within thirty (30) days of job completion**. Late invoices will not be accepted, and therefore, the Contractor will not be paid for services rendered if invoices are received after thirty (30) days of job completion.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST

Stephen Cathey
Mayor

Amanda Ainsworth
City Clerk

Signature Page for the Contractor

WITNESS

By: Barbara Santmire
Printed Name: Barbara Santmire
Title: Admin Specialist

CONTRACTOR
AAA Landscaping, LLC

By: Anthony B. Conner
Printed Name: Anthony B. Conner
Title: Manager

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as the Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Contractor shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, the Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9

(non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. Higher Limits. If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Contractor hereby grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase “extended reporting” coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Contractor agrees to indemnify the City, the City’s employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City’s employees, elected officials, appointed officials, or agents be liable under this Contract to the Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Contractor shall perform all of the services for the compensation set forth in this Contract. The Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming

and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

**STATE OF WYOMING * SECRETARY OF STATE
BUSINESS DIVISION**

Herschler Bldg East, Ste.100 & 101, Cheyenne, WY 82002-0020
Phone: 307-777-7311 · Website: <https://sos.wyo.gov> · Email: business@wyo.gov

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **AAA Landscaping LLC**
Filing ID **2011-000606633**
Type Limited Liability Company Status Active

General Information

Old Name		Sub Status	Current
Fictitious Name		Standing - Tax	Good
		Standing - RA	Good
Sub Type		Standing - Other	Good
Formed in	Wyoming	Filing Date	08/10/2011 8:19 AM
Term of Duration	Perpetual	Delayed Effective Date	
		Inactive Date	

Principal Address

2401 E Yellowstone Hwy
Casper, WY 82609

Mailing Address

PO Box 50458
Casper, WY 82605

Registered Agent Address

Anthony Gracia
3025 E 2nd St
PO Box 50458
Casper, WY 82609

Parties

Type	Name / Organization / Address
Organizer	Anthony Gracia

Notes

Date	Recorded By	Note
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Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **AAA Landscaping LLC**
Filing ID **2011-000606633**
Type Limited Liability Company Status Active

Most Recent Annual Report Information

Type Original AR Year 2023
License Tax \$160.28 AR Exempt N AR ID 08745049
AR Date 7/3/2023 2:51 PM
Web Filed Y

Officers / Directors

Type Name / Organization / Address

Principal Address

2401 E Yellowstone Hwy
Casper, WY 82609

Mailing Address

PO Box 50458
Casper, WY 82605

Annual Report History

Num	Status	Date	Year	Tax
01580808	Original	08/06/2012	2012	\$50.00
Principal Address 1 Changed From: 1430 Yorkshire Ave To: 1239 S Elk St Principal Postal Code Changed From: 82609 To: 82601				
01887431	Original	09/09/2013	2013	\$50.00
02083133	Original	08/29/2014	2014	\$78.64
02300449	Original	08/19/2015	2015	\$50.00
Principal Address 1 Changed From: 1239 S Elk St To: 3025 E 2nd St Principal Postal Code Changed From: 82601 To: 82609				
02555556	Original	08/05/2016	2016	\$106.43
02952485	Original	08/15/2017	2017	\$92.52
03691590	Original	08/14/2018	2018	\$96.22
04925317	Original	08/30/2019	2019	\$96.22
05799934	Original	07/01/2020	2020	\$117.51
06212564	Original	06/01/2021	2021	\$149.14
07360027	Original	06/17/2022	2022	\$154.32
Principal Address 1 Changed From: 3025 E 2nd St To: 2401 E Yellowstone Hwy				
08745049	Original	07/03/2023	2023	\$160.28

Amendment History

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **AAA Landscaping LLC**

Filing ID **2011-000606633**

Type Limited Liability Company Status Active

ID	Description	Date
2021-003210722	RA Address Change	06/01/2021
2019-002597172	Delinquency Notice - Tax	08/02/2019
2018-002348376	Delinquency Notice - Tax	08/02/2018
2017-002111567	Delinquency Notice - Tax	08/02/2017
2016-001933034	Delinquency Notice - Tax	08/02/2016
2015-001752367	Delinquency Notice - Tax	08/02/2015
2014-001640466	Delinquency Notice - Tax	08/02/2014
2013-001525056	Delinquency Notice - Tax	08/02/2013
2012-001361139	Delinquency Notice - Tax	08/02/2012
See Filing ID	Initial Filing	08/10/2011

RESOLUTION NO. 24-61

A RESOLUTION AUTHORIZING A CONTRACT WITH
AAA LANDSCAPING, LLC, FOR WEED MOWING
AND LITTER ABATEMENT.

WHEREAS, the city of Casper desires to contract with AAA Landscaping, LLC, for weed mowing and litter abatement, which shall commence on May 1st, 2024, and terminate April 30th, 2025; and,

WHEREAS, the fees for said services are set forth in the above referenced Contract; and,

WHEREAS, the Contractor is responsible for obtaining all necessary permits and prescribed fees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract with AAA Landscaping, LLC, for weed mowing and litter abatement, in amounts not to exceed those set forth in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the Contract

PASSED, APPROVED, AND ADOPTED on this ___ day of April, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

April 04, 2024

MEMO TO: J. Carter Napier, City Manager *77 for JCN*

FROM: Liz Becher, Community Development Director *lb*
Craig Collins, AICP, Building/Code Enforcement Manager *CC*
Amber Jividen, Code Enforcement Supervisor *AJ*

SUBJECT: Approval of Contracts for the Abatement of Weeds and Litter

Meeting Type & Date:

Regular Council Meeting - April 16, 2024

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize 1-year contracts with AAA Landscaping, LLC, and Brian's Go To Service, JNC Investments DBA Around the Edges, JL Construction and Landscaping, Local Lawn Care, Leon's Landscaping for weed mowing and litter abatement within the City of Casper, commencing May 1, 2024, and continuing through April 30, 2025.

Summary:

On March 2, 2024 and March 14, 2024, the City's Code Enforcement Division publicly advertised a Request for Bids in the legal section of the Casper Star Tribune, as well as on the City's website, for weed mowing and litter abatement.

The City is in receipt of 6 applicants from local contractors for the desired services. Because the above referenced companies have other clients that they do work for, it is important that the City have optional contractors they can rely on. Job assignments will be rotated between the 6 contractors based on their availability. The Request for Applications, Contracts, and Resolutions are attached for Council's review.

Financial Considerations:

Funding for abatement of weeds and litter is budgeted from the FY 2024/2025 General Fund, Community Development Abatement #6741-line item. Once invoices are received from our Code Enforcement contractors, the property owners/tenants are billed for the services provided.

Oversight/Project Responsibility:

Community Development Department - Code Enforcement Division

Attachments:

- Request for Bid, Resolution, and Contract for Professional Services and Resolution - AAA Landscaping, LLC
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Brian's Go To Service
- Request for Bid, Resolution and Contract for Professional Services and Resolution- JNC Investments DBA Around the Edges
- Request for Bid, Resolution and Contract for Professional Services and Resolution - JL Construction and Landscaping
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Local Lawn Care
- Request for Bid, Resolution and Contract for Professional Services and Resolution- Leon's Landscaping

CONTRACT FOR PROFESSIONAL SERVICES

PART I – AGREEMENT

This Contract for Professional Services Brian’s Go To Service, is entered into on this ____ day of April, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 123 W 1st Street, Rm 710, Casper, Wyoming 82601
2. Brian’s Go To Service, 2567 Rainbow Dr, Casper, Wyoming 82604

Throughout this document, the City and the Contractor may be collectively referred to as the “parties.”

RECITALS

- A. The City desires to hire a Contractor to provide weed and grass mowing/control, junk, litter and trash abatement services.
- B. Prior to performing abatement services on behalf of the City, the Contractor must execute a Professional Services Contract with the City.
- C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- A. The Community Development Director or her designee shall designate, in writing, those lots upon which the Contractor shall cut and trim weeds and grass in a manner and to a height as determined by the Community Development Director or her designee. The Contractor will complete each assignment within forty-eight (48) hours of the time of written notification by the City. The Contractor shall provide professional and courteous customer service while performing work on the behalf of the City of Casper.
- B. The Contractor shall, after cutting and trimming the weeds and grass on said lots, remove all of the same and other litter and/or debris. The Contractor shall remove all

junk, debris and/or litter from the site and dispose of it at the City landfill or other lawful disposal site, and pay the required fee for said disposal, if applicable. Disposal of weeds and grass shall be considered, or charged to the City as litter.

- C. The Contractor shall perform the functions as required herein in a workmanlike manner, and to the satisfaction of the Community Development Director or her designee.
- D. The Contractor shall provide all materials, gas, fuel, labor, transportation, and other equipment necessary to fulfill the Contract. The Contractor must obtain and maintain minimum insurance policies, as required by the City.
- E. The Contractor shall obtain all necessary federal, state or local permits (if applicable), shall pay the prescribed fees, and shall comply with all state, local, and federal laws. The Contractor must be a licensed arborist with the City of Casper to perform any tree trimming.
- F. If the Contractor discovers any unidentifiable materials, or any materials known or believed to contain a hazardous, dangerous or toxic substance, the Contractor shall immediately terminate all work on said lot, and report the materials, or condition of the lot to the Community Development Director or her designee.
- G. If the Contractor is unable to complete the work within forty-eight (48) hours of the job assignment, the Contractor shall notify (by telephone, and/or email) the Community Development Department, Code Enforcement Division. At that time, the job may be assigned to a different contractor to complete the work in a timely manner.
- H. Abatements are a legal matter between the City and property owners; therefore, the legal record/evidence for work performed at each lot/job must be completed. Each invoice submitted for the work performed shall include the following:
 - i. **Photos.** The Contractor shall take before and after photos of the property/job site for all abatements, which shall then be labeled, and attached to the written invoice submitted to the City for payment. The required pictures shall be taken to support the area claimed on the invoice. If the required photos are not provided, the City will not pay the Contractor for the work performed.
 - ii. **Calculation of Square Footage.** The Contractor shall be compensated for the area of the lot that is cleaned/mowed, NOT the entire lot. Invoices shall list the measured area of the lot that is cleaned/mowed.
 - iii. **Supporting Documentation.** The Contractor shall provide pictures, official weight tickets, or other approved means to substantiate the amount invoiced for junk and litter abatements.

- iv. **Submission of Invoice.** The Contractor shall submit a detailed invoice to the City of Casper for all completed abatements within thirty (30) days of performing the work.
- I. The Contractor shall notify (by telephone and/or email) the Community Development Department, Code Enforcement Division a minimum of once per week with a report of each job completed so that the City can verify the work.
- J. Work will be assigned to multiple contractors, on a rotation basis. A repeated inability or refusal to perform the work, as requested, may result in the City passing over the Contractor (assigning future work to other contractors) and/or the Contractor being considered to be in breach of this Contract.

2. TIME OF PERFORMANCE:

The services of the Contractor shall commence on May 1, 2024, and shall terminate on April 30, 2025, unless otherwise provided.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with Section 1, as follows:

A. Mowing.

- i. Mowing - \$0.11 per square foot of area mowed for areas 2,500 square feet or less;
- ii. Mowing - \$0.085 per square foot of area mowed for areas from 2,501 square feet to 5,000 square feet;
- iii. Mowing - \$0.06 per square foot of area mowed for areas of 5,001 square, or larger.

B. Litter, Junk and Trash Removal.

- i. Litter/junk & trash removal - \$55 per cubic yard. The minimum payment for small jobs/projects will be \$50.00.

C. Tree/Vegetation Trimming (If applicable).

- i. Compensation will be determined, and mutually agreed upon between the Contractor and the City, in writing, prior to the assignment/acceptance of work.

D. Upcharges are not permitted for any extenuating circumstances or unforeseen conditions related to assigned abatements unless agreed to, in writing between the parties before the assignment/acceptance of the work.

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract. All invoices must be submitted to the Community Development Department, Code Enforcement Division **within thirty (30) days of job completion**. Late invoices will not be accepted, and therefore, the Contractor will not be paid for services rendered if invoices are received after thirty (30) days of job completion.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST

Stephen Cathey
Mayor

Amanda Ainsworth
City Clerk

Signature Page for the Contractor

WITNESS

By: _____

Printed Name: _____

Title: _____

CONTRACTOR

Brian's Go To Service

By: Brian Walker

Printed Name: Brian Walker

Title: owner

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as the Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Contractor shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, the Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9

(non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Contractor hereby grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase “extended reporting” coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Contractor agrees to indemnify the City, the City’s employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney’s fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City’s employees, elected officials, appointed officials, or agents be liable under this Contract to the Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Contractor shall perform all of the services for the compensation set forth in this Contract. The Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming

and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

RESOLUTION NO. 24-62 _____

A RESOLUTION AUTHORIZING A CONTRACT WITH
BRIAN'S GO TO SERVICE, FOR WEED MOWING AND
LITTER ABATEMENT.

WHEREAS, the city of Casper desires to contract with Brian's Go To Service, for weed mowing and litter abatement, which shall commence on May 1st, 2024, and terminate April 30th, 2025; and,

WHEREAS, the fees for said services are set forth in the above referenced Contract; and,

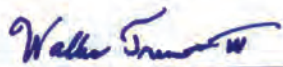
WHEREAS, the Contractor is responsible for obtaining all necessary permits and prescribed fees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract with Brian's Go To Service, for weed mowing and litter abatement, in amounts not to exceed those set forth in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the Contract

PASSED, APPROVED, AND ADOPTED on this ____ day of April, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

April 04, 2024

MEMO TO: J. Carter Napier, City Manager *77 for JCN*

FROM: Liz Becher, Community Development Director *lb*
Craig Collins, AICP, Building/Code Enforcement Manager *CC*
Amber Jividen, Code Enforcement Supervisor *AJ*

SUBJECT: Approval of Contracts for the Abatement of Weeds and Litter

Meeting Type & Date:

Regular Council Meeting - April 16, 2024

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize 1-year contracts with AAA Landscaping, LLC, and Brian's Go To Service, JNC Investments DBA Around the Edges, JL Construction and Landscaping, Local Lawn Care, Leon's Landscaping for weed mowing and litter abatement within the City of Casper, commencing May 1, 2024, and continuing through April 30, 2025.

Summary:

On March 2, 2024 and March 14, 2024, the City's Code Enforcement Division publicly advertised a Request for Bids in the legal section of the Casper Star Tribune, as well as on the City's website, for weed mowing and litter abatement.

The City is in receipt of 6 applicants from local contractors for the desired services. Because the above referenced companies have other clients that they do work for, it is important that the City have optional contractors they can rely on. Job assignments will be rotated between the 6 contractors based on their availability. The Request for Applications, Contracts, and Resolutions are attached for Council's review.

Financial Considerations:

Funding for abatement of weeds and litter is budgeted from the FY 2024/2025 General Fund, Community Development Abatement #6741-line item. Once invoices are received from our Code Enforcement contractors, the property owners/tenants are billed for the services provided.

Oversight/Project Responsibility:

Community Development Department - Code Enforcement Division

Attachments:

- Request for Bid, Resolution, and Contract for Professional Services and Resolution - AAA Landscaping, LLC
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Brian's Go To Service
- Request for Bid, Resolution and Contract for Professional Services and Resolution- JNC Investments DBA Around the Edges
- Request for Bid, Resolution and Contract for Professional Services and Resolution - JL Construction and Landscaping
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Local Lawn Care
- Request for Bid, Resolution and Contract for Professional Services and Resolution- Leon's Landscaping

CONTRACT FOR PROFESSIONAL SERVICES

PART I – AGREEMENT

This Contract for Professional Services JNC Investments, LLC is entered into on this ____ day of March, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 123 W 1st Street, Rm 710, Casper, Wyoming 8260.
2. JNC Investments LLC, Cody Hall, 1239 S Elk St., Casper Wyoming 82601

Throughout this document, the City and the Contractor may be collectively referred to as the “parties.”

RECITALS

- A. The City desires to hire a Contractor to provide weed and grass mowing/control, junk, litter and trash abatement services.
- B. Prior to performing abatement services on behalf of the City, the Contractor must execute a Professional Services Contract with the City.
- C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- A. The Community Development Director or her designee shall designate, in writing, those lots upon which the Contractor shall cut and trim weeds and grass in a manner and to a height as determined by the Community Development Director or her designee. The Contractor will complete each assignment within forty-eight (48) hours of the time of written notification by the City. The Contractor shall provide professional and courteous customer service while performing work on the behalf of the City of Casper.
- B. The Contractor shall, after cutting and trimming the weeds and grass on said lots, remove all of the same and other litter and/or debris. The Contractor shall remove all

junk, debris and/or litter from the site and dispose of it at the City landfill or other lawful disposal site, and pay the required fee for said disposal, if applicable. Disposal of weeds and grass shall be considered, or charged to the City as litter.

- C. The Contractor shall perform the functions as required herein in a workmanlike manner, and to the satisfaction of the Community Development Director or her designee.
- D. The Contractor shall provide all materials, gas, fuel, labor, transportation, and other equipment necessary to fulfill the Contract. The Contractor must obtain and maintain minimum insurance policies, as required by the City.
- E. The Contractor shall obtain all necessary federal, state or local permits (if applicable), shall pay the prescribed fees, and shall comply with all state, local, and federal laws. The Contractor must be a licensed arborist with the City of Casper to perform any tree trimming.
- F. If the Contractor discovers any unidentifiable materials, or any materials known or believed to contain a hazardous, dangerous or toxic substance, the Contractor shall immediately terminate all work on said lot, and report the materials, or condition of the lot to the Community Development Director or her designee.
- G. If the Contractor is unable to complete the work within forty-eight (48) hours of the job assignment, the Contractor shall notify (by telephone, and/or email) the Community Development Department, Code Enforcement Division. At that time, the job may be assigned to a different contractor to complete the work in a timely manner.
- H. Abatements are a legal matter between the City and property owners; therefore, the legal record/evidence for work performed at each lot/job must be completed. Each invoice submitted for the work performed shall include the following:
 - i. **Photos.** The Contractor shall take before and after photos of the property/job site for all abatements, which shall then be labeled, and attached to the written invoice submitted to the City for payment. The required pictures shall be taken to support the area claimed on the invoice. If the required photos are not provided, the City will not pay the Contractor for the work performed.
 - ii. **Calculation of Square Footage.** The Contractor shall be compensated for the area of the lot that is cleaned/mowed, NOT the entire lot. Invoices shall list the measured area of the lot that is cleaned/mowed.
 - iii. **Supporting Documentation.** The Contractor shall provide pictures, official weight tickets, or other approved means to substantiate the amount invoiced for junk and litter abatements.

- iv. **Submission of Invoice.** The Contractor shall submit a detailed invoice to the City of Casper for all completed abatements within thirty (30) days of performing the work.
- I. The Contractor shall notify (by telephone and/or email) the Community Development Department, Code Enforcement Division a minimum of once per week with a report of each job completed so that the City can verify the work.
- J. Work will be assigned to multiple contractors, on a rotation basis. A repeated inability or refusal to perform the work, as requested, may result in the City passing over the Contractor (assigning future work to other contractors) and/or the Contractor being considered to be in breach of this Contract.

2. TIME OF PERFORMANCE:

The services of the Contractor shall commence on May 1, 2024, and shall terminate on April 30, 2025, unless otherwise provided.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with Section 1, as follows:

A. Mowing.

- i. Mowing - \$0.11 per square foot of area mowed for areas 2,500 square feet or less;
- ii. Mowing - \$0.085 per square foot of area mowed for areas from 2,501 square feet to 5,000 square feet;
- iii. Mowing - \$0.06 per square foot of area mowed for areas of 5,001 square, or larger.

B. Litter, Junk and Trash Removal.

- i. Litter/junk & trash removal - \$55 per cubic yard. The minimum payment for small jobs/projects will be \$50.00.

C. Tree/Vegetation Trimming (If applicable).

- i. Compensation will be determined, and mutually agreed upon between the Contractor and the City, in writing, prior to the assignment/acceptance of work.

D. Upcharges are not permitted for any extenuating circumstances or unforeseen conditions related to assigned abatements unless agreed to, in writing between the parties before the assignment/acceptance of the work.

4. **METHOD OF PAYMENT:**

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract. All invoices must be submitted to the Community Development Department, Code Enforcement Division **within thirty (30) days of job completion**. Late invoices will not be accepted, and therefore, the Contractor will not be paid for services rendered if invoices are received after thirty (30) days of job completion.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. **TERMS AND CONDITIONS:**

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. **EXTENT OF CONTRACT:**

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

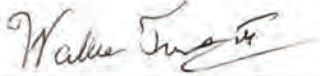
The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

ATTEST

Amanda Ainsworth
City Clerk

Signature Page for the Contractor

WITNESS

By: Barbara Santmire
Printed Name: Barbara Santmire
Title: Admin Specialist

CONTRACTOR
JNC Investments LLC

By: [Signature]
Printed Name: Copy Hsu
Title: Manager

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as the Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Contractor shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, the Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.
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C. Higher Limits. If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

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The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

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The Contractor hereby grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

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The Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase “extended reporting” coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Contractor agrees to indemnify the City, the City’s employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney’s fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City’s employees, elected officials, appointed officials, or agents be liable under this Contract to the Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Contractor shall perform all of the services for the compensation set forth in this Contract. The Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming

and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

**STATE OF WYOMING * SECRETARY OF STATE
BUSINESS DIVISION**

Herschler Bldg East, Ste.100 & 101, Cheyenne, WY 82002-0020
Phone: 307-777-7311 · Website: <https://sos.wyo.gov> · Email: business@wyo.gov

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **JNC Investments LLC**
Filing ID **2020-000945930**
Type Limited Liability Company Status Active

General Information

Old Name		Sub Status	Current
Fictitious Name		Standing - Tax	Good
		Standing - RA	Good
Sub Type		Standing - Other	Good
Formed in	Wyoming	Filing Date	09/20/2020 8:20 PM
Term of Duration	Perpetual	Delayed Effective Date	
		Inactive Date	

Principal Address

526 E 15th Street
Casper, WY 82601

Mailing Address

526 E 15th Street
Casper, WY 82601

Registered Agent Address

Cody Hall
526 E 15th Street
Casper, WY 82601

Parties

Type	Name / Organization / Address
Organizer	Cody Hall 526 E 15th Street, Casper, WY 82601
Organizer	Joseph Campbell 5431 S David Street, Casper, WY 82601

Notes

Date	Recorded By	Note
------	-------------	------

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **JNC Investments LLC**
Filing ID **2020-000945930**
Type Limited Liability Company Status Active

Most Recent Annual Report Information

Type Original AR Year 2023
License Tax \$60.00 AR Exempt N AR ID 08748940
AR Date 7/5/2023 8:26 AM
Web Filed Y

Officers / Directors

Type Name / Organization / Address

Principal Address

526 E 15th Street
Casper, WY 82601

Mailing Address

526 E 15th Street
Casper, WY 82601

Annual Report History

Num	Status	Date	Year	Tax
06524630	Original	08/02/2021	2021	\$60.00
07523074	Original	08/02/2022	2022	\$60.00
08748940	Original	07/05/2023	2023	\$60.00

Amendment History

ID	Description	Date
See Filing ID	Initial Filing	09/20/2020

RESOLUTION NO. 24-63 _____

A RESOLUTION AUTHORIZING A CONTRACT WITH
JNC INVESTMENTS, LLC, FOR WEED MOWING AND
LITTER ABATEMENT.

WHEREAS, the city of Casper desires to contract with JNC Investments, LLC, for weed mowing and litter abatement, which shall commence on May 1st, 2024, and terminate April 30th, 2025; and,

WHEREAS, the fees for said services are set forth in the above referenced Contract; and,

WHEREAS, the Contractor is responsible for obtaining all necessary permits and prescribed fees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract with JNC Investments, LLC, for weed mowing and litter abatement, in amounts not to exceed those set forth in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the Contract

PASSED, APPROVED, AND ADOPTED on this ___ day of April, 2024.

APPROVED AS TO FORM:



ATTEST:

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

April 04, 2024

MEMO TO: J. Carter Napier, City Manager *77 for JCN*

FROM: Liz Becher, Community Development Director *lb*
Craig Collins, AICP, Building/Code Enforcement Manager *CC*
Amber Jividen, Code Enforcement Supervisor *AJ*

SUBJECT: Approval of Contracts for the Abatement of Weeds and Litter

Meeting Type & Date:

Regular Council Meeting - April 16, 2024

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize 1-year contracts with AAA Landscaping, LLC, and Brian's Go To Service, JNC Investments DBA Around the Edges, JL Construction and Landscaping, Local Lawn Care, Leon's Landscaping for weed mowing and litter abatement within the City of Casper, commencing May 1, 2024, and continuing through April 30, 2025.

Summary:

On March 2, 2024 and March 14, 2024, the City's Code Enforcement Division publicly advertised a Request for Bids in the legal section of the Casper Star Tribune, as well as on the City's website, for weed mowing and litter abatement.

The City is in receipt of 6 applicants from local contractors for the desired services. Because the above referenced companies have other clients that they do work for, it is important that the City have optional contractors they can rely on. Job assignments will be rotated between the 6 contractors based on their availability. The Request for Applications, Contracts, and Resolutions are attached for Council's review.

Financial Considerations:

Funding for abatement of weeds and litter is budgeted from the FY 2024/2025 General Fund, Community Development Abatement #6741-line item. Once invoices are received from our Code Enforcement contractors, the property owners/tenants are billed for the services provided.

Oversight/Project Responsibility:

Community Development Department - Code Enforcement Division

Attachments:

- Request for Bid, Resolution, and Contract for Professional Services and Resolution - AAA Landscaping, LLC
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Brian's Go To Service
- Request for Bid, Resolution and Contract for Professional Services and Resolution- JNC Investments DBA Around the Edges
- Request for Bid, Resolution and Contract for Professional Services and Resolution - JL Construction and Landscaping
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Local Lawn Care
- Request for Bid, Resolution and Contract for Professional Services and Resolution- Leon's Landscaping

CONTRACT FOR PROFESSIONAL SERVICES

PART I – AGREEMENT

This Contract for Professional Services JL Construction Services, LLC, is entered into on this ___ day of March, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 123 W 1st Street, Rm 710, Casper, Wyoming 82601.
2. JL Construction Services, LLC, 1145 N Melrose, Casper Wyoming 82601

Throughout this document, the City and the Contractor may be collectively referred to as the “parties.”

RECITALS

- A. The City desires to hire a Contractor to provide weed and grass mowing/control, junk, litter and trash abatement services.
- B. Prior to performing abatement services on behalf of the City, the Contractor must execute a Professional Services Contract with the City.
- C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- A. The Community Development Director or her designee shall designate, in writing, those lots upon which the Contractor shall cut and trim weeds and grass in a manner and to a height as determined by the Community Development Director or her designee. The Contractor will complete each assignment within forty-eight (48) hours of the time of written notification by the City. The Contractor shall provide professional and courteous customer service while performing work on the behalf of the City of Casper.
- B. The Contractor shall, after cutting and trimming the weeds and grass on said lots, remove all of the same and other litter and/or debris. The Contractor shall remove all

junk, debris and/or litter from the site and dispose of it at the City landfill or other lawful disposal site, and pay the required fee for said disposal, if applicable. Disposal of weeds and grass shall be considered, or charged to the City as litter.

- C. The Contractor shall perform the functions as required herein in a workmanlike manner, and to the satisfaction of the Community Development Director or her designee.
- D. The Contractor shall provide all materials, gas, fuel, labor, transportation, and other equipment necessary to fulfill the Contract. The Contractor must obtain and maintain minimum insurance policies, as required by the City.
- E. The Contractor shall obtain all necessary federal, state or local permits (if applicable), shall pay the prescribed fees, and shall comply with all state, local, and federal laws. The Contractor must be a licensed arborist with the City of Casper to perform any tree trimming.
- F. If the Contractor discovers any unidentifiable materials, or any materials known or believed to contain a hazardous, dangerous or toxic substance, the Contractor shall immediately terminate all work on said lot, and report the materials, or condition of the lot to the Community Development Director or her designee.
- G. If the Contractor is unable to complete the work within forty-eight (48) hours of the job assignment, the Contractor shall notify (by telephone, and/or email) the Community Development Department, Code Enforcement Division. At that time, the job may be assigned to a different contractor to complete the work in a timely manner.
- H. Abatements are a legal matter between the City and property owners; therefore, the legal record/evidence for work performed at each lot/job must be completed. Each invoice submitted for the work performed shall include the following:
 - i. **Photos.** The Contractor shall take before and after photos of the property/job site for all abatements, which shall then be labeled, and attached to the written invoice submitted to the City for payment. The required pictures shall be taken to support the area claimed on the invoice. If the required photos are not provided, the City will not pay the Contractor for the work performed.
 - ii. **Calculation of Square Footage.** The Contractor shall be compensated for the area of the lot that is cleaned/mowed, NOT the entire lot. Invoices shall list the measured area of the lot that is cleaned/mowed.
 - iii. **Supporting Documentation.** The Contractor shall provide pictures, official weight tickets, or other approved means to substantiate the amount invoiced for junk and litter abatements.

- iv. **Submission of Invoice.** The Contractor shall submit a detailed invoice to the City of Casper for all completed abatements within thirty (30) days of performing the work.
- I. The Contractor shall notify (by telephone and/or email) the Community Development Department, Code Enforcement Division a minimum of once per week with a report of each job completed so that the City can verify the work.
- J. Work will be assigned to multiple contractors, on a rotation basis. A repeated inability or refusal to perform the work, as requested, may result in the City passing over the Contractor (assigning future work to other contractors) and/or the Contractor being considered to be in breach of this Contract.

2. TIME OF PERFORMANCE:

The services of the Contractor shall commence on May 1, 2024, and shall terminate on April 30, 2025, unless otherwise provided.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with Section 1, as follows:

A. Mowing.

- i. Mowing - \$0.11 per square foot of area mowed for areas 2,500 square feet or less;
- ii. Mowing - \$0.085 per square foot of area mowed for areas from 2,501 square feet to 5,000 square feet;
- iii. Mowing - \$0.06 per square foot of area mowed for areas of 5,001 square, or larger.

B. Litter, Junk and Trash Removal.

- i. Litter/junk & trash removal - \$55 per cubic yard. The minimum payment for small jobs/projects will be \$50.00.

C. Tree/Vegetation Trimming (If applicable).

- i. Compensation will be determined, and mutually agreed upon between the Contractor and the City, in writing, prior to the assignment/acceptance of work.

D. Upcharges are not permitted for any extenuating circumstances or unforeseen conditions related to assigned abatements unless agreed to, in writing between the parties before the assignment/acceptance of the work.

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract. All invoices must be submitted to the Community Development Department, Code Enforcement Division **within thirty (30) days of job completion**. Late invoices will not be accepted, and therefore, the Contractor will not be paid for services rendered if invoices are received after thirty (30) days of job completion.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

ATTEST

Amanda Ainsworth
City Clerk

Signature Page for the Contractor

WITNESS

JL Construction Services LLC

By: Barbara Santmire
Printed Name: Barbara Santmire
Title: Admin Specialist

By: Jesus M Lopez
Printed Name: Jesus M Lopez
Title: Manager

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as the Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Contractor shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior** to the commencement of work, the Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9

(non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Contractor hereby grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase “extended reporting” coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Contractor agrees to indemnify the City, the City’s employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City’s employees, elected officials, appointed officials, or agents be liable under this Contract to the Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Contractor shall perform all of the services for the compensation set forth in this Contract. The Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming

and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

**STATE OF WYOMING * SECRETARY OF STATE
BUSINESS DIVISION**

Herschler Bldg East, Ste.100 & 101, Cheyenne, WY 82002-0020
Phone: 307-777-7311 · Website: <https://sos.wyo.gov> · Email: business@wyo.gov

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **JL Construction Services LLC**
Filing ID **2024-001397084**
Type Limited Liability Company Status Active

General Information

Old Name JL Constructions LLC Sub Status Current
Fictitious Name Standing - Tax Good
Standing - RA Good
Sub Type Standing - Other Good
Formed in Wyoming Filing Date 01/22/2024 11:59 PM
Term of Duration Perpetual Delayed Effective Date
Inactive Date

Principal Address

186 Lane 5
Deaver, WY 82421

Mailing Address

PO BOX 555
Fairview, MT 59221

Registered Agent Address

John Legg
186 Lane 5
Deaver, WY 82421

Parties

Type Name / Organization / Address
Organizer John Legg PO Box 555, Fairview, MT 59221

Notes

Date Recorded By Note

Annual Report History

Num Status Date Year Tax

Amendment History

ID Description Date
2024-004585125 Name Change 02/06/2024

Filing Name Changed From: JL Constructions LLC To: JL Construction Services LLC

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name	JL Construction Services LLC		
Filing ID	2024-001397084		
Type	Limited Liability Company	Status	Active
See Filing ID	Initial Filing		01/22/2024

RESOLUTION NO. 24-64 _____

A RESOLUTION AUTHORIZING A CONTRACT WITH
JL CONSTRUCTION SERVICES, LLC, FOR WEED
MOWING AND LITTER ABATEMENT.

WHEREAS, the city of Casper desires to contract with JL Construction Services, LLC, for weed mowing and litter abatement, which shall commence on May 1st, 2024, and terminate April 30th, 2025; and,

WHEREAS, the fees for said services are set forth in the above referenced Contract; and,

WHEREAS, the Contractor is responsible for obtaining all necessary permits and prescribed fees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract with JL Construction Services, LLC, for weed mowing and litter abatement, in amounts not to exceed those set forth in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the Contract

PASSED, APPROVED, AND ADOPTED on this ___ day of April, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

April 04, 2024

MEMO TO: J. Carter Napier, City Manager *77 for JCN*

FROM: Liz Becher, Community Development Director *lb*
Craig Collins, AICP, Building/Code Enforcement Manager *CC*
Amber Jividen, Code Enforcement Supervisor *AJ*

SUBJECT: Approval of Contracts for the Abatement of Weeds and Litter

Meeting Type & Date:

Regular Council Meeting - April 16, 2024

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize 1-year contracts with AAA Landscaping, LLC, and Brian's Go To Service, JNC Investments DBA Around the Edges, JL Construction and Landscaping, Local Lawn Care, Leon's Landscaping for weed mowing and litter abatement within the City of Casper, commencing May 1, 2024, and continuing through April 30, 2025.

Summary:

On March 2, 2024 and March 14, 2024, the City's Code Enforcement Division publicly advertised a Request for Bids in the legal section of the Casper Star Tribune, as well as on the City's website, for weed mowing and litter abatement.

The City is in receipt of 6 applicants from local contractors for the desired services. Because the above referenced companies have other clients that they do work for, it is important that the City have optional contractors they can rely on. Job assignments will be rotated between the 6 contractors based on their availability. The Request for Applications, Contracts, and Resolutions are attached for Council's review.

Financial Considerations:

Funding for abatement of weeds and litter is budgeted from the FY 2024/2025 General Fund, Community Development Abatement #6741-line item. Once invoices are received from our Code Enforcement contractors, the property owners/tenants are billed for the services provided.

Oversight/Project Responsibility:

Community Development Department - Code Enforcement Division

Attachments:

- Request for Bid, Resolution, and Contract for Professional Services and Resolution - AAA Landscaping, LLC
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Brian's Go To Service
- Request for Bid, Resolution and Contract for Professional Services and Resolution- JNC Investments DBA Around the Edges
- Request for Bid, Resolution and Contract for Professional Services and Resolution - JL Construction and Landscaping
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Local Lawn Care
- Request for Bid, Resolution and Contract for Professional Services and Resolution- Leon's Landscaping

CONTRACT FOR PROFESSIONAL SERVICES

PART I – AGREEMENT

This Contract for Professional Local Lawn Care, LLC is entered into on this ___ day of March, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 123 W 1st Street, Rm 710, Casper, Wyoming 8260.
2. Local Lawn Care, LLC, 2221 Lexington Ave, Casper Wyoming 82601

Throughout this document, the City and the Contractor may be collectively referred to as the “parties.”

RECITALS

- A. The City desires to hire a Contractor to provide weed and grass mowing/control, junk, litter and trash abatement services.
- B. Prior to performing abatement services on behalf of the City, the Contractor must execute a Professional Services Contract with the City.
- C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- A. The Community Development Director or her designee shall designate, in writing, those lots upon which the Contractor shall cut and trim weeds and grass in a manner and to a height as determined by the Community Development Director or her designee. The Contractor will complete each assignment within forty-eight (48) hours of the time of written notification by the City. The Contractor shall provide professional and courteous customer service while performing work on the behalf of the City of Casper.
- B. The Contractor shall, after cutting and trimming the weeds and grass on said lots, remove all of the same and other litter and/or debris. The Contractor shall remove all

junk, debris and/or litter from the site and dispose of it at the City landfill or other lawful disposal site, and pay the required fee for said disposal, if applicable. Disposal of weeds and grass shall be considered, or charged to the City as litter.

- C. The Contractor shall perform the functions as required herein in a workmanlike manner, and to the satisfaction of the Community Development Director or her designee.
- D. The Contractor shall provide all materials, gas, fuel, labor, transportation, and other equipment necessary to fulfill the Contract. The Contractor must obtain and maintain minimum insurance policies, as required by the City.
- E. The Contractor shall obtain all necessary federal, state or local permits (if applicable), shall pay the prescribed fees, and shall comply with all state, local, and federal laws. The Contractor must be a licensed arborist with the City of Casper to perform any tree trimming.
- F. If the Contractor discovers any unidentifiable materials, or any materials known or believed to contain a hazardous, dangerous or toxic substance, the Contractor shall immediately terminate all work on said lot, and report the materials, or condition of the lot to the Community Development Director or her designee.
- G. If the Contractor is unable to complete the work within forty-eight (48) hours of the job assignment, the Contractor shall notify (by telephone, and/or email) the Community Development Department, Code Enforcement Division. At that time, the job may be assigned to a different contractor to complete the work in a timely manner.
- H. Abatements are a legal matter between the City and property owners; therefore, the legal record/evidence for work performed at each lot/job must be completed. Each invoice submitted for the work performed shall include the following:
 - i. **Photos.** The Contractor shall take before and after photos of the property/job site for all abatements, which shall then be labeled, and attached to the written invoice submitted to the City for payment. The required pictures shall be taken to support the area claimed on the invoice. If the required photos are not provided, the City will not pay the Contractor for the work performed.
 - ii. **Calculation of Square Footage.** The Contractor shall be compensated for the area of the lot that is cleaned/mowed, NOT the entire lot. Invoices shall list the measured area of the lot that is cleaned/mowed.
 - iii. **Supporting Documentation.** The Contractor shall provide pictures, official weight tickets, or other approved means to substantiate the amount invoiced for junk and litter abatements.

- iv. **Submission of Invoice.** The Contractor shall submit a detailed invoice to the City of Casper for all completed abatements within thirty (30) days of performing the work.
- I. The Contractor shall notify (by telephone and/or email) the Community Development Department, Code Enforcement Division a minimum of once per week with a report of each job completed so that the City can verify the work.
- J. Work will be assigned to multiple contractors, on a rotation basis. A repeated inability or refusal to perform the work, as requested, may result in the City passing over the Contractor (assigning future work to other contractors) and/or the Contractor being considered to be in breach of this Contract.

2. TIME OF PERFORMANCE:

The services of the Contractor shall commence on May 1, 2024, and shall terminate on April 30, 2025, unless otherwise provided.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with Section 1, as follows:

A. Mowing.

- i. Mowing - \$0.11 per square foot of area mowed for areas 2,500 square feet or less;
- ii. Mowing - \$0.085 per square foot of area mowed for areas from 2,501 square feet to 5,000 square feet;
- iii. Mowing - \$0.06 per square foot of area mowed for areas of 5,001 square, or larger.

B. Litter, Junk and Trash Removal.

- i. Litter/junk & trash removal - \$55 per cubic yard. The minimum payment for small jobs/projects will be \$50.00.

C. Tree/Vegetation Trimming (If applicable).

- i. Compensation will be determined, and mutually agreed upon between the Contractor and the City, in writing, prior to the assignment/acceptance of work.

D. Upcharges are not permitted for any extenuating circumstances or unforeseen conditions related to assigned abatements unless agreed to, in writing between the parties before the assignment/acceptance of the work.

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract. All invoices must be submitted to the Community Development Department, Code Enforcement Division **within thirty (30) days of job completion**. Late invoices will not be accepted, and therefore, the Contractor will not be paid for services rendered if invoices are received after thirty (30) days of job completion.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST

Stephen Cathey
Mayor

Amanda Ainsworth
City Clerk

Signature Page for the Contractor

WITNESS

By: Barbara Santmire
Printed Name: Barbara Santmire
Title: Admin Specialist

CONTRACTOR
Local Lawn Care, LLC

By: Tom Wylie
Printed Name: Tom Wylie
Title: Manager

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Contractor shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior** to the commencement of work, the Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9

(non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. Higher Limits. If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Contractor hereby grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase “extended reporting” coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Contractor agrees to indemnify the City, the City’s employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City’s employees, elected officials, appointed officials, or agents be liable under this Contract to the Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Contractor shall perform all of the services for the compensation set forth in this Contract. The Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming

and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

**STATE OF WYOMING * SECRETARY OF STATE
BUSINESS DIVISION**

Herschler Bldg East, Ste.100 & 101, Cheyenne, WY 82002-0020
Phone: 307-777-7311 · Website: <https://sos.wyo.gov> · Email: business@wyo.gov

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **Local Lawn Care, LLC**
Filing ID **2017-000745063**
Type Limited Liability Company Status Active

General Information

Old Name		Sub Status	Current
Fictitious Name		Standing - Tax	Good
		Standing - RA	Good
Sub Type		Standing - Other	Good
Formed in	Wyoming	Filing Date	03/07/2017 5:20 PM
Term of Duration	Perpetual	Delayed Effective Date	
		Inactive Date	

Principal Address

2221 Lexington
Casper, WY 82601

Mailing Address

2221 Lexington
Casper, WY 82601

Registered Agent Address

Randy Morrison
2221 Lexington
Casper, WY 82601

Parties

Type	Name / Organization / Address
Organizer	Randy Morrison 2221 Lexington, Casper, WY 82601

Notes

Date	Recorded By	Note
------	-------------	------

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **Local Lawn Care, LLC**
Filing ID **2017-000745063**
Type Limited Liability Company Status Active

Most Recent Annual Report Information

Type Original AR Year 2024
License Tax \$60.00 AR Exempt N AR ID 09515933
AR Date 2/29/2024 8:35 AM
Web Filed N

Officers / Directors

Type Name / Organization / Address

Principal Address

2221 Lexington
Casper, WY 82601

Mailing Address

2221 Lexington
Casper, WY 82601

Annual Report History

Num	Status	Date	Year	Tax
03352390	Original	02/27/2018	2018	\$50.00
04091196	Original	01/31/2019	2019	\$50.00
05473248	Original	02/12/2020	2020	\$50.00
06077774	Original	03/19/2021	2021	\$50.00
07034421	Original	02/07/2022	2022	\$60.00
08175564	Original	02/28/2023	2023	\$60.00
09515933	Original	02/29/2024	2024	\$60.00

Amendment History

ID	Description	Date
2021-003137125	Delinquency Notice - Tax	03/02/2021
See Filing ID	Initial Filing	03/07/2017

RESOLUTION NO. 24-65 _____

A RESOLUTION AUTHORIZING A CONTRACT WITH
LOCAL LAWN CARE, LLC, FOR WEED MOWING
AND LITTER ABATEMENT.

WHEREAS, the city of Casper desires to contract with Local Lawn Care, LLC, for weed mowing and litter abatement, which shall commence on May 1st, 2024, and terminate April 30th, 2025; and,

WHEREAS, the fees for said services are set forth in the above referenced Contract; and,

WHEREAS, the Contractor is responsible for obtaining all necessary permits and prescribed fees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract with Local Lawn Care, LLC, for weed mowing and litter abatement, in amounts not to exceed those set forth in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the Contract

PASSED, APPROVED, AND ADOPTED on this ___ day of April, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

April 04, 2024

MEMO TO: J. Carter Napier, City Manager ^{27 in JCN}
FROM: Liz Becher, Community Development Director *lb*
Craig Collins, AICP, Building/Code Enforcement Manager *CC*
Amber Jividen, Code Enforcement Supervisor *AJ*
SUBJECT: Approval of Contracts for the Abatement of Weeds and Litter

Meeting Type & Date:

Regular Council Meeting - April 16, 2024

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize 1-year contracts with AAA Landscaping, LLC, and Brian's Go To Service, JNC Investments DBA Around the Edges, JL Construction and Landscaping, Local Lawn Care, Leon's Landscaping for weed mowing and litter abatement within the City of Casper, commencing May 1, 2024, and continuing through April 30, 2025.

Summary:

On March 2, 2024 and March 14, 2024, the City's Code Enforcement Division publicly advertised a Request for Bids in the legal section of the Casper Star Tribune, as well as on the City's website, for weed mowing and litter abatement.

The City is in receipt of 6 applicants from local contractors for the desired services. Because the above referenced companies have other clients that they do work for, it is important that the City have optional contractors they can rely on. Job assignments will be rotated between the 6 contractors based on their availability. The Request for Applications, Contracts, and Resolutions are attached for Council's review.

Financial Considerations:

Funding for abatement of weeds and litter is budgeted from the FY 2024/2025 General Fund, Community Development Abatement #6741-line item. Once invoices are received from our Code Enforcement contractors, the property owners/tenants are billed for the services provided.

Oversight/Project Responsibility:

Community Development Department - Code Enforcement Division

Attachments:

- Request for Bid, Resolution, and Contract for Professional Services and Resolution - AAA Landscaping, LLC
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Brian's Go To Service
- Request for Bid, Resolution and Contract for Professional Services and Resolution- JNC Investments DBA Around the Edges
- Request for Bid, Resolution and Contract for Professional Services and Resolution - JL Construction and Landscaping
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Local Lawn Care
- Request for Bid, Resolution and Contract for Professional Services and Resolution - Leon's Landscaping

CONTRACT FOR PROFESSIONAL SERVICES

PART I – AGREEMENT

This Contract for Professional Leon’s Landscaping, LLC is entered into on this ___ day of March, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 123 W 1st Street, Rm 710, Casper, Wyoming 8260. (“City”)
2. Leon’s Landscaping, LLC, 927 Odell Pl, Casper Wyoming 82609

Throughout this document, the City and the Contractor may be collectively referred to as the “parties.”

RECITALS

- A. The City desires to hire a Contractor to provide weed and grass mowing/control, junk, litter and trash abatement services.
- B. Prior to performing abatement services on behalf of the City, the Contractor must execute a Professional Services Contract with the City.
- C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- A. The Community Development Director or her designee shall designate, in writing, those lots upon which the Contractor shall cut and trim weeds and grass in a manner and to a height as determined by the Community Development Director or her designee. The Contractor will complete each assignment within forty-eight (48) hours of the time of written notification by the City. The Contractor shall provide professional and courteous customer service while performing work on the behalf of the City of Casper.
- B. The Contractor shall, after cutting and trimming the weeds and grass on said lots, remove all of the same and other litter and/or debris. The Contractor shall remove all

junk, debris and/or litter from the site and dispose of it at the City landfill or other lawful disposal site, and pay the required fee for said disposal, if applicable. Disposal of weeds and grass shall be considered, or charged to the City as litter.

- C. The Contractor shall perform the functions as required herein in a workmanlike manner, and to the satisfaction of the Community Development Director or her designee.
- D. The Contractor shall provide all materials, gas, fuel, labor, transportation, and other equipment necessary to fulfill the Contract. The Contractor must obtain and maintain minimum insurance policies, as required by the City.
- E. The Contractor shall obtain all necessary federal, state or local permits (if applicable), shall pay the prescribed fees, and shall comply with all state, local, and federal laws. The Contractor must be a licensed arborist with the City of Casper to perform any tree trimming.
- F. If the Contractor discovers any unidentifiable materials, or any materials known or believed to contain a hazardous, dangerous or toxic substance, the Contractor shall immediately terminate all work on said lot, and report the materials, or condition of the lot to the Community Development Director or her designee.
- G. If the Contractor is unable to complete the work within forty-eight (48) hours of the job assignment, the Contractor shall notify (by telephone, and/or email) the Community Development Department, Code Enforcement Division. At that time, the job may be assigned to a different contractor to complete the work in a timely manner.
- H. Abatements are a legal matter between the City and property owners; therefore, the legal record/evidence for work performed at each lot/job must be completed. Each invoice submitted for the work performed shall include the following:
 - i. **Photos.** The Contractor shall take before and after photos of the property/job site for all abatements, which shall then be labeled, and attached to the written invoice submitted to the City for payment. The required pictures shall be taken to support the area claimed on the invoice. If the required photos are not provided, the City will not pay the Contractor for the work performed.
 - ii. **Calculation of Square Footage.** The Contractor shall be compensated for the area of the lot that is cleaned/mowed, NOT the entire lot. Invoices shall list the measured area of the lot that is cleaned/mowed.
 - iii. **Supporting Documentation.** The Contractor shall provide pictures, official weight tickets, or other approved means to substantiate the amount invoiced for junk and litter abatements.

- iv. **Submission of Invoice.** The Contractor shall submit a detailed invoice to the City of Casper for all completed abatements within thirty (30) days of performing the work.
- I. The Contractor shall notify (by telephone and/or email) the Community Development Department, Code Enforcement Division a minimum of once per week with a report of each job completed so that the City can verify the work.
- J. Work will be assigned to multiple contractors, on a rotation basis. A repeated inability or refusal to perform the work, as requested, may result in the City passing over the Contractor (assigning future work to other contractors) and/or the Contractor being considered to be in breach of this Contract.

2. TIME OF PERFORMANCE:

The services of the Contractor shall commence on May 1, 2024, and shall terminate on April 30, 2025, unless otherwise provided.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with Section 1, as follows:

A. Mowing.

- i. Mowing - \$0.11 per square foot of area mowed for areas 2,500 square feet or less;
- ii. Mowing - \$0.085 per square foot of area mowed for areas from 2,501 square feet to 5,000 square feet;
- iii. Mowing - \$0.06 per square foot of area mowed for areas of 5,001 square, or larger.

B. Litter, Junk and Trash Removal.

- i. Litter/junk & trash removal - \$55 per cubic yard. The minimum payment for small jobs/projects will be \$50.00.

C. Tree/Vegetation Trimming (If applicable).

- i. Compensation will be determined, and mutually agreed upon between the Contractor and the City, in writing, prior to the assignment/acceptance of work.

D. Upcharges are not permitted for any extenuating circumstances or unforeseen conditions related to assigned abatements unless agreed to, in writing between the parties before the assignment/acceptance of the work.

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract. All invoices must be submitted to the Community Development Department, Code Enforcement Division **within thirty (30) days of job completion**. Late invoices will not be accepted, and therefore, the Contractor will not be paid for services rendered if invoices are received after thirty (30) days of job completion.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST

Stephen Cathey
Mayor

Amanda Ainsworth
City Clerk

Signature Page for the Contractor

WITNESS

By: Salina Martinez

Printed Name: Salina Martinez

Title: MPO Admin

CONTRACTOR

Leon's Landscaping, LLC

By: Norise Leon

Printed Name: Norise Leon

Title: Manager

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as the Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Contractor shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, the Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9

(non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Contractor hereby grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase “extended reporting” coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Contractor agrees to indemnify the City, the City’s employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney’s fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City’s employees, elected officials, appointed officials, or agents be liable under this Contract to the Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Contractor shall perform all of the services for the compensation set forth in this Contract. The Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming

and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

**STATE OF WYOMING * SECRETARY OF STATE
BUSINESS DIVISION**

Herschler Bldg East, Ste.100 & 101, Cheyenne, WY 82002-0020
Phone: 307-777-7311 · Website: <https://sos.wyo.gov> · Email: business@wyo.gov

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **Leon's Landscaping LLC**
Filing ID **2021-001040736**
Type Limited Liability Company Status Active

General Information

Old Name		Sub Status	Current
Fictitious Name		Standing - Tax	Good
		Standing - RA	Good
Sub Type		Standing - Other	Good
Formed in	Wyoming	Filing Date	10/04/2021 4:48 PM
Term of Duration	Perpetual	Delayed Effective Date	10/05/2021
		Inactive Date	

Principal Address

927 Odell Pl
Casper, WY 82609

Mailing Address

927 Odell Pl
Casper, WY 82609

Registered Agent Address

Narciso Leon
1522 Westridge Terrance
Casper, WY 82604

Parties

Type	Name / Organization / Address
Organizer	Narciso Leon 1522 Westridge Terrance Casper, WY 82604

Notes

Date	Recorded By	Note
------	-------------	------

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **Leon's Landscaping LLC**
Filing ID **2021-001040736**
Type Limited Liability Company Status Active

Most Recent Annual Report Information

Type Original AR Year 2023
License Tax \$60.00 AR Exempt N AR ID 09247532
AR Date 11/6/2023 9:17 AM
Web Filed Y

Officers / Directors

Type Name / Organization / Address

Principal Address

927 Odell PI
Casper, WY 82609

Mailing Address

927 Odell PI
Casper, WY 82609

Annual Report History

Num	Status	Date	Year	Tax
07790039	Original	10/27/2022	2022	\$60.00
09247532	Original	11/06/2023	2023	\$60.00

Principal Address 1 Changed From: 1522 Westridge Terrace To: 927 Odell PI

Principal Postal Code Changed From: 82604 To: 82609

Amendment History

ID	Description	Date
2023-004389802	Delinquency Notice - Tax	10/02/2023
2022-003856123	Delinquency Notice - Tax	10/02/2022
See Filing ID	Initial Filing	10/04/2021 effective 10/05/2021

RESOLUTION NO. 24-66

A RESOLUTION AUTHORIZING A CONTRACT WITH
LEON'S LANDSCAPING, LLC, FOR WEED MOWING
AND LITTER ABATEMENT.

WHEREAS, the city of Casper desires to contract with Leon's Landscaping, LLC, for weed mowing and litter abatement, which shall commence on May 1st, 2024, and terminate April 30th, 2025; and,

WHEREAS, the fees for said services are set forth in the above referenced Contract; and,

WHEREAS, the Contractor is responsible for obtaining all necessary permits and prescribed fees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract with Leon's Landscaping, LLC, for weed mowing and litter abatement, in amounts not to exceed those set forth in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the Contract

PASSED, APPROVED, AND ADOPTED on this ___ day of April, 2024.

APPROVED AS TO FORM:




ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 29, 2024

MEMO TO: J. Carter Napier, City Manager *?? for JCW*
FROM: Jacob Black, Fire Chief 
SUBJECT: Transfer of Avon SCBA Air Packs to The Bar Nunn Volunteer Fire Department.

Meeting Type & Date

Regular Council Meeting, April 16, 2024

Action Type

Resolution

Recommendation

That Council, by resolution approve the transfer of Avon SCBA air packs to The Bar Nunn Volunteer Fire Department

Summary

The Casper Fire-EMS Department recently purchased new Scott SCBA air packs. The Casper Fire-EMS Department wishes to transfer twelve used Avon SCBA air packs and twenty-four used bottles to The Bar Nunn Volunteer Fire Department for use in firefighting operations.

Financial Considerations

None.

Oversight/Project Responsibility

Jason Speiser, Deputy Chief

Attachments

Resolution and Exhibit A

EXHIBIT A

**ACKNOWLEDGMENT OF DISCLAIMER OF WARRANTY FOR
TRANSFER OF AVON AIR PACKS**

The Bar Nunn Volunteer Fire Department assumes all risk of any loss or claim which arises out of, or as a result of the use of property being transferred, Twelve Avon air packs and Twenty- Four Avon bottles. The Bar Nunn Volunteer Fire Department further acknowledges that the property is being transferred without warranty, either expressed or implied. No statements made by the City of Casper are intended to be, or are construed to be a warranty, nor do any such statements form a basis for this document. The City of Casper expressly does not warrant that the property meets any safety codes or regulations of any local state or federal agency, and further, the City of Casper expressly provides that there is no warranty of merchantability of goods or the fitness of goods for any purpose.

Peter Boyer
Town of Bar Nunn

Date

Robert Hoover
Bar Nunn Volunteer Fire Department Chief

Date

Sworn to and subscribed before me this ____ day of _____, 2024.

Notary Public

My Commission Expires:

(Notary Seal)

RESOLUTION NO. 24-67_

A RESOLUTION DECLARING TWELVE AVON AIR PACKS AND TWENTY-FOUR AVON BOTTLES AS SURPLUS PROPERTY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS TO DISPOSE OF THEM TO THE BAR NUNN VOLUNTEER FIRE DEPARTMENT.

WHEREAS, the City of Casper owns twelve Avon air packs and twenty-four Avon bottles that are no longer being used; and,

WHEREAS, other Wyoming cities and towns still use Avon air packs and would benefit by receiving the City of Casper's Avon air packs; and,

WHEREAS, Wyoming Statute § 15-1-112 (b) provides that the City may sell such property upon such terms as the City Council determines, without advertisement for bid to political subdivisions of the State of Wyoming; and,

WHEREAS, the City of Casper desires to transfer twelve Avon air packs and twenty-four Avon bottles to the Bar Nunn Volunteer Fire Department, a political subdivision of the State of Wyoming; and,

WHEREAS, before any transfer occurs, the Bar Nunn Volunteer Fire Department shall execute an "Acknowledgement of Disclaimer of Warranty for Transfer of Avon Air Packs" in a form substantially similar to Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the above-described equipment is hereby determined to be surplus property, and the City Manager is hereby authorized and directed to execute, and the City Clerk to attest, the necessary documents to transfer ownership of the same to the Bar Nunn Volunteer Fire Department.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:




ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 29, 2024

MEMO TO: J. Carter Napier, City Manager *27 for JCN*
FROM: Jacob Black, Fire Chief 
SUBJECT: Transfer of Genesis Extrication Tool to The Bar Nunn Volunteer Fire Department.

Meeting Type & Date

Regular Council Meeting, April 16, 2024

Action Type

Resolution

Recommendation

That Council, by resolution approve the transfer of one Genesis extrication tool to The Bar Nunn Volunteer Fire Department

Summary

The Casper Fire-EMS Department recently purchased new Hurst extrication equipment. The Casper Fire-EMS Department wishes to transfer one used Genesis extrication tool to The Bar Nunn Volunteer Fire Department for use on auto extrications.

Financial Considerations

None.

Oversight/Project Responsibility

Jason Speiser, Deputy Chief

Attachments

Resolution and Exhibit A

EXHIBIT A

**ACKNOWLEDGMENT OF DISCLAIMER OF WARRANTY FOR
TRANSFER OF ONE GENISES COMBI-TOOL AND GASOLINE POWER
PLANT**

The Bar Nunn Volunteer Fire Department assumes all risk of any loss or claim which arises out of, or as a result of the use of property being transferred, one Genesis combi-tool and gasoline powerplant. Bar Nunn Volunteer Fire Department further acknowledges that the property is being transferred without warranty, either expressed or implied. No statements made by the City of Casper are intended to be, or are construed to be a warranty, nor do any such statements form a basis for this document. The City of Casper expressly does not warrant that the property meets any safety codes or regulations of any local state or federal agency, and further, the City of Casper expressly provides that there is no warranty of merchantability of goods or the fitness of goods for any purpose.

Peter Boyer
Town of Bar Nunn

Date

Robert Hoover
Bar Nunn Volunteer Fire Department Chief

Date

Sworn to and subscribed before me this ____ day of _____, 2024

RESOLUTION NO. 24-68__

A RESOLUTION DECLARING ONE GENESIS COMBI-TOOL AND GASOLINE POWERPLANT AS SURPLUS PROPERTY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS TO DISPOSE OF THEM TO THE BARR NUNN VOLUNTEER FIRE DEPARTMENT.

WHEREAS, the City of Casper owns one Genesis combi-tool, and gasoline powerplant that are no longer being used; and,

WHEREAS, Wyoming Statute § 15-1-112 (b) provides that the City may sell such property upon such terms as the City Council determines, without advertisement for bid to political subdivisions of the State of Wyoming; and,

WHEREAS, the City of Casper desires to transfer its Genesis combi-tool and gasoline power plant to the Barr Nunn Volunteer Fire Department, a political subdivision of the State of Wyoming; and,

WHEREAS, before any transfer occurs, the Bar Nunn Volunteer Fire Department shall execute an "Acknowledgement of Disclaimer of Warranty for Transfer One Genesis Combi-Tool and Gasoline Powerplant" in a form substantially similar to Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the above-described equipment is hereby determined to be surplus property, and the City Manager is hereby authorized and directed to execute, and the City Clerk to attest, any necessary documents to transfer ownership of the same to the Bar Nunn Volunteer Fire Department.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:




ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 29, 2024

MEMO TO: J. Carter Napier, City Manager ^{27 for JCN}
FROM: Jacob Black, Fire Chief 
SUBJECT: Transfer of Avon SCBA Air Packs to Salt Creek Emergency Services located in Midwest, Wyoming.

Meeting Type & Date

Regular Council Meeting, April 16, 2024

Action Type

Resolution

Recommendation

That Council, by resolution approve the transfer of Avon SCBA air packs to Salt Creek Emergency Services located in Midwest, Wyoming

Summary

The Casper Fire-EMS Department recently purchased new Scott SCBA air packs. The Casper Fire-EMS Department wishes to transfer five used Avon SCBA air packs and ten used bottles to Salt Creek Emergency Services for use in firefighting operations.

Financial Considerations

None.

Oversight/Project Responsibility

Jason Speiser, Deputy Chief

Attachments

Resolution and Exhibit A

EXHIBIT A

**ACKNOWLEDGMENT OF DISCLAIMER OF WARRANTY FOR
TRANSFER OF AVON AIR PACKS**

The Salt Creek Emergency Services assumes all risk of any loss or claim which arises out of, or as a result of the use of property being transferred, Five of Avon air packs and Ten of Avon Bottles. Salt Creek Emergency Services further acknowledges that the property is being transferred without warranty, either expressed or implied. No statements made by the City of Casper are intended to be, or are construed to be a warranty, nor do any such statements form a basis for this document. The City of Casper expressly does not warrant that the property meets any safety codes or regulations of any local state or federal agency, and further, the City of Casper expressly provides that there is no warranty of merchantability of goods or the fitness of goods for any purpose.

Paul Brow
Salt Creek Joint Powers Board

Date

Riley Dewitt
Fire Chief, Salt Creek Emergency Services

Date

Sworn to and subscribed before me this ____ day of _____, 2024.

RESOLUTION NO. 24-69 _

A RESOLUTION DECLARING FIVE AVON AIR PACKS AND TEN AVON BOTTLES AS SURPLUS PROPERTY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS TO DISPOSE OF THEM TO SALT CREEK EMERGENCY SERVICES.

WHEREAS, the City of Casper owns five Avon air packs and ten Avon bottles that are no longer being used; and,

WHEREAS, other Wyoming cities and towns still use Avon air packs and would benefit by receiving the City of Casper's Avon air packs; and,

WHEREAS, Wyoming Statute § 15-1-112 (b) provides that the City may sell such property upon such terms as the City Council determines, without advertisement for bid to political subdivisions of the State of Wyoming; and,

WHEREAS, the City of Casper desires to transfer its Avon air packs and bottles to Salt Creek Emergency Service, a political subdivision of the State of Wyoming; and,

WHEREAS, before any transfer occurs, Salt Creek Emergency Services that will receive Avon air packs from the City shall execute an "Acknowledgement of Disclaimer of Warranty for Transfer of Avon Air Packs" in a form substantially similar to Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the above-described equipment is hereby determined to be surplus property, and the City Manager is hereby authorized and directed to execute, and the City Clerk to attest, any necessary documents to transfer ownership of the same to Salt Creek Emergency Services.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:




ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 29, 2024

MEMO TO: J. Carter Napier, City Manager ^{?? @ Jen}
FROM: Jacob Black, Fire Chief 
SUBJECT: Transfer of Genesis Extrication Tool to Salt Creek Emergency Services located in Midwest, Wyoming.

Meeting Type & Date

Regular Council Meeting, April 16, 2024

Action Type

Resolution

Recommendation

That Council, by resolution approve the transfer of Genesis extrication tool to Salt Creek Emergency Services located in Midwest, Wyoming

Summary

The Casper Fire-EMS Department recently purchased new Hurst extrication equipment. The Casper Fire-EMS Department wishes to transfer one used Genesis extrication tool to Salt Creek Emergency Services for use in auto extrications.

Financial Considerations

None.

Oversight/Project Responsibility

Jason Speiser, Deputy Chief

Attachments

Resolution and Exhibit A

EXHIBIT A

**ACKNOWLEDGMENT OF DISCLAIMER OF WARRANTY FOR
TRANSFER OF ONE GENISIS COMBI-TOOL AND GASOLINE
POWERPLANT**

The Salt Creek Emergency Services assumes all risk of any loss or claim which arises out of, or as a result of the use of property being transferred, one Genisis combi-tool and gasoline powerplant. Salt Creek Emergency Services further acknowledges that the property is being transferred without warranty, either expressed or implied. No statements made by the City of Casper are intended to be, or are construed to be a warranty, nor do any such statements form a basis for this document. The City of Casper expressly does not warrant that the property meets any safety codes or regulations of any local state or federal agency, and further, the City of Casper expressly provides that there is no warranty of merchantability of goods or the fitness of goods for any purpose.

Paul Brow
Salt Creek Joint Powers Board

Date

Riley DeWitt
Fire Chief, Salt Creek Emergency Services

Date

Sworn to and subscribed before me this ____ day of _____, 2024

RESOLUTION NO. 24-70_

A RESOLUTION DECLARING ONE GENESIS COMBI-TOOL AND GASOLINE POWERPLANT AS SURPLUS PROPERTY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS TO DISPOSE OF THEM TO SALT CREEK EMERGENCY SERVICES.

WHEREAS, the City of Casper owns one Genesis combi-tool and gasoline powerplant that are no longer being used; and,

WHEREAS, Wyoming Statute § 15-1-112 (b) provides that the City may sell such property upon such terms as the City Council determines, without advertisement for bid to political subdivisions of the State of Wyoming; and,

WHEREAS, the City of Casper desires to transfer one Genesis combi-tool and gasoline power plant to Salt Creek Emergency Services, a political subdivision of the State of Wyoming; and,

WHEREAS, before any transfer occurs, Salt Creek Emergency Services shall execute an "Acknowledgement of Disclaimer of Warranty for Transfer of One Genesis Combi-tool and Gasoline Powerplant" in a form substantially similar to Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the above-described equipment is hereby determined to be surplus property, and the City Manager is hereby authorized and directed to execute, and the City Clerk to attest, any necessary documents to transfer ownership of the same to Salt Creek Emergency Services.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 29, 2024

MEMO TO: J. Carter Napier, City Manager *37 for JCN*

FROM: Jacob Black, Fire Chief 
Jason Speiser, Deputy Chief
Dan Coryell, Fleet Manager

SUBJECT: Declaration of Surplus Equipment and Sale of Surplus Equipment in Auction.

Meeting Type & Date

Regular Council Meeting, April 16, 2024

Action Type

Resolution

Recommendation

That Council, by resolution approve the declaration of surplus equipment to be sold by the City of Casper at auction.

Summary

The Casper Fire-EMS Department and City of Casper Fleet services wish to sell surplus equipment at auction. This equipment has been deemed to be surplus equipment and is no longer of use to the City of Casper. Following is a list of equipment and vehicles to be sold at auction:

- Genesis Extrication Tools: Cutter, Spreader, Ram, Hoses, Gas and Electric Power Plants, and Cord Reels.
- Genesis Extrication Tools: 2 Combi-Tools, Hoses, and Gas Power Plants.
- HLT Limited UT440T Side Load (3) ATV Trailer
- Newmans Inc 16' Aluminum Tandem Axle ATV Trailer
- (2) 6.5' Truck Toppers
- Honda EU2000i Generator
- RAM AIR 4 Place Gear Dryer
- Model WB Incinolet: Incenorator RV/Marine Toilet
- Mercury 30HP Outboard
- Honda EX4500 Generator
- Jennair Gas Range

Summary Continued

• **VEHICLES**

<u>Unit #</u>	<u>Year</u>	<u>VIN</u>	<u>Description</u>
230074	2012	1FDFE4FS0CDB30462	Ford E450 Elkhart EC-II
230075	2012	1FVACWDU8DHF5448	Freightliner FC-70 Champion Defender
230076	2012	1FYACWDUXDHF5449	Freightliner FC-70 Champion Defender

Financial Considerations

Auction proceeds for the general fund.

Oversight/Project Responsibility

Jason Speiser, Deputy Chief
Dan Coryell, Fleet Manager.

Attachments

Resolution and Exhibit A

RESOLUTION NO. 24-71

A RESOLUTION DECLARING CERTAIN PREOWNED PROPERTY AS SURPLUS PROPERTY, AND SALE OF THE SAME TO THE HIGHEST BIDDER, AND AUTHORIZING THE MAYOR TO EXECUTE THE NECESSARY DOCUMENTS TO DISPOSE OF THEM.

WHEREAS, the City of Casper owns equipment which is valued at greater than Five Hundred Dollars (\$500) as described below; and,

WHEREAS, Wyoming Statute § 15-1-112 specifies the manner for disposing of municipal property; and,

WHEREAS, the City of Casper desires to sell said property through the surplus property sale process; and,

WHEREAS, the City of Casper will comply with Wyoming Statute § 15-1-112 in its disposal of surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: The below equipment is hereby declared surplus property and may be disposed of through the bid sale process, to the qualified highest bidder, all in accordance with Wyoming Statute § 15-1-112.

EQUIPMENT AND TRAILERS

Genesis Extrication Tools: Cutter, Spreader, Ram, Hoses, Gas and Electric Power Plants, and Cord Reels.

Genesis Extrication Tools: 2 Combi-Tools, Hoses, and Gas Power Plants

HLT Limited UT440T Side Load (3) ATV Trailer

Newmans Inc 16' Aluminum Tandem Axle ATV Trailer

(2) 6.5' Truck Toppers

Honda EU2000i Generator

RAM AIR 4 Place Gear Dryer

Model WB Incinolet: Incenorator RV/Marine Toilet

Mercury 30HP Outboard

Honda EX4500 Generator

Jennair Gas Range

VEHICLES

<u>Unit #</u>	<u>Year</u>	<u>VIN</u>	<u>Description</u>
230074	2012	1FDFE4FS0CDB30462	Ford E450 Elkhart EC-II
230075	2012	1FVACWDU8DHFE5448	Freightliner FC- 70 Champion Defender
230076	2012	1FYACWDUXDHFE5449	Freightliner FC- 70 Champion Defender

PASSED, APPROVED, AND ADOPTED this ____ day of _____,
2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

April 4, 2024

MEMO TO: J. Carter Napier, City Manager *77 for JCN*

FROM: Tom Brauer, Chief Operating Officer
Zulima Lopez, Parks, Recreation and Public Facilities Director
Randy Norvelle, Parks Manager

SUBJECT: Authorization of an Equipment Rental Agreement with Club Car, LLC for the Use of a Mobile Golf Information System at the Casper Municipal Golf Course

Meeting Type & Date

Regular Council Meeting
April 16, 2024

Action Type

Resolution

Recommendation

That Council, by Resolution, authorize a 36-month equipment rental agreement with Club Car LLC, for the use of a mobile golf information system at the Casper Municipal Golf Course

Summary

On February 7, 2023, City Council approved the purchase of 70 new Club Car Tempo golf carts. Staff is recommending to equip the new carts with a mobile information system from Club Car, LLC, called Club Car Connect. The Global Positioning System (GPS) features of the rental equipment will help manage the golf fleet, enhance the customer experience, improve the pace of play, and help protect the golf course and the golf fleet from damage caused by careless driving of carts. While other GPS management systems are available, Club Car Connect offers the best compatibility with the new fleet, as well as a number of beneficial features, including:

- Detailed golf course maps and yardage
- Real-time vehicle tracking
- Pace of play tracking and reporting
- Real-time messaging for communication between staff and players
- Advertising
- Vehicle drive history
- Geo-fencing to define authorized driving zones
- Action zone messaging and automatic shutdown
- Fleet lockdown
- Anti-tamper functionality

- Mechanical fault alerts and use hour tracking

Staff recommends Council's approval of the equipment rental agreement for the Club Car Connect system as an added means to improve the customer experience, reduce costs, and increase revenue at the Municipal Golf Course.

Financial Consideration

The cost of the equipment rental is \$30,520.00 per year for a total of \$91,560.00 over three (3) years. It is staff's goal to sell advertising through Club Car Connect that will generate an additional \$3,000-\$9,000 per year in revenue. The cost of the rental will be funded annually through Golf Course operations.

Oversight/Project Responsibility

Randy Norvelle, Parks Manager
Ben Spiers, Head Golf Professional
Jason Ostlund, Golf Course Superintendent

Attachments

Rental Agreement
Resolution



Equipment Rental Agreement

Issued Date: February 8, 2024

Customer Information																																			
Full Legal Name ("Customer") City of Casper						Course Name Casper Municipal Golf Course																													
Equipment Location/ City/ County/ State/ Zip 2120 Allendale Blvd Casper, WY 82601						Type of Organization Municipality																													
Billing Address/ City/ County/ State/ Zip (if different) 200 N. David St Casper, WY 82601						Organization Jurisdiction Wyoming																													
Billing Contact Name Tania Turpin			Title Financial Services Tech			Billing Email: tturpen@casperwy.gov Phone: (307) 235-8208			Tax Identification Number 83-6000049																										
Course Information																																			
# Holes 27		Golf Car Make/Model/Year/Power/Motor Controller Club Car Tempo - gas						Installation Type Field																											
Equipment																																			
Quantity		Equipment Description						Selected Options:																											
70		CPO Visage Display Installed on Vehicle						None																											
70		Standard Connectivity Module																																	
70		Car Control Module																																	
70		Car Tracking Module																																	
70		Golf Experience Module																																	
										See attached Exhibit A for a detailed feature set description.																									
Term and Payments																																			
Term (Months) 36		Payment: \$2,520.00 plus tax (USD)				# Security Deposit 1		Payment Months (X indicates payment month)		<table style="font-size: small; border-collapse: collapse;"> <tr> <td style="padding: 0 5px;">J</td><td style="padding: 0 5px;">F</td><td style="padding: 0 5px;">M</td><td style="padding: 0 5px;">A</td><td style="padding: 0 5px;">M</td><td style="padding: 0 5px;">J</td><td style="padding: 0 5px;">J</td><td style="padding: 0 5px;">A</td><td style="padding: 0 5px;">S</td><td style="padding: 0 5px;">O</td><td style="padding: 0 5px;">N</td><td style="padding: 0 5px;">D</td> </tr> <tr> <td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td><td style="text-align: center;">X</td> </tr> </table>		J	F	M	A	M	J	J	A	S	O	N	D	X	X	X	X	X	X	X	X	X	X	X	X
J	F	M	A	M	J	J	A	S	O	N	D																								
X	X	X	X	X	X	X	X	X	X	X	X																								
TERMS AND CONDITIONS																																			
<ol style="list-style-type: none"> 1. <u>System</u>. Customer shall rent a mobile golf information system comprised of the equipment listed above enabled with the selected modules further described on Exhibit A (the "System"). Visage CPO (Certified Pre-Owned) System is comprised of components that have been reconditioned and factory tested in accordance with industry standard practices. 2. <u>Term</u>. The term of this Agreement (including any extensions hereto, the "Term") shall commence on the Effective Date and run for a term of thirty-six (36) months from the "Date of Completion" (the date Customer accepts installation of the System). The Term of this Agreement shall be extended at the conclusion of the initial Term for additional one-year Terms unless terminated by either party upon not less than 30 days written notice prior to the conclusion of the then current Term. 3. <u>Payments</u>. Customer shall make all Payments stated in this Agreement according to the payment terms above beginning on the Date of Completion. Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from CCL for services rendered in conformance with this Agreement, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that CCL has performed the services rendered under this Agreement, in conformance with this Agreement, and that it is entitled to receive the amount requested under the terms of this Agreement. If amounts owed by CCL to the Customer for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the Customer's general credit policy, those amounts may be deducted from the payment being made by the Customer to CCL pursuant to this Agreement. Refer to section 13.24 for CCL invoices issued under GPSI. 4. <u>Taxes and Insurance</u>. Customer is required to provide and maintain insurance related to the System, Customer is tax-exempt entity, and CCL acknowledges receipt of satisfactory evidence of the Customer's exemption. 5. <u>Installation</u>. CCL shall deliver and install the System at the equipment location listed above. 6. <u>Maintenance Service</u>. CCL shall provide maintenance service based on the Service Terms and Conditions, set forth in Exhibit B, for a period beginning with the Date of Completion and ending at the conclusion of the Term. <p style="text-align: center; font-size: small;">SEE THE FOLLOWING PAGES FOR ADDITIONAL TERMS AND CONDITIONS</p>																																			
THIS AGREEMENT, EFFECTIVE AS OF THE DATE BELOW, IS BY AND BETWEEN CCL AND CUSTOMER AND IS SUBJECT TO THE TERMS AND CONDITIONS PRINTED ON THIS AND THE FOLLOWING PAGES, WHICH PERTAIN TO THIS AGREEMENT AND WHICH THE PARTIES ACKNOWLEDGE HAVING READ. THIS AGREEMENT IS NON-BINDING UNTIL EXECUTED BY CCL AND CUSTOMER. THE PARTIES CERTIFY ALL ACTIONS REQUIRED TO AUTHORIZE THE EXECUTION OF THIS AGREEMENT, INCLUDING THE PARTIES' AUTHORITY HAVE BEEN FULFILLED.																																			
Club Car, LLC ("CCL") 1074 N. Orange Ave., Sarasota, Florida, 34236						CUSTOMER City of Casper, Wyoming																													
Authorized Signatory DocuSigned by: 						Approved as to Form DocuSigned by: 																													
Print Name and Title Robert McElreath VP-Connected Technologies						Effective Date Stephen Gathe, Mayor Date _____, __, 2024																													
						Amanda Ainsworth, City Clerk																													

(Equipment Rental Agreement Terms and Conditions Continued)

7. Taxes. Customer is tax-exempt entity, and CCL acknowledges receipt of satisfactory evidence of the Customer's exemption; provided, however, that Customer understands and agrees that CCL, as owner of the System equipment, will pass along to Customer any additional cost derived from personal property tax.
8. Ownership. CCL is the owner and has title to the System. The only right, title or interest Customer shall have in the System shall be under the terms of this Agreement. This is a rental of personal property and Customer agrees to do everything reasonably requested by CCL to ensure that the System shall be considered and remain personal property. Customer shall, at its own expense, keep the System free and clear of all liens, charges, claims and other encumbrances. CCL may encumber, sell, lease, or otherwise finance the System, although such actions will not relieve CCL of its obligations under this Agreement. Customer agrees to execute and deliver from time to time as requested any document reasonably necessary to evidence CCL's or its assigns ownership of and all rights to the System. CCL or its assigns may, upon 14 days' written notice to Customer, enter onto Customer's property during the Customer's regular business hours and remove the System following the termination of this Agreement. Provided, however, CCL shall be accompanied by a representative of the Customer to monitor the removal of the System for any damage to Customer's golf carts. CCL shall take before and after photos of the Customer's golf carts to document the condition of the Customer's golf carts, and CCL shall reimburse the Customer for damage caused by CCL to Customer's golf carts during removal of the System, if any. Payment to the Customer by CCL shall be made within 30 days of written demand by the Customer. Without limiting the generality of the foregoing, to secure Customer's payments under this Agreement, Customer agrees to give CCL a security interest in the System and all additions, attachments, updates, accessories and substitutions to it. Customer agrees to any assignment of that security interest. For clarification, CCL's security interest shall not attach to the Customers golf cart or other equipment to the which the System is mounted.
9. Software License. Customer understands that CCL does not sell its software. For the Term, CCL grants Customer a nontransferable, non-exclusive license to use the software only in conjunction with the System and only as expressly authorized in this Agreement. "System Software" means standard system software included with the System provided to Customer. Customer shall (i) hold System Software in confidence and not disclose it to anyone other than its employees and consultants who require disclosure in connection with Customer's use of the System and who are subject to confidentiality obligations in substance at least as strict as these, (ii) not print, copy, modify, translate, alter, reverse compile, decompile or reverse engineer System Software, (iii) not remove any CCL copyright, trademark or other proprietary notice from System Software and shall reproduce all such notices on copies made by Customer, and (iv) not transfer System Software or assign any license or rights regarding the System Software.
10. Force Majeure. Neither party shall be liable for any interruption in service, delay in the delivery, or disruption of performance of this Agreement resulting from any cause beyond its reasonable control or caused by acts of God, acts of civil or military authorities, fires, strikes, floods, epidemics, pandemics, war or riot, delays in transportation, or shortages. This provision shall become effective only if the party failing to perform notifies as soon as practicable the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
11. Payments. Payments are controlled by Wyoming Statutes (W.S.), including, but not limited to W.S. § 15-1-125 and § 16-6-602.
12. Customer Responsibilities. Customer hereby agrees to the following responsibilities as a part of this Agreement:
- 12.1. Customer agrees to store safely and properly secure the System in a reasonably safe area protected from the weather when not in use. At all times, Customer shall use and operate the System in a careful manner, in compliance of all applicable laws and in compliance of any maintenance or operating manuals and instructions provided by CCL. Customer acknowledges and agrees that it will not allow any repairs to the System or the replacement of System parts to be done by any person except CCL or persons authorized by CCL. Customer shall not make any additions, subtractions or alterations affecting the System without the written consent of CCL. Customer shall use reasonable efforts not to permit any System to be abused by an employee, vandalized by any third party, permit the removal of any plate or markings put on the System by CCL, or attach anything to or remove anything from the System.
- 12.2. Customer shall not install software unauthorized by CCL on the System.
- 12.3. Customer assumes responsibility for all risk of loss to the System and any components that are in its possession. Customer shall procure "All Risk" property loss (personal business property & equipment) covering the system and its use and shall name Club Car, LLC and its assigns as a loss payee. Customer shall provide CCL with evidence of insurance before this Agreement Term begins. If Customer does not procure the insurance required, CCL may obtain such insurance and pay the amounts due thereon. Customer will reimburse CCL, upon demand, for the amount of such payment or cost of such performance. Even if the System is damaged, lost or stolen, Customer shall fulfill all of its obligations hereunder.
- 12.4. Intentionally left blank.
- 12.5. At the termination of this Agreement, in case of default, if not extended, or otherwise modified, Customer agrees to provide CCL with reasonable access to Customer's facility for the de-installation and removal of the System, all in accordance with Section 8 of this Agreement. Prior to CCL's removal of the System, Customer shall be responsible for repair or replacement of any damaged or missing System components, if caused by Customer's misuse, abuse and/or negligence. CCL will use normal care in the de-installation and removal of the system, which will be performed so as not to unduly disrupt the operations of the golf course. If CCL damages Customer's equipment or other property during the deinstallation, it will reimburse the Customer for the cost of the damage caused by CCL within thirty (30) days upon Customer's demand.
13. Other Provisions.
- 13.1. Assignment. CCL shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the Customer; provided, however, that claims for money due or to become due to CCL from the Customer under this Agreement may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the Customer within five (5) business days of any assignment or transfer.
- 13.2. Events of Default and Remedies.
- 13.2.1. Intentionally left blank.
- 13.2.2. In the event that either party violates any provision of this Agreement, and such violation continues for a period of at least twenty (20) days after notice in writing of such default, the non-curing party shall be deemed to be in default and the party who gave notices of the default may pursue such remedies as it may have in law or in equity. However, if a party cannot reasonably remedy the breach (excluding default for non-payment) within twenty (20) days, the twenty (20) day period shall be extended for as long as that party pursues such corrective action in a prompt and reasonable manner, not to exceed ninety (90) days.
- 13.2.3. In addition to the other events of default under this Agreement, either party shall be in default if (i) a petition in bankruptcy is

filed by either party or (ii) if a petition in bankruptcy is filed against either party and is not dismissed within 30 days of the date it is filed.

- 13.3. **Termination of Contract for Convenience by the Customer.** The Customer may terminate this Agreement anytime by providing thirty (30) days written notice to CCL of intent to terminate. In such event, CCL shall be entitled to receive just and equitable compensation for any satisfactory work completed. Notwithstanding the above, CCL shall not be relieved of liability to the Customer for damages sustained by the Customer, by virtue of termination of the Agreement by CCL, or any breach of the Agreement by CCL, and the Customer may withhold any payments to CCL for the purpose of setoff until such time as the exact amount of damages due the Customer from CCL are determined.
- 13.4. **Notice.** All notices required, permitted or given in accordance with the provisions of this Agreement shall be in writing, and either hand-delivered or delivered by recognized overnight courier to the offices listed in the first paragraph of this Agreement or such other address as either party may designate by notice as specified in this section. All notices given are effective upon receipt.
- 13.5. **Warranty.** Provided that the System is maintained properly pursuant to Customer's obligations under this Agreement, CCL warrants that the installed System will provide distance measurements within established performance parameters pertaining to System components when the System is operated under conditions that are typically encountered on a golf course, specifically but without limitation: clear access to satellites and reasonably clear weather with temperatures between 32°F and 120°F. Customer acknowledges that GPS-produced distances are subject to a margin of error (+/- 6 yards). Customer further acknowledges that terrain and topography affect the margin of error on a particular GPS receiver and that the margin of error may be increased under certain topographical conditions. WARRANTIES CONTAINED HEREIN ARE IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE GOVERNING MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CCL SHALL, IN NO EVENT, BE LIABLE FOR DAMAGES, FOR LOSS OF PROFIT, GOODWILL, OR OTHER SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGE SUFFERED BY CUSTOMER OR ITS CUSTOMERS AS A RESULT OF THE USE OF THE SYSTEM RENTED UNDER THIS AGREEMENT, EVEN IF DAMAGES COULD HAVE BEEN FORESEEN AND WHETHER OR NOT CCL HAS BEEN APPRISED BY CUSTOMER OR ITS CUSTOMERS FOR THE POSSIBILITY OF SUCH DAMAGES. CUSTOMER'S EXCLUSIVE REMEDY UNDER THE LIMITED WARRANTY PROVISIONS SHALL BE LIMITED TO, AT CCL'S OPTION, REPAIR, PERFORMANCE, ADJUSTMENT AND/OR REPLACEMENT, OR ANY COMBINATION THEREOF IN AN AMOUNT NOT TO EXCEED THE PURCHASE PRICE OR COST OF SERVICES PROVIDED, AS REASONABLY DETERMINED BY CCL, PROVIDED, HOWEVER, THAT CCL HAS RECEIVED WRITTEN NOTICE OF ANY SUCH WARRANTY CLAIM, SPECIFYING THE NATURE THEREOF, WITHIN THE APPLICABLE WARRANTY PERIOD. THESE WARRANTIES ARE MADE ONLY TO CUSTOMER AND ARE NOT TRANSFERABLE TO ANY OTHER PERSON OR ENTITY. ALL WARRANTY CLAIMS MUST BE MADE BY AN AUTHORIZED REPRESENTATIVE OR AGENT OF CUSTOMER. EXCEPT AS OTHERWISE PROVIDED HEREIN, CCL SHALL NOT BE LIABLE TO CUSTOMER, OR ANY OTHER PERSON OR ENTITY, FOR ANY CLAIM OR DAMAGES ARISING DIRECTLY OR INDIRECTLY FROM THE FURNISHING OF MATERIAL AND SERVICE SOLD HEREUNDER UPON WHICH ANY CLAIM OF WARRANTY LIABILITY IS BASED.
- 13.6. **Entire Agreement.** This Agreement, together with the exhibits and schedules referred to in it, constitutes the entire agreement between the parties pertaining to the within subject matter and supersedes any prior understandings or oral or written.
- 13.7. **Amendment and Waiver.** This Agreement may not be varied, modified, or amended except in writing signed by the parties. Waiver by either party of any breach or violation or default of any provision of this Agreement will not operate as a waiver of such provision or of any subsequent breach or violation or any default. The failure or refusal of any party to exercise any right or remedy shall not be deemed to be a waiver or abandonment of any right or remedy.
- 13.8. **Severability.** If any term of this Agreement is for any reason or to any extent illegal, otherwise invalid, or incapable of being enforced, such term shall be excluded to the extent of such invalidity or unenforceability; all other terms hereof shall remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term shall be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term. If application of this Severability provision should materially and adversely affect the economic substance of the transactions contemplated hereby, the party adversely impacted shall be entitled to compensation for such adverse impact, provided the reason for the invalidity or unenforceability of a term is not due to the misconduct by the party seeking such compensation.
- 13.9. **Governing Law.** This Agreement including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Agreement, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.
- 13.10. **Choice of Forum and Statute of Limitations.** Each party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.
- 13.11. **Electronic Signatures.** The parties understand and agree that they have the right to execute this Agreement through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Agreement as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Agreement, they may request a copy from the other party, and the other party shall provide it.
- 13.12. **Not Construed Against Drafter.** The parties agree that this Agreement was fully negotiated by the parties; therefore, no provision of this Agreement shall be interpreted against any party because such party or its legal representative drafted such provision.
- 13.13. **Marketing.** Customer agrees to allow CCL to reference it in a press release or other media announcing it as a new location for its System.
- 13.14. **Data Ownership.** Any information and data arising out of or in connection with Customer's use of the System shall be owned jointly by CCL and Customer. However, CCL shall not sell the data collected from the use of the System; shall take reasonable measures to protect personally identifiable and confidential data from disclosure; shall use data collected only for purposes of this Agreement and only in accordance with applicable law.
- 13.15. **Personnel.** CCL represents that it has, or will secure, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of the Customer. All of the services required shall be performed by CCL, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by CCL shall be employed in conformity with applicable

local, state or federal laws.

- 13.16. Independent Contractors. All work performed by either party in connection with the services to be performed under this Agreement shall be performed as an independent contractors and not as the agent of the other party.
- 13.17. Subcontracting. CCL may subcontract any or all of the work to be performed under this Agreement but shall retain full responsibility for the work so subcontracted.
- 13.18. Governmental Claims. The Customer does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the Customer specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- 13.19. No Third Party Beneficiaries. The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.
- 13.20. Customer's Limitation of Liability. In no event shall the Customer, the Customer's employees, elected officials, appointed officials, or agents be liable under this Agreement to CCL or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Agreement, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.
- 13.21. Equal Employment Opportunity. In carrying out the program, the CCL shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CCL shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. CCL shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.
- 13.22. Audit. The Customer and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of CCL, which are pertinent to this Agreement, CCL shall immediately, upon receiving written instruction from the Customer, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of CCL which are pertinent to this Agreement. CCL shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Customer.
- 13.23. CCL Insurance and Indemnification. CCL shall provide insurance coverage at least as broad as the insurance and indemnification listed in Exhibit C, attached hereto and made part of this Agreement. Notwithstanding the foregoing, Customer acknowledges and accepts as sufficient the insurance coverage listed in CCL's certificate of insurance attached in Exhibit D, attached hereto and made part of this Agreement.
- 13.24. CCL Invoices. Club Car, LLC acquired GPSi Holdings, LLC (including its operating entities known as GPS Industries, LLC, GPSI Leasing, LLC, GPSI Leasing II-Accord, LLC, collectively "GPSI"). The process of integrating GPSI into the larger Club Car family of systems and products is an ongoing effort. As part of that effort, the company rebranded the GPSI customer agreements to reflect the Club Car, LLC entity name and Club Car brand. This was done to better align documentation for GPS/connectivity products that are sold along with Club Car vehicles. The company's back-office accounting systems, however, have not made the transition and, due to certain limitations, continue to issue invoices under GPSI. This letter is to confirm that invoices issued under GPSI are in fact being issued for payment obligations defined under your Club Car, LLC agreement and therefore payments paid to GPSI satisfy those payment obligations.

EXHIBIT A

Visage System Description

The System will be enabled with the modules listed under Equipment Description on page one of this Agreement. Additional modules are available for subscription.

Standard Features:

<ul style="list-style-type: none"> • Battery status indicator and vehicle "on charge" display, • Vehicle status – on-charge, • Service notifications – battery levels and faults, • Odometer (miles, hours & amp hours), • Serial number and model year, 	<ul style="list-style-type: none"> • Overview display of each hole, • Broadcast messaging such as promotions, weather alerts, • Sponsorship and advertising display slots, • Electronic info holder with players' names and messaging, 	<ul style="list-style-type: none"> • Electronic scorecard: Request email or mobile number prior to scoring, (1st green) and again at end-of-round, • Email address report.
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Car Tracking:

<ul style="list-style-type: none"> • Real-time position of vehicles and equipment, • Find car – current or last known location (worldwide), • Vehicle drive history, • Pace-of-play tracking, 	<ul style="list-style-type: none"> • Pace notifications, • Pace-of-play reporting, • Marshal car mode to include messaging to marshal, • Rounds played reporting. 	<ul style="list-style-type: none"> • Pop-up notifications- pace-of-play, • Real-time messaging to and from clubhouse, • Message logs.
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Car Control:

<ul style="list-style-type: none"> • Fleet lockdown, • Vehicle staging, • Max speed setting (Electric car only), • Action zone control: <ul style="list-style-type: none"> ○ Gas cars – stop/reverse, ○ Electric cars - stop/reverse and variable speed control, 	<ul style="list-style-type: none"> • Action zone messaging, • Geofence, • Anti-tamper, • Vehicle grouping by department, vehicle type, membership, marshal, etc., 	<ul style="list-style-type: none"> • Pop-up notifications – action zone violation, • Car path only, • Visual notification – vehicle speed change or action zone violations.
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Golf Experience:

<ul style="list-style-type: none"> • Dynamic distances to pins and points of interest, • Touch screen for distance, 	<ul style="list-style-type: none"> • Tee shot distance, • Food and beverage ordering, • Blind tee shot, 	<ul style="list-style-type: none"> • Pin placement manager, • Food and beverage reports.
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Ad Manager:

<p>AdMan:</p> <ul style="list-style-type: none"> • Image Gallery, • Scheduled & automatically published ads, • Green to Tee spots, • Fairway (par 4 and 5 holes only) - Full and Insert spots,
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Optional Features (☑ Indicates selected):

<ul style="list-style-type: none"> <input type="checkbox"/> Bluetooth Speaker Access <input type="checkbox"/> Tournament Connect: (Provides for integration with tournament management software, contracted separately) <input type="checkbox"/> Video Flyovers <input type="checkbox"/> AdMan Pro
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EXHIBIT B

Service Terms and Conditions

1. Scope of Service.
 - 1.1. **Defective Components.** CCL shall provide maintenance service as provided for in paragraph 2.3 and 2.4, at its expense, to repair, modify or replace System components, as necessary that are defective in workmanship ("Service"). CCL does not warrant that the operation of the System shall be uninterrupted or completely error-free, but shall use commercially reasonable efforts to provide as close to uninterrupted, error-free service as practicable.
 - 1.2. **Exclusions.** Service shall not include: (1) maintenance, repair or replacement of parts damaged or failing to operate due to acts of God, including without limit storms, atmospheric disturbances, lightning, fire, hail, and flood; acts of government, including war; catastrophes, accident, neglect, misuse, failure of satellites, failure of electrical power, fault or negligence of Customer, causes external to the System or from any other cause beyond the control of CCL; (2) service and repair of accessories, attachments, or any other devices that are not part of the System; (3) changes, modifications or alterations in or to the System required due to new construction or changes to the golf course or facilities; (4) graphical changes after acceptance of the System, (5) software damage caused by unauthorized use.
2. Customer Responsibilities.
 - 2.1. **Problem Notification.** Customer agrees to promptly notify Customer Support in the event of any System or component failure and provide diagnostic assistance to support CCL's service efforts.
 - 2.2. **To Contact Customer Support.** Customer shall have reasonable access to Customer Support during business hours 8am – 8pm EST Monday-Friday. Initial response time is no later than 1 hour for calls received during business hours. Calls received outside of business hours are supported by a call center agent that takes calls, records the incident or problem and forwards the call-record to Customer Support staff. Calls received before 8am EST will be returned no later than by 9am that same morning. Calls received after 8pm EST weekdays and 5pm EST weekends will be returned the following morning by 8am EST. Customer Support provides user support, troubleshooting, and diagnostic assistance and is Customer's point of contact for reporting system problems or requesting service. Customer Support provides user support, troubleshooting, and diagnostic assistance and is Customer's point of contact for reporting system problems or requesting service.
 - a. For all routine requests and status inquiries, contact Customer Support via email to sar-cams@clubcar.com.
 - b. To report emergency or critical system issues, contact Customer Support by calling the toll free Customer Support line at 888-575-2901.
 - 2.3. **Component Replacement.** Customer agrees to perform the task of changing out replacement components provided by CCL. Customer will be billed for repair or replacement of returned components that have been damaged due to causes not covered by Service as described in section 1.2 above.
 - 2.4. **RMA request for defective components.** A Return Materials Authorization number (RMA) is required for the return of any defective component. To obtain an RMA, Customer must contact the Customer Support center at 888-575-2901. If Customer Support determines that the component must be returned for repair, Customer Support will issue an RMA. Customer is then responsible for properly following procedures for returning components as instructed by Customer Support. Any request for special handling such as expedited repair, overnight return delivery, or non-business day delivery may be subject to additional charges billable to Customer. Customer agrees to pay for shipment of components returned to CCL. CCL agrees to pay for return shipment to Customer.
 - 2.5. An **unrestricted broadband Internet connection at each location on the Golf Course that needs access to the Visage System (including F&B order fulfillment)** for the duration of this Agreement for System installation, monitoring and maintenance service. The internet connection must provide the following minimum speeds as measured by online testing tools found at sites such as www.speakeasy.net:

	Minimum	120 carts or more	160 carts or more
Download speed (Mbit/sec):	1.5	2.25	3.0
UpLoad speed (Mbit/sec):	0.5	0.75	1.0

- 2.6. Battery power to the Golf Car-mounted units at all times, and Customer agrees to allow power to be drawn from power sources to supply System equipment as needed.
- 2.7. Not fewer than **two Customer staff members full time for three days** (per 18 holes) to provide labor to assist CCL with initial installation of the golf cart mounted display components including removal of any prior existing hardware. Customer's personnel during this period will be trained on the installation, maintenance and replacement of the display units.
3. **Definition of Service Elements**
- 3.1. **Remote Diagnostics.** CCL accesses the course System via the Internet to perform system diagnostics, remote health monitoring or specific troubleshooting procedures to detect, identify or correct failures.
- 3.2. **Software Updates and Enhancements.** CCL shall provide software maintenance for the System Software. Software maintenance provides for bug fixes, patches, corrections, updates and enhancements as available. Software updates do not include new software features or hardware product offerings that are sold separately.
- 3.3. **On-site Service.** If a problem cannot be resolved through telephone support or by shipping a replacement component, CCL may dispatch a technician to Customer's site to address the problem. On-site services including labor, materials, and reasonable travel expenses are chargeable for site visits that result from causes not covered by Service as described in section 1.2 above.
4. **Pricing of Additional Services.** Services not covered under Service Terms and Conditions (Exhibit B) or that may be requested from time to time are available according to the prices and terms below. For orders up to US\$1,500, CCL will provide services upon receipt and confirmation of the order. Payment will be due upon delivery of services. For orders of US\$1,500 or more, CCL requires a signed purchase order or a deposit payment equal to 50% of the order price with the final payment due upon delivery of services. CCL at its reasonable discretion reserves the right to hold orders for accounts that have outstanding payables beyond terms. Scheduling of services depends on material lead-times and the backlog of service orders at the time of order confirmation.

Description	Prices (USD)
Graphical Changes	\$65 / half hour
Mapping Changes	\$65 / half hour plus travel and expenses at reasonable cost
Graphics Media (Raw data files for Customer's use)	3D Video Flyovers: \$1,000/14 hole set; \$500/ additional 7 hole set 2D Hole Images: \$500/18 hole set; \$250/ additional 9 hole set 2D Tracker Course Map: \$200
On-site service for items not covered under Service (due to external causes or at customer's request for additional services)	\$400 per half day on site plus \$40 per hour travel time to and from site plus travel and expenses at reasonable cost; plus any applicable material charges.
Repair of GPS unit for damage not covered under Service	Level 1: \$100 - Damage to exterior plastic housing. Does not include damage to the touch screen or LCD display, Level 2: \$200 - Broken or cracked touch screen or LCD display, Level 3: Complete loss including water damage or damage to internal components. Replace with refurbished VDU \$600 Replace with new VDU \$800
Fleet Replacement Like-to-Like car changeover; (i.e. Club Car Tempo electric to Club Car Tempo electric which requires no additional or replacement mounting hardware), Customer may select option a or b (<u>90 days advance notice required</u>):	
a- By Customer (2-3 people) + 1 CCL employee	\$20/unit plus travel and expenses at reasonable cost
b- By CCL (2-3 people) on-site	\$42/unit plus travel and expenses at reasonable cost
Fleet Replacement different type cars (90 days advance notice required):	Quoted on case by case basis

ADVERTISING AGREEMENT

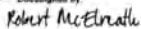
This Advertising Agreement is attached to and incorporated into the terms of that certain Equipment Rental Agreement ("Agreement") between Club Car, LLC ("CCL") and City of Casper dba Casper Municipal Golf Course ("Customer").

Capitalized terms appearing herein shall have the same meaning ascribed to them herein as in the Agreement unless otherwise noted.

Ad Modules & Pricing

Selection	Feature Description
<input checked="" type="checkbox"/>	<p>AdMan: Standard package provides Fairway and Green-to-Tee spots. <i>Price: Included with the Visage Control Center (VCC)</i></p> <p>CCL hereby grants Customer graphical exposure opportunities on the System that shall consist of Fairway (full page and insert spots) and available "Green to Tee" full screen graphics to be used for local advertising and promotions or for tournament sponsorships but not for national advertising campaigns which are administered by CCL exclusively. Fairway spots are available on par 4 and par 5 holes (fairway spots are not available for par 3 holes. Fairway spots include a full page "touch-to-make-go-away" and the quarter page insert). "Green to Tee" is defined as the area just after a green and prior to the next tee (a 200-yd distance between the green and next tee is required for a Green to Tee spot to work.) CCL retains exclusive rights to all other advertising on the System and may sell ads for placement on the System. Customer retains right of approval, for such CCL sold ads and where approved will receive revenues, if any, on a campaign-by-campaign basis. Customer agrees that it will allow no third party to place advertising on the System.</p>
<input type="checkbox"/>	<p>AdMan Pro: Ad Manager with access to all Ad Inventory. <i>Price: \$5.00 per unit per month</i></p> <p>Customer retains exclusive rights to all advertising on the System and may sell ads for placement on and in connection with the System and retain all such revenues.</p>

Club Car, LLC

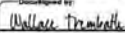
Digitally signed by:


 Authorized Signatory
 Robert McElreath

 Name
 VP-Connected Technologies 3/29/2024

 Title _____ Date

City of Casper, Wyoming

Approved as to Form
Digitally signed by:


1118C48C482A81

 Stephen Cathey, Mayor Date _____, 2024

 Amanda Ainsworth, City Clerk

Agreement to Provide Insurance Coverage

Date: February 8, 2024

(Proof of insurance is required prior to shipment of equipment)

Full Legal Name ("Customer") City of Casper	Course Name Casper Municipal Golf Course
Equipment Location/ City/ County/ State/ Zip 2120 Allendale Blvd Casper, WY 82601	

The above listed Customer has rented or will be renting equipment from Club Car, LLC ("CCL") and is required to provide CCL with the following insurance coverage:

- A. "All Risk" personal business property and equipment insurance covering the GPS System including stationary equipment and mobile GPS displays mounted on vehicles (as listed in the Equipment Rental Agreement), in an amount not less than the full replacement value of the equipment, with **Club Car, LLC** named as **loss payee**.

Replacement values:

	Qty	
Stationary and wireless equipment \$3,000	1	\$3,000
Mobile equipment: GPS displays mounted on vehicles \$800/unit	70	\$56,000

- B. Each policy shall provide that: (i) CCL will be given not less than thirty (30) days prior written notice of cancellation or non-renewal, (ii) it is primary insurance and any other insurance covering CCL shall be secondary or excess of the policy and (iii) in no event shall the policy be invalidated as against CCL for any violation of the insuring conditions by the Customer or any other person.

PLEASE FORWARD A CERTIFICATE EVIDENCING SUCH COVERAGE TO: Club Car, LLC, 1074 N. Orange Ave., Sarasota, FL 34236; or FAX: (480) 383-6799; or EMAIL: sar-pmg@clubcar.com.

CUSTOMER ACKNOWLEDGEMENT. I affirm that Customer will provide insurance coverage and that Customer is responsible for notifying its agent of the obligation to obtain the above listed insurance.

Authorized Signer

Name

_____ Date

Customer Insurance Contact, if different

Email Address

Direct Phone Number

Sales Tax and Vendor Registration Information

1. **Sales Tax.** If applicable for your location, Club Car must charge sales tax. Club Car will not charge sales tax, however, if you provide evidence of sales tax exemption or a state appropriate resale certificate.

Please indicate your sales tax situation:

Club Car hereby acknowledges receipt of the Customer's sales tax exemption certificate.

2. **Vendor Registration Instructions.** Club Car acknowledges that it is required to register as a new vendor and provide a current W-9 in order to make payments. The Customer agrees to forward vendor activation documents and instructions to SAR-PMG@CLUBCAR.COM.

CUSTOMER ACKNOWLEDGEMENT. I understand that the above information and additional documentation, if applicable, is required prior to shipment of equipment.

Authorized Signer

Name

Title

Date

EXHIBIT C

INSURANCE AND INDEMNIFICATION

A. CCL shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by CCL, its agents, representatives, or employees. CCL shall procure and maintain for the duration of the Agreement insurance claims arising out of their professional services and including, but not limited to loss, damage, theft or other misuse of data, infringement of intellectual property, invasion of privacy and breach of data.

B. Minimum Scope and limit of Insurance.

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. **Automobile Liability** Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if CCL has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than One Million Dollars (**\$1,000,000**) per accident for bodily injury and property damage.
3. **Excess/Umbrella Liability** of at least Five Million Dollars (**\$5,000,000**) per occurrence.
4. **Workers’ Compensation** insurance as required by the State of Wyoming with Statutory Limits.
5. **Technology Professional Liability Errors and Omissions Insurance** appropriate to CCL’s profession and work hereunder, with limits not less than **Two Million Dollars (\$2,000,000)** per occurrence. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by CCL in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, copyright, trademark, invasion of privacy violations, information theft, release of private information, extortion and network security. The policy shall provide coverage for breach response costs, regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.
 - a. The Policy shall include, or be endorsed to include, **property damage liability coverage** for damage to, alteration of, loss of, or destruction of electronic data and/or information “property” of the Customer in the care, custody, or control

of CCL. If not covered under CCL's liability policy, such "property" coverage of the Customer may be endorsed onto CCL's Cyber Liability Policy as covered property as follows:

- b. **Cyber Liability coverage** in an amount sufficient to cover the full replacement value of damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the Customer that will be in the care, custody, or control of CCL.
- c. The Insurance obligations under this Agreement shall be the greater of 1—all the Insurance coverage and limits carried by or available to CCL; or 2—the minimum Insurance requirements shown in this Agreement. Any insurance proceeds in excess of the specified limits and coverage required, which are applicable to a given loss, shall be available to the Customer. No representation is made that the minimum Insurance requirements of this Agreement are sufficient to cover the indemnity or other obligations of CCL under this Agreement.

C. If CCL maintains broader coverage and/or higher limits than the minimums shown above, the Customer requires and shall be entitled to the broader coverage and/or the higher limits maintained by CCL. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Customer.

D. **Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. Additional Insured Status

The Customer, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of CCL including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to CCL's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. Primary Coverage

For any claims related to this Agreement, CCL's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects CCL as respects the Customer, its officers, elected and appointed officials, employees, agents and volunteers.

3. Notice of Cancellation

Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the Customer.

4. Waiver of Subrogation

CCL hereby grants to the Customer a waiver of any right to subrogation which any insurer of said CCL may acquire against the Customer by virtue of the payment of any loss under such insurance. CCL agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Customer has received a waiver of subrogation endorsement from the insurer.

5. Self-Insured Retentions

Self-insured retentions must be declared to and approved by the Customer. The Customer may require CCL to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Customer.

6. Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Customer.

7. Claims Made Policies

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Agreement or the beginning of work under the Agreement.
- b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work under the Agreement. However, CCL's liabilities under this Agreement shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and *not replaced with another claims-made policy form with a Retroactive Date* prior to the Agreement effective date, CCL must purchase "extended reporting" coverage for a minimum of five (5) years after completion of the work imder the Agreement and at all times thereafter until the applicable statute of limitations runs.

8. Verification of Coverage

CCL shall furnish the Customer with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the Customer before work begins. All certificates and endorsements are to be received and approved by the Customer before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive CCL's obligation to provide them. The Customer reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. Subcontractors

CCL shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CCL shall ensure that Customer is an additional insured on insurance required from subcontractors.

10. Special Risks or Circumstances

Customer reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. General Indemnification

CCL shall hold harmless, defend and indemnify Customer and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with CCL's performance of work hereunder or its failure to comply with any of its obligations contained in the Agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of the Customer.

EXHIBIT D



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
03/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Philadelphia PA Office 100 North 18th Street 15th Floor Philadelphia PA 19103 USA		CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:															
INSURED Club Car, LLC 4125 Washington Road Evans GA 30809 USA		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: ACE American Insurance Company</td> <td>22667</td> </tr> <tr> <td>INSURER B: Indemnity Insurance Co of North America</td> <td>43575</td> </tr> <tr> <td>INSURER C: ACE Property & Casualty Insurance Co.</td> <td>20699</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Company	22667	INSURER B: Indemnity Insurance Co of North America	43575	INSURER C: ACE Property & Casualty Insurance Co.	20699	INSURER D:		INSURER E:		INSURER F:	
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INSURER C: ACE Property & Casualty Insurance Co.	20699																
INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES CERTIFICATE NUMBER: 570104455440 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$1,000,000 SIR Per&Adv <input checked="" type="checkbox"/> \$1,000,000 SIR T #000 GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			XSLG4731253A SIR applies per policy terms & conditions	06/01/2023	06/01/2024	EACH OCCURRENCE: \$4,000,000 DAMAGE TO RENTED PREMISES (1-a occurrence): \$1,000,000 MED EXP (Any one person): Excluded PERSONAL & ADV INJURY: \$4,000,000 GENERAL AGGREGATE: \$25,000,000 PRODUCTS - COMBIPACG: \$10,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> OTHER			ISA H10707857	06/01/2023	06/01/2024	COMBINED SINGLE LIMIT (Ea accident): \$2,000,000 BODILY INJURY (1/yr person) BODILY INJURY (1/yr accident) PROPERTY DAMAGE (1/yr accident)
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> (H) <input type="checkbox"/> RES' ENTION			XEUG72525620003	06/01/2023	06/01/2024	EACH OCCURRENCE: \$10,000,000 AGGREGATE: \$10,000,000
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR, PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N Y N/A	WLRC70312840	06/01/2023	06/01/2024	<input checked="" type="checkbox"/> PERSONAL AND FAMILIAL EL EACH ACCIDENT: \$1,000,000 EL DISEASE-EA EMPLOYEE: \$1,000,000 EL DISEASE-PER EYI BM1: \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Job/Location/Project: Casper Municipal Golf Course GPSI rental. The City of Casper, its officers, elected and appointed officials, employees, agents and volunteers are included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies. General Liability and Automobile Liability policies evidenced herein are Primary and Non-Contributory to other insurance available to Additional Insured, but only in accordance with the policy's provisions. A waiver of Subrogation is granted in favor of Certificate Holder in accordance with the policy provisions of the General Liability, Automobile Liability and Workers' Compensation policies.

CERTIFICATE HOLDER City of Casper 200 N. David St. Casper WY 82601 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

Holder Identifier : 570104455440 Certificate No : 570104455440

RESOLUTION NO. 24-72__

A RESOLUTION AUTHORIZING AN EQUIPMENT RENTAL AGREEMENT WITH CLUB CAR, LLC, FOR THE USE OF A MOBILE GOLF INFORMATION SYSTEM AT THE CASPER MUNICIAPAL GOLF COURSE.

WHEREAS, the City of Casper desires to enter into an equipment rental agreement with Club Car, LLC, for the use of a mobile golf information system at the Caper Municipal Golf Course; and,

WHEREAS, Club Car, LLC, is able, qualified, and willing to provide a mobile golf information system, at the Casper Municipal Golf Course.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an equipment rental agreement with Club Car, LLC, for a mobile golf information system at the Casper Municipal Golf Course.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 28, 2024

MEMO TO: J. Carter Napier, City Manager *77 fin. JCN*
FROM: Tom Brauer, Chief Operating Officer *B*
Bruce Martin, Public Utilities Manager
SUBJECT: Authorizing an Agreement between the Natrona County Conservation District and the City of Casper

Meeting Type & Date

Regular Council Meeting Scheduled for April 16, 2024.

Action Type

Resolution

Recommendation

That Council, by resolution, authorize an agreement between the City of Casper and the Natrona County Conservation District (District) in the amount of \$40,000.

Summary

The District was partially funded by the City of Casper from 1992 to 2006, in the amount of \$12,500 per year because of Casper's vested interest in water savings projects for the Casper-Alcova Irrigation District. Additional monies have been funded by Natrona County over the years. The District also received grant funding from the Department of Environmental Quality (DEQ) and the Environmental Protection Agency (EPA) Clean Water 319 program, Wyoming Water Development Commission (WWDC), and other grant programs.

In February 2006, the District approached the Casper Public Utilities Advisory Board and requested an increase in Casper's participation to \$25,000 per year due to the increasing number and costs of programs undertaken by the District. Approval was recommended by the CPU Advisory Board and approved by Council and the amount of \$25,000 was included in the Public Utilities budgets. This amount was matched by Natrona County.

The District approached the Casper Public Utilities Advisory Board in February 2015 and requested an increase in Casper's participation from \$25,000 per year to \$35,000 per year. The additional funding was requested to help pay for increasing costs of programs including cultural resources technical support. In addition, the District requested capital funding in the amount of \$200,000 over a four-year period to be used for the installation of pipelines, sprinkler irrigation systems, and other Selenium Control Best Management Practices (BMP's) throughout the watershed. The CPU Advisory Board recommended the amount of \$85,000 (\$35,000 for operations; \$50,000 for capital) be included in the FY16 – FY19 Public Utilities budgets with that

amount being approved by Council. This effort was successful in that the North Platte River was removed from the 303(d) List (List of Impaired Waters) in 2018.

The District has submitted a new funding request dated March 25, 2024 in the amount of \$40,000. This is the same amount that was approved in FY's 2021, 2022 and 2023. The funding is to be used for direct and operational costs allowing the District to continue to manage active grants, apply for new grant opportunities, manage and implement ongoing irrigation BMPs, continue water quality programs, educational programs, and maintain public services and tree program.

Financial Considerations

Funding for this agreement will be from the Wastewater Treatment Plant Fund (\$35,000) and the Water Fund (\$5,000).

Oversight/Project Responsibility

Bruce Martin, Public Utilities Manager

Attachments

Resolution

Agreement

**AGREEMENT BETWEEN THE CITY OF CASPER AND
THE NATRONA COUNTY CONSERVATION DISTRICT**

THIS AGREEMENT is made and entered into this 16 day of April, 2024, by and between the City of Casper, Wyoming, a municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as "City," and the Natrona County Conservation District, 5880 Enterprise Drive, Suite 100, Casper, Wyoming 82609, hereinafter referred to as "District."

WHEREAS, City is authorized to contract with certain agencies to provide various services within its jurisdiction, pursuant to Wyoming Statute § 15-1-111; and,

WHEREAS, the District and the City desire to enter into a contract for the District to provide the services described in this Agreement for the compensation as set forth below.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and conditions set forth hereunder, the parties agree as follows:

1. The terms of the Agreement shall be for a period of twelve (12) months, commencing April 1, 2024, and terminating March 31, 2025.
2. The parties agree that the total contract price of services to be provided by District, shall be the sum of Forty Thousand Dollars (\$40,000.00), payable to District upon receipt of a signed City voucher.
3. District agrees to utilize funding provided via this Agreement for direct and administrative costs for the purposes expressed in the Natrona County Conservation District FY2023 Annual Report and the FY2024 Annual Plan as attached hereto and incorporated herein as Exhibit "A".
4. District shall keep and maintain proper records, and shall make an annual financial report to City following the close of the 2024 Fiscal Year. District shall make quarterly reports to the City throughout the 2025 Fiscal Year.
5. District agrees to comply with all applicable federal, state, and local laws and regulations and covenants not to discriminate or engage in any practice that has the effect of discriminating against any person on the basis of race, color, national origin, sex, age, or disability, in furnishing or by refusing to furnish to such person or persons the use of any facility or participation in any program including any and all services, privileges, accommodations, and activities provided thereby. District agrees to give written assurances to City of steps taken to ensure an absence of discrimination against the participants in its programs and activities.

6. District agrees to procure and maintain public liability and property damage insurance in amounts not less than Two Hundred Fifty Thousand Dollars (\$250,000.00), for any claimant for any number of claims arising out of a single transaction or occurrence. Five Hundred Thousand Dollars (\$500,000.00) for all claims of all claimants arising out of a single transaction or occurrence, and Fifty Thousand Dollars (\$50,000.00) for property damage coverage. All policies shall provide that they are primary coverage without any right of contribution from any other insurance policy or other sources of the City, and that they will not be cancelled without thirty (30) days prior written notice to City. District hereby agrees to provide the City with copies of said insurance policies and/or certificates of insurance attesting to said coverage upon the execution of this Agreement. The intent of this section is to insure that sufficient funds are available to fully insure City for the full amounts of its potential liability under the Wyoming Governmental Claims Act, W.S. § 1-39-101 et seq. District hereby agrees to carry Workers' Compensation coverage for its employees in the amounts and limits as provided by Wyoming law with proof of coverage being provided to the City as described above.
7. District agrees to promptly pay, as they become due, all claims, debts, and charges, which it may incur as a result of the program herein contained, and shall hold and save City harmless of any such claims and debts.
8. The City and the District do not waive any right or rights they may have pursuant to the Wyoming Governmental Claims Act, W.S. § 1-39-101 et seq., and the City and the District specifically reserve the right to assert any and all rights, immunities, and defenses they may have pursuant to the Wyoming Governmental Claims Act.
9. This Agreement shall be binding upon the parties hereto, their respective successors, and assigns.

[The rest of this page is intentionally left blank.]

EXECUTED the day and year first set forth above.

APPROVED AS TO FORM:

Walter Grant

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanada Ainsworth
City Clerk

Stephen Cathey
Mayor

WITNESSETH:

NATRONA COUNTY
CONSERVATION DISTRICT

DocuSigned by:
Lisa Ogden
3B589E9E8D934A4...

DocuSigned by:
Dennis Scott
E8DAB0CC38F047C...

By: Lisa Ogden
District Manager

Dennis Scott
Chairman

EXHIBIT A

Natrona County Conservation District

FY2023 Annual Report
FY2024 Annual Plan

*Conserving our natural resources while
preserving our way of life.*



Introducing Natrona County Conservation District

NCCD Priorities:

- ☞ Locally Led & Realistic Conservation
- ☞ Overall Health of the Watershed
- ☞ Water Quality & Quantity
- ☞ Proper Soil Management
- ☞ Rangeland Quality
- ☞ Landowner Education & Technical Assistance
- ☞ Ongoing Partnership Development
- ☞ Voluntary Landowner Participation
- ☞ Conservation Seedling Tree Sales

Natrona County Conservation District

5880 Enterprise Drive, Suite 100
Casper, Wyoming 82609
307.261.5436 Ext. 4

~~~~

[lisa.ogden@wy.nacdnet.net](mailto:lisa.ogden@wy.nacdnet.net)  
[www.nccdwyoming.com](http://www.nccdwyoming.com)



### NCCD Board of Supervisors & Staff

Back Row (Left to Right):

**Andy Anderson**—Supervisor, **Dennis Scott**—Chairman

Front Row (Left to Right):

**Ric Herman**— Vice-Chairman, **Scott Smith**—Supervisor, **Tammy Cobb**—Treasurer, **Kenny Wolfley**—NRCS District Conservationist, **Lisa Ogden**—NCCD District Manager

Not Shown—**Grant Stumbough**—Associate Member



# Watershed Health, Water Quality and the NCCD

## (Why we do what we do....)

Total watershed health is the top priority for the Natrona County Conservation District (NCCD). Watershed health includes all aspects of water quality (both chemical and biological), water availability, soil health and management, as well as rangeland quality. The NCCD works to maintain and improve the health of the watershed by implementing best management practices (BMPs) that are determined to be an effective and realistic means of preventing or reducing the amount of pollution generated by nonpoint sources to a level compatible with water quality goals.

Large deposits of Cody Shale are prevalent in the underlying geology of much of Natrona County. As a result, large concentrations of the heavy metal selenium are abundant within the soil. Due to the metal's characteristic of being highly soluble in water, the North Platte River and its associated drainages are quite vulnerable to high levels of selenium. The BMPs that are implemented by landowners in partnership with NCCD are primarily focused on the reduction of selenium transportation through the watershed, but also emphasize protection of water quality and promotion of soil conservation within our watershed.

For more information regarding the watershed and the efforts of the NCCD, please visit our website at [www.nccdwyoming.com](http://www.nccdwyoming.com).

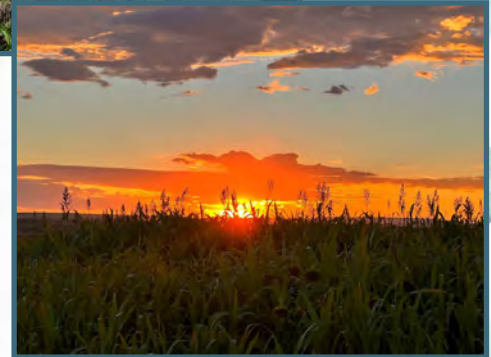




# Water Quality, Water Quantity & Rangeland Health Projects

## Completed Projects in FY2023 —

- Flood to Sprinkler ~ **20 Acres**
- Earthen Ditch Eliminated ~ **1,200 Feet**
- Irrigation Pipeline Installed ~ **1,200 Feet**
- Irrigation Water Management ~ **114 Acres**
- Wildlife/Stock Wells ~ **7**
- Wildlife/Stock Pipeline ~ **2,861 Feet**
- Wildlife/Stock Watering Facilities ~ **14**
- Wildlife/Stock Water to **25,586 Acres**



## Projected Projects for FY2024 —

- Flood to Sprinkler ~ **200 Acres**
- Earthen Ditch Eliminated ~ **10,000 Feet**
- Pipeline Installed ~ **10,000 Feet**
- Irrigation Water Management ~ **200 Acres**
- Wildlife/Stock Wells ~ **6**
- Wildlife/Stock Pipeline ~ **10,000 Feet**
- Wildlife/Stock Watering Facilities ~ **10**
- Stream/Headcut Stabilization ~ **5 Miles**
- Wildlife/Stock Water to **20,000 Acres**

## Water Quality Sampling —

Monthly water quality sampling took place in FY2023 and continues into FY2024. The NCCD samples 11 different locations in the Middle North Platte River Watershed for total selenium. Annual water quality reports are compiled and reviewed for quality assurance by a licensed environmental engineering firm, as well as Wyoming Department of Environmental Quality. Overall water quality has continued to improve on a yearly basis at most of our sampling sites.



# Soil Health Projects ~

## Actual FY2023 —

- ☞ Implemented long-term soil health principles on 114 acres, including landowner education on armoring the soil, minimizing disturbance, plant diversity, continuous live plant/root, and livestock integration.

## Projected FY2024—

- ☞ NCCD will continue to work with landowners to implement soil health practices on additional acreage.
- ☞ A Watershed Tour with elected officials and landowner will be hosted to showcase soil health projects.



# Educational ~

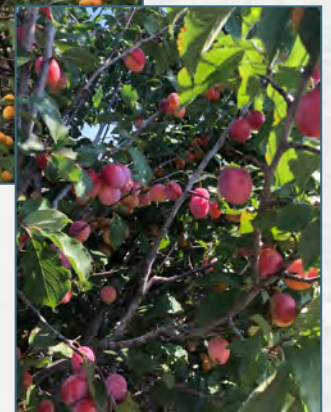
## Actual FY2023 —

- ☞ Staffed a booth at the 2023 Home & Garden Show to promote the NCCD, answering resident and landowner questions, speaking to 100s of people.



## Projected FY2024 —

- ☞ NCCD will co-host Central Wyoming Tree School in Fall of 2023 for arborists and landowners;
- ☞ NCCD will co-host Casper Mountain Education Days in the Spring of 2024 for Casper Mountain landowners;
- ☞ Soil health field days.



# Seedling Tree Sales ~

## Actual FY2023—

- ☞ Sold 6,200 trees at affordable prices to over 100 landowners to establish shelterbelts, wildlife habitat and windbreaks;
- ☞ Assisted landowners with planning shelterbelts and tree selection;
- ☞ Sold 458 perennial native flowers to 10 landowners.

## Projected FY2024—

- ☞ The FY2024 Tree Program will see another 5,000 to 7,000 trees planted in Natrona County. The NCCD will continue to provide information on tree selection, planting techniques, and shelterbelt design in Natrona County.



# NCCD Budget Summary

## NCCD Financials

|                                                                      | FY2023<br>Actual  | FY2024<br>Budget  |
|----------------------------------------------------------------------|-------------------|-------------------|
| <b>Beginning of Fiscal Year (FY)</b>                                 |                   |                   |
| Reserves                                                             | \$ 324,199        | \$ 389,199        |
| General Funds                                                        | \$ 79,856         | \$ 70,692         |
| <b>All Cash on Hand Beginning of FY</b>                              | <b>\$ 404,055</b> | <b>\$ 459,891</b> |
| <b>Revenue</b>                                                       |                   |                   |
| Local Support (City of Casper/Natrona County)                        | \$ 80,000         | \$ 80,000         |
| State Support (WDA WQ Base & Lab Funds)                              | \$ 8,823          | \$ 12,825         |
| Gross Retail Sales                                                   | \$ 16,976         | \$ 12,000         |
| Grants (WDEQ319, WWDC, SWPP, WDA, WNRIF)                             | \$ 75,865         | \$ 300,000        |
| Special Projects (Selenium Funds)                                    | \$ 50,000         | \$ 50,000         |
| Interest                                                             | \$ 705            | \$ 1,500          |
| <b>Total FY Revenue</b>                                              | <b>\$ 282,369</b> | <b>\$ 456,325</b> |
| <b>Expenditures</b>                                                  |                   |                   |
| Administration (Personnel, Board & Office Exp.)                      | \$ 70,176         | \$ 88,074         |
| Operations (BMPs, Retail Costs, Educational)                         | \$ 93,059         | \$ 656,519        |
| Indirect (Insurance, Indirect Payroll Costs)                         | \$ 13,668         | \$ 15,931         |
| <b>Subtotal</b>                                                      | <b>\$ 176,903</b> | <b>\$ 760,524</b> |
| Difference in End of Year Liabilities                                | \$ (371)          |                   |
| <b>Total FY Expenditures</b>                                         | <b>\$ 176,532</b> | <b>\$ 760,524</b> |
| <b>Total Cash on Hand Fiscal Year End (FYE)</b>                      | <b>\$ 459,892</b> | <b>\$ 155,692</b> |
| <b>End of Fiscal Year (FYE)</b>                                      |                   |                   |
| FYE Balance of Capital Reserves                                      | \$ 30,000         | \$ 30,000         |
| FYE Balance of Restricted Reserves (Pre-Paid Grants & Project Funds) | \$ 299,199        | \$ -              |
| FYE Balance of Emergency Reserves (1 Year Operating Costs)           | \$ 60,000         | \$ 60,000         |
| <b>Total Reserves FYE</b>                                            | <b>\$ 389,199</b> | <b>\$ 90,000</b>  |
| <b>NCCD General Fund at FYE</b>                                      | <b>\$ 70,693</b>  | <b>\$ 65,692</b>  |

For further information, please visit our website, [www.nccdwyoming.com](http://www.nccdwyoming.com), or call 307.261.5436, Ext. 4.



RESOLUTION NO. 24-73\_

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CASPER AND THE NATRONA COUNTY CONSERVATION DISTRICT.

WHEREAS, the City of Casper has entered into previous agreements with the Natrona County Conservation District each year from 1993 through 2023; and,

WHEREAS, the Conservation District, through its programs, will provide benefits to the City of Casper; and,

WHEREAS, the City of Casper desires to enter into a new agreement with the Natrona County Conservation District.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement between the City of Casper and the Natrona County Conservation District in an amount not to exceed Forty Thousand Dollars (\$40,000).

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make verified partial payments to the project as prescribed by the agreement for a total amount not to exceed Forty Thousand Dollars (\$40,000).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2024.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Stephen Cathey  
Mayor

April 1, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tom Brauer, Chief Operating Officer *TB*  
 Jolene Martinez, Public Engagement Manager  
 Alex Sveda, P.E., City Engineer *AS*  
 Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing an Agreement with JTL Group, Inc. (dba Knife River), in the Amount of \$146,980.00, for the North Platte River Boat Parking Lot Materials Procurement, Project No. 23-035.

Meeting Type & Date  
 Regular Council Meeting  
 April 16, 2024

Action type  
 Resolution

Recommendation

That Council, by resolution, authorize an Agreement with JTL Group, Inc. (dba Knife River), for materials procurement for the North Platte River Boat Parking Lot Materials Procurement, Project No. 23-035, for the base bid amount of \$146,980.00. Furthermore, it is recommended that Council authorize a construction contingency account in the amount of \$3,020.00, for a total project amount of \$150,000.00.

Summary

On March 28, 2024, bids were received from two (2) suppliers for materials for the North Platte River Boat Parking Lot Materials Procurement Project. The bids for the work were as follows:

| <u>CONTRACTOR</u>  | <u>LOCATION</u>        | <u>BASE BID</u>     |
|--------------------|------------------------|---------------------|
| <b>Knife River</b> | <b>Casper, Wyoming</b> | <b>\$146,980.00</b> |
| 71 Construction    | Casper, Wyoming        | \$165,727.50        |

The City Engineering Office cost estimate for the project was \$150,000.00.

In December of 2021, construction was completed on the North Platte River Restoration – 1<sup>st</sup> Street Reach Project. This project included full-scale channel restoration of the North Platte River between the Poplar Street Bridge and the BNSF Railroad Bridge for approximately one half mile of river restoration. At that time, funding constraints would not provide for certain components of the project to be constructed, including a new parking lot and access road to allow recreational access to the river. The concrete portions were completed in 2023 and included new pathway and boat ramp work.

These enhancements to the full-scale river restoration project are partially funded with grant money and City of Casper personnel in-kind contributions. The City Engineering and Streets Divisions have contributed and will continue to contribute in-kind portions with respect to the project design and construction management (Engineering) and the construction of the parking lot and access road (Streets).

Plans for this project include the final surfacing of the project with crushed base and asphalt. These items will be installed by the City of Casper Streets Division and provide complete access to the new concrete boat ramp between the First Street Bridge and the BNSF Railroad Bridge. Construction of the improvements is to be substantially complete by May 24, 2024.

#### Funding Considerations

Funding for the materials will be from three (3) grants for the First Street Gateway project: (1) a Natrona County Recreation Joint Powers Board; (2) a Land and Water Conservation Fund grant, and a (3) Visit Casper grant.

#### Oversight/Project Responsibility

Scott R. Baxter, P.E., Associate Engineer, Public Services Department.

#### Attachments

Resolution  
Agreement  
Bid Form



## Procurement of Goods Agreement (Short Form)

This Procurement of Goods Agreement, dated as of April 16, 2024, (this "**Agreement**") is entered into between the City of Casper, Wyoming, a Wyoming municipal corporation with offices located at 200 N. David Street, Casper, Wyoming 82601 ("**Buyer**") and JTL Group Inc. (dba Knife River), a Wyoming corporation with a principal office located at 1461 Bryan Stock Trail, Casper, Wyoming 82601 ("**Seller**"), and together with Buyer, the "**Parties**", and each, a "**Party**").

### RECITALS

WHEREAS, Seller is in the business of selling crushed base and asphalt; and,

WHEREAS, Buyer desires to purchase from Seller, and Seller desires to sell to Buyer the Goods.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Sale of Goods. Seller shall sell to Buyer and Buyer shall purchase from Seller the goods set forth on Exhibit A, the Standard Bid Form (pages BF-1 of 4 through BF 4 of 4) and the Bid Schedule (page BS-1) (all together, the "**Goods**") in the quantities and at the prices and upon the terms and conditions set forth in this Agreement. The Goods are for the North Platte River Boat Parking Lot Materials Procurement, Project No. 23-035.
- 1.1 Engineer. The Goods have been specified by the City of Casper Engineering Officer, referred to as the "Engineer" and who is to act as the Buyer's representative, assume all duties and responsibilities and has the rights and authority assigned to the Engineer by the Buyer in connection with the furnishing of the Goods.
2. Delivery Date and Pickup Location. The Goods in the quantities specified in Exhibit A and the Bid Schedule or as otherwise agreed in writing by the Parties shall be ready for pickup by Buyer at Seller's asphalt plant at 3000 Bryan Evansville Road in Casper, Wyoming, on or before May 23, 2024 (the "**Delivery Date**"). Timeliness of the Goods is of the essence. If Seller fails to have the Goods ready for pickup on or before the Delivery Date, Buyer may terminate this Agreement immediately by providing written notice to Seller, and Seller shall pay the Buyer liquidated damages as described in Section 2.2 for failure to have the Goods ready for the Buyer by the Delivery Date.
- 2.1 Shop Drawings. Any and all Shop Drawings or samples required by the Buyer shall be submitted to the Engineer for approval within fourteen (14) days after the date of the execution of this Agreement.
- 2.2 Liquidated Damages. The Buyer and the Seller recognize that time is of the essence of this Agreement and that the Buyer will suffer financial loss if the Work is not substantially completed by the time specified in Section 2 above, plus any extension thereof agreed to in writing by the parties. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Buyer if the Goods are not ready for delivery by the Delivery Date. Accordingly, instead of requiring any such proof, the Buyer and the Seller agree that as liquidated damages for delay (but not as a penalty) the Seller shall pay the Buyer Two Hundred Dollars (\$200)

for each day that expires after the Goods are not ready past the Delivery Date. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

3. Quantity. Seller shall deliver the quantities of the Goods specified in Exhibit A and the Bid Schedule or as otherwise agreed in writing by the Parties. If Seller delivers more or less than the quantity of Goods specified in Exhibit A, Buyer may reject all or any excess Goods. Any such rejected Goods shall be returned to Seller at Seller's risk and expense. If Buyer does not reject the Goods and instead accepts the delivery of Goods at the increased or reduced quantity, the Price for the Goods shall be adjusted on a pro-rata basis.
4. Pickup Details. Seller shall load the Goods into the Buyer's truck at its asphalt plant.
5. Shipping Terms. Not applicable.
6. Title and Risk of Loss. Title passes to Buyer upon delivery and acceptance of the Goods by the Buyer at Seller's asphalt plant.
7. Packaging. Not applicable.
8. Inspection and Rejection of Nonconforming Goods. Buyer has the right to inspect the Goods on or after the Delivery Date at Seller's asphalt plant. Buyer, at its sole option, may inspect all or a sample of the Goods, and may reject all or any portion of the Goods if it determines the Goods are nonconforming or defective. If Buyer rejects any portion of the Goods, Buyer has the right, effective upon written notice to Seller, to: (a) rescind this Agreement in its entirety; or (b) reject the Goods and require replacement of the rejected Goods. If Buyer requires replacement of the Goods, Seller shall, at its expense, promptly replace the nonconforming Goods and pay liquidated damages as described in 2.2. Any inspection or other action by Buyer under this Section shall not reduce or otherwise affect Seller's obligations under this Agreement, and Buyer shall have the right to conduct further inspections after Seller has carried out its remedial actions.
- 8.1 Seller's Representations. To induce the Owner to enter into this Agreement, the Seller makes the following representations:
  - 8.1.1 The Seller has familiarized himself with the nature and extent of the project, locality, and with all local conditions and federal, state, and local laws and regulations that in any manner may affect cost, progress, or performance of the Work.
  - 8.1.2 The Seller has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Procurement Documents.
  - 8.1.3 The Seller has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the sale of the Goods at the Agreement price, within the timeframe described herein, and in accordance with the other terms and conditions of the Procurement Documents; and no additional examinations,

investigations, tests, reports, or similar data are or will be required by the Seller for such purposes.

8.1.4 The Seller has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Procurement Documents.

8.1.5 The Seller has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Procurement Documents and the written resolution thereof by the Engineer is acceptable to the Seller.

8.2 Procurement Documents. The Procurement Documents which comprise the entire agreement between the Buyer and the Seller are attached to this Agreement, made a part hereof and consist of the following:

8.2.1 This Agreement (9 pages).

8.2.2 Exhibit "A" - Bid Form (Pages BF-1 of 4 through BF 4 of 4) and the Bid Schedule ( page BS-1).

8.2.3 Addenda No. None

8.2.4 Procurement Specifications titled "North Platte River Boat Parking Lot Materials Procurement, Project No. 23-035," the contents as listed in the Table of Contents thereof.

8.2.5 Notice of Award.

8.2.6 Documentation submitted by Seller prior to Notice of Award.

8.2.7 Shop Drawings and other Submittals furnished by the Seller during performance of the project and accepted by the Owner.

8.2.8 Any modifications, amendments, and supplements, including Change Orders, duly delivered after execution of this Procurement Agreement.

8.2.9 Minutes of the Pre-Bid Conference, if any.

8.2.10 Wyoming LWCF Subrecipient: Miscellaneous Certifications and Clauses (Version August 2022 – Page 1 of 12 through Page 12 of 12).

8.2.11 Procurement Drawings: North Platte River Boat Parking Lot Materials Procurement, Project No. 23-035 (4 sheets).

9. Price. Buyer shall purchase the Goods from Seller at the prices set forth in Section 1. No increase in the Price is effective, whether due to increased material, labor, or transportation costs or otherwise, without the prior written consent of Buyer.

10. Payment Terms. Seller shall issue an invoice to Buyer within (7) seven days after the completion of delivery of the Goods. Buyer shall pay all properly invoiced amounts due to Seller within 45 days after Buyer's receipt of such invoice, except for any amounts disputed by Buyer in good faith. All payments hereunder must be in US dollars. In the event of a payment dispute, Buyer shall deliver a written statement to Seller no later than 15 days after invoiced amounts are delivered to the Buyer on the disputed invoice listing all disputed items. The Parties shall seek to resolve all such disputes expeditiously and in good faith. Seller shall continue performing its obligations under this Agreement



notwithstanding any such dispute.

11. Setoff. Without prejudice to any other right or remedy it may have, Buyer reserves the right to set off at any time any amount owing to it by Seller against any amount payable by Buyer to Seller.
12. Warranties. Seller warrants to Buyer that for a period of twelve months from the Delivery Date, all Goods will: (a) be free from any defects in workmanship, material, and design; (b) conform to applicable specifications, drawings, designs, samples, and other requirements specified by Buyer; (c) be fit for their intended purpose and operate as intended; (d) be merchantable; (e) be free and clear of all liens, security interests, or other encumbrances; and (f) not infringe or misappropriate any third party's patent or other intellectual property rights. These warranties survive any delivery, inspection, acceptance, or payment of or for the Goods by Buyer. These warranties are cumulative and in addition to any other warranty provided by law or equity. Any applicable statute of limitations runs from the date of Buyer's discovery of the noncompliance of the Goods with the foregoing warranties. If Buyer gives Seller notice of noncompliance with this Section, Seller shall, at its own cost and expense, promptly replace or repair the defective or nonconforming Goods and pay for all related expenses, including, but not limited to, transportation charges for the return of the defective or nonconforming goods to Seller and the delivery of repaired or replacement Goods to Buyer.
13. Compliance with Law. Seller is in compliance with and shall comply with all applicable laws, regulations, and ordinances. Seller has and shall maintain in effect all the licenses, permissions, authorizations, consents, and permits that it needs to carry out its obligations under this Agreement.
14. General Indemnification. Seller agrees to indemnify Buyer, Buyer's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Seller and any subcontractor thereof.
15. Intellectual Property Indemnification. Not applicable.
16. Insurance. Before commencing with work under this Agreement, and for a period of three years after the date of this Agreement, Seller shall, at its own expense, maintain and carry insurance in full force and effect that includes, but is not limited to, commercial general liability (including product liability) with limits no less than \$250,000 for each occurrence and \$500,000 in the aggregate with financially sound and reputable insurers. Seller shall provide Buyer with a certificate of insurance from Seller's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name Buyer as an additional insured. Seller shall provide Buyer with 30 days' advance written notice in the event of a cancellation or material change in Seller's insurance policy. Except where prohibited by law, Seller shall require its insurer to waive all rights of subrogation against Buyer's insurers and Buyer or the Indemnified Parties.
17. Termination. In addition to any remedies that may be provided under this Agreement, Buyer may terminate this Agreement with immediate effect upon written notice to Seller, either before or after the acceptance of the Goods, if Seller has not performed or complied with any of the terms and conditions of this Agreement, in whole or in part. If Seller becomes insolvent, is generally unable to pay, or fails to pay, its debts as they become due, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization, or

assignment for the benefit of creditors, then Buyer may terminate this Agreement upon written notice to Seller. If a Force Majeure Event affecting Seller's performance of this Agreement continues for more than 14 days, then Buyer may terminate this Agreement upon written notice to Seller. If Buyer terminates this Agreement for any reason, Seller's sole and exclusive remedy is payment for the Goods received and accepted by Buyer prior to the termination.

18. Confidential Information. All non-public, confidential, or proprietary information of the Buyer, including, but not limited to, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, customer lists, pricing, discounts, or rebates, disclosed by Buyer to Seller, whether disclosed orally or disclosed or accessed in written, electronic or other form or media, and whether or not marked, designated, or otherwise identified as "confidential," in connection with this Agreement is confidential, solely for the use of performing this Agreement and may not be disclosed or copied unless authorized by Buyer in writing. Upon Buyer's request, Seller shall promptly return all documents and other materials received from Buyer. Buyer shall be entitled to injunctive relief for any violation of this Section. This Section shall not apply to information that is: (a) in the public domain; (b) known to the Seller at the time of disclosure; or (c) rightfully obtained by the Seller on a non-confidential basis from a third party.
19. Entire Agreement. This Agreement, including and together with any related exhibits, schedules, attachments, and appendices described in Section 8.2, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter.
20. Survival. Subject to the limitations and other provisions of this Agreement: (a) the representations and warranties of the Parties contained herein shall survive the expiration or earlier termination of this Agreement; and (b) as well as any other provision that, in order to give proper effect to its intent, should survive such expiration or termination, shall survive the expiration or earlier termination of this Agreement. All other provisions of this Agreement shall not survive the expiration or earlier termination of this Agreement.
21. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "Notice", and with the correlative meaning "Notify") must be in writing and addressed to the other Party at its address set forth below (or to such other address that the receiving Party may designate from time to time in accordance with this Section). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party, and (b) if the Party giving the Notice has complied with the requirements of this Section.

Notice to Buyer:

City of Casper, Wyoming  
Engineering Department  
Attn: Scott Baxter  
200 N. David St., Casper WY 82601

Telephone: 307-235-7589

Notice to Seller:

JTL Group Inc. (dba Knife River)  
PO Box 610  
Casper, WY 82601

Telephone: 307-797-0710

22. Severability. If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon a determination that any term or provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to effect the original intent of the Parties as closely as possible in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.
23. Amendments. No amendment to, or modification of this Agreement is effective unless it is in writing and signed by an authorized representative of each Party.
24. Waiver. No waiver by any party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.
25. Cumulative Remedies. All rights and remedies provided in this Agreement are cumulative and not exclusive, and the exercise by either Party of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, in any other agreement between the Parties, or otherwise. Notwithstanding the foregoing, the Parties intend that, if Buyer terminates the Agreement in accordance with Section 17, Seller's sole and exclusive remedy is the right to payment for the Goods received and accepted.
26. Assignment. Seller shall not assign, transfer, delegate, or subcontract any of its rights or obligations under this Agreement without the prior written consent of Buyer. Any purported assignment or delegation in violation of this Section shall be null and void. No assignment or delegation shall relieve the Seller of any of its obligations hereunder. Buyer may at any time assign, transfer or subcontract any or all of its rights or obligations under this Agreement without Seller's prior written consent.
27. Successors and Assigns. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.
28. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other Person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.
29. Choice of Law. This Agreement, including all exhibits, schedules, attachments, and appendices



attached hereto, and all matters arising out of or relating to this Agreement, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

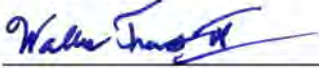
30. Choice of Forum. Each Party irrevocably and unconditionally agrees that it will not commence any action, litigation, or proceeding of any kind whatsoever against the other Party in any way arising from or relating to this Agreement, including all exhibits, schedules, attachments, and appendices attached to this Agreement, and all contemplated transactions, including contract, equity, tort, fraud, and statutory claims, in any forum other than the courts of the State of Wyoming, sitting in Casper, Wyoming, and any appellate court from any thereof. Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.
31. Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. Notwithstanding anything to the contrary in Section 21 (Notices), a signed copy of this Agreement delivered by facsimile, email or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.
32. Force Majeure. Any delay or failure of either Party to perform its obligations under this Agreement will be excused to the extent that the delay or failure was caused directly by an event beyond such Party's control, without such Party's fault or negligence and that by its nature could not have been foreseen by such Party or, if it could have been foreseen, was unavoidable (which events may include natural disasters, embargoes, epidemics, explosions, riots, wars, or acts of terrorism) (each, a "**Force Majeure Event**"). Seller's financial inability to perform, changes in cost or availability of materials, components or services, market conditions or supplier actions or contract disputes will not excuse performance by Seller under this Section. Seller shall give Buyer prompt written notice of any event or circumstance that is reasonably likely to result in a Force Majeure Event, and the anticipated duration of such Force Majeure Event. Seller shall use all diligent efforts to end the Force Majeure Event, ensure that the effects of any Force Majeure Event are minimized and resume full performance under this Agreement.
33. Relationship of the Parties. The relationship between the Parties is that of independent contractors. Nothing contained in this Agreement shall be construed as creating any agency, partnership, franchise, business opportunity, joint venture, or other form of joint enterprise, employment or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever. No relationship of exclusivity shall be construed from this Agreement.
34. Wyoming Governmental Claims Act. Buyer does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and Buyer specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

35. Electronic Signatures. The Parties understand and agree that they have the right to execute this Agreement through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The Parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Agreement as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each Party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either Party would like a paper copy of this Agreement, they may request a copy from the other Party, and the other Party shall provide it.

***The remainder of this page is intentionally left blank.***

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the Parties have executed this Agreement as of the day and year above.

APPROVED AS TO FORM



ATTEST

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

WITNESS

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

BUYER  
CITY OF CASPER, WYOMING  
A Wyoming municipal corporation

\_\_\_\_\_  
Stephen Cathey  
Mayor

SELLER  
JTL Group Inc. (dba Knife River)

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_



EXHIBIT "A"  
STANDARD  
BID FORM

PROJECT IDENTIFICATION: **North Platte River Boat Parking Lot Materials Procurement  
City Project No. 23-035**  
    **\$\$**

THIS BID SUBMITTED TO: City of Casper  
Public Services Department  
Public Utilities Division  
200 North David Street  
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into a Procurement Agreement with the City in the form included in the Procurement Documents and to furnish the Goods as specified or indicated in the Procurement Documents for the Contract Price, within the Contract Time, in accordance with the Procurement Documents, and with Article 4 of the Procurement Agreement.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Bond. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Procurement Documents and submit the other documents required by the Procurement Documents within thirty (30) days after the date of Owner's Notice of Award.
3. Notice that preferences will NOT be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged due to special grant funding on this project.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Procurement Agreement, that:
  - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):  
  
Addendum No. None                      Dated \_\_\_\_\_  
  
Addendum No. \_\_\_\_\_                      Dated \_\_\_\_\_
  - B. Bidder has examined the site and locality where the Goods are to be furnished, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or furnishing the Goods and has made such independent investigations as Bidder deems necessary;
  - C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person or business entity; Bidder has not directly or indirectly induced or solicited any

other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person or business entity to refrain from bidding; and Bidder has not sought by collusion to obtain for himself any advantage over any other Bidder or over the City; and,

5. Bidder shall bid all schedules, alternates, if any, and will furnish the Goods and Special Services for the following price(s):

TOTAL BASE BID, IN NUMERALS: \$146,980.00

TOTAL BASE BID, IN WORDS: One Hundred Forty-Six Thousand Nine

Hundred Eighty Dollars and Zero Cents DOLLARS

6. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to furnish the Goods on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
7. The following documents are attached to and made a condition of this Bid: Required Bid Security in the form of a Bid Bond.
8. Communications concerning this Bid shall be addressed to:

Address of Bidder: P.O. Box 610  
Casper, Wyoming  
82602

9. The terms used in this Bid are defined in and have the meanings assigned to them in the Procurement General Conditions, as modified by the Procurement Supplementary Conditions.

Submitted on March 28th, 2024.

IF BIDDER IS:

AN INDIVIDUAL

By: \_\_\_\_\_ (seal)  
(Individual's Name)

doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

A PARTNERSHIP

By: \_\_\_\_\_ (seal)

(Firm's Name)

\_\_\_\_\_  
(General Partner)

Business Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

A CORPORATION OR LIMITED LIABILITY COMPANY

By: JTL Group Inc. DBA Knife River

(Name)

Wyoming

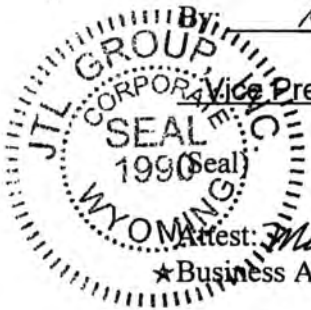
(State of Incorporation or Organization)



By: Rob Jongema

Vice President/General Manager

(Title)



Attest: Mike Fuson

★ Business Address: P.O. Box 610

Casper, Wyoming

Phone Number: (307) 797-0710

A JOINT VENTURE

By: \_\_\_\_\_ (seal)

(Name)

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_ (seal)

(Name)

\_\_\_\_\_  
(Address)



(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

**BID SCHEDULE - KNIFE RIVER, INC.**  
**North Platte River Boat Parking Lot Materials Procurement**  
**City Project No. 23-035**  
**March 28, 2024 (10:00am)**

| Bid Item | Bid Item Descriptions         | Units | Quantity | Unit Price | Extension    |
|----------|-------------------------------|-------|----------|------------|--------------|
|          | BASE BID SCHEDULE             |       |          |            |              |
| 1        | Hot Plant Mix Asphalt (64-22) | TON   | 1235     | \$91.00    | \$112,385.00 |
| 2        | Grading "W" Crushed Road Base | TON   | 1850     | \$18.70    | \$34,595.00  |
|          | BASE BID SCHEDULE TOTAL       |       |          |            | \$146,980.00 |

RESOLUTION NO. 24-74\_\_

A RESOLUTION AUTHORIZING AN AGREEMENT WITH JTL GROUP, INC. (DBA KNIFE RIVER), FOR THE NORTH PLATTE RIVER BOAT PARKING LOT MATERIALS PROCUREMENT, PROJECT NO. 23-035.

WHEREAS, the City of Casper desires to procure crushed base and asphalt materials to complete a parking lot along the east bank of the North Platte River between the 1<sup>st</sup> Street Bridge and the BNSF Bridge; and,

WHEREAS, JTL Group, Inc. (dba Knife River), is able and willing to provide those services specified as the North Platte River Boat Parking Lot Materials Procurement, Project 23-035; and,

WHEREAS, it would be in the best interest of the City to expedite changes by allowing the City Manager to sign change orders affecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Three Thousand Twenty and 00/100 Dollars (\$3,020.00), and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with JTL Group, Inc. (dba Knife River), for those services, in the amount of One Hundred Forty-Six Thousand Nine Hundred Eighty and 00/100 Dollars (\$146,980.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed One Hundred Forty-Six Thousand Nine Hundred Eighty and 00/100 Dollars (\$146,980.00), and Three Thousand Twenty and 00/100 Dollars (\$3,020.00) for a construction contingency account, for a total price of One Hundred Fifty Thousand and 00/100 Dollars (\$150,000.00).


BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Three Thousand Twenty and 00/100 Dollars (\$3,020.00), and other project administration related change orders that do not substantially alter the scope of the project.



PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2024.

APPROVED AS TO FORM:

(North Platte River Boat Parking Lot Materials Procurement, Project 23-035)

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Stephen Cathey  
Mayor

April 4, 2024

MEMO TO: J. Carter Napier City Manager *3742502*

FROM: Tom Brauer, Chief Operating Officer  
Alex Sveda, P.E., City Engineer *AS*  
Andrew Colling, Engineering Tech

SUBJECT: Authorizing an agreement with Caspar Building Systems, Inc., in the amount of \$2,005,000, for the Meter Services Building, Project No. 21-036.

**Meeting Type & Date:**

Regular Council Meeting  
April 16, 2024

**Action Type**

Resolution

**Recommendation:**

That Council, by resolution, authorize an agreement with Caspar Building Systems, Inc., in the amount of \$2,005,000, for the Meter Services Building, Project No. 21-036. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$200,000, for a total project amount of \$2,205,000.

**Summary:**

On Wednesday, April 3, 2024, two (2) bids were received for the Meter Services Building, Project No. 21-036. The bids received for this work are as follows:

| <u>CONTRACTOR</u>       | <u>BUSINESS LOCATION</u> | <u>BASE BID</u> |
|-------------------------|--------------------------|-----------------|
| Caspar Building Systems | Casper, Wyoming          | \$2,005,000     |
| GH Phipps of Wyoming    | Laramie, Wyoming         | \$2,475,014     |

The Architect's estimate prepared by Amundsen Associates was \$1,750,536, with the low bid received at \$2,005,000. Adding a construction contingency amount of \$200,000 will bring the total contract amount to \$2,205,000.

The City of Casper Water Distribution Meter Services is currently housed at the Service Center located on 'K' Street. The personnel and services have outgrown the devoted space. In order to house staff and provide adequate space for meter testing and equipment, a new building at the current Water Distribution garage site is desired.

Caspar Building Systems, Inc.  
CPU Meter Services Building  
Project No. 21-036

The low bid from Caspar Building Systems was higher than the Architect's estimate by 15%. This disparity appears due to the increases in labor and material costs since the cost estimate was last provided in May of 2022. City Staff have reviewed the bids and recommend awarding to Caspar Building Systems, Inc, in the amount of \$2,005,000.

**Financial Considerations:**

Funding for this project will be from the Water Fund Reserves.

**Oversight/Project Responsibility:**

Andrew Colling, Engineering Tech  
Steve Adams, Amundsen Associates

**Attachments:**

Resolution  
Agreement



STANDARD FORM OF  
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and Caspar Building Systems, Inc., 1975 Old Salt Creek Highway, Casper, Wyoming 82601, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to build a new Meter Services Building at the Water Distribution Garage and,

WHEREAS, Caspar Building Systems, Inc., is able and willing to provide those services specified as the Water Meter Services Building Project No. 21-036.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the Water Meter Services Building Project, No. 21-036.

ARTICLE 2. ENGINEER.

The Project has been designed by Amundsen Associates, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by April 18, 2025, and ready for final payment in accordance with Article 14 of the Standard General Conditions of the Construction Contract hereinafter, "**General Conditions**" and Standard Supplementary Conditions by May 16, 2025. Substantial Completion will be granted once when a Certificate of Occupancy is issued by the City of Casper Building Department. The Contractor shall work continuously on-site, during the construction activities hours specified in these Contract Documents, until the Work is substantially complete.
- 3.2 Liquidated Damages. The Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not substantially completed by the time specified in Section 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay

the Owner One Thousand Dollars (\$1,000) for each day that expires after the time specified in Section 3.1 for Substantial Completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Section 3.1 for completion and readiness for final payment or any proper extension thereof granted by the Owner, the Contractor shall pay the Owner Five Hundred Dollars (\$500) for each day that expires after the time specified in Section 3.1 for completion and readiness for Final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

#### ARTICLE 4. CONTRACT PRICE.

The Owner shall pay the Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the Contract Price of Two Million Five Thousand and 00/100 Dollars (\$2,005,000.00). See Exhibit "A" – Bid Form.

#### ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

- 5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to [accountspayable@casperwy.gov](mailto:accountspayable@casperwy.gov) **AND** the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.
  - 5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.
  - 5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.
- 5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.

- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

#### ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars (\$50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

#### ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

- 7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.
- 7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.
- 7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.



- 7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

#### ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 of 7 to SFA- 7 of 7, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 to BF-4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Page BS-1, inclusive).
- 8.5 Addenda No. 1 and No. 2.
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).
- 8.10 General Requirments, consisting of thirteen (13) sections.
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Contract Drawings, with each sheet bearing the following general title:
- Water Meter Services Building Project No. 21-036**
- 8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

*(Signature pages to follow.)*

*Signature page for City of Casper*

APPROVED AS TO FORM:



---

ATTEST:

OWNER:  
CITY OF CASPER, WYOMING  
A municipal corporation

---

Amanda Ainsworth  
City Clerk

---

Stephen Cathey  
Mayor



*Signature page for the Contractor*

WITNESS:

CONTRACTOR:

Caspar Building Systems, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

EXHIBIT "A"  
STANDARD  
BID FORM  
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION:     **City of Casper**  
                                          **Water Meter Services Building**  
                                          **Project No. 21-036**

THIS BID SUBMITTED TO:     City of Casper  
                                          200 North David Street  
                                          Casper, Wyoming 82601

1.    The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by April 18, 2025 and completed and ready for final payment not later than May 16, 2025 in accordance with the Bidding Documents.
  
2.    Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.
  
3.    Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
  
4.    In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:

A.    Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

|                         |                      |
|-------------------------|----------------------|
| Addendum No. <u>ONE</u> | Dated <u>3-20-24</u> |
| Addendum No. <u>TWO</u> | Dated <u>3-28-24</u> |
| Addendum No. _____      | Dated _____          |
| Addendum No. _____      | Dated _____          |

B.    Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 2,005,000<sup>00</sup>

TOTAL BASE BID, IN WORDS: TWO MILLION FIVE THOUSAND DOLLARS + 0/100 DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
  - B. Non-Collusive Affidavit
  - C. Itemized Bid Schedule.
  - D. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder: CASPAR BUILDING SYSTEMS, INC.  
1975 OLD SALT CREEK HWY  
CASPER, WY 82601



10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on APRIL 3rd, 2024.

Bidder is bidding as a RESIDENT (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: \_\_\_\_\_ (seal)  
(Individual's Name)

doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A PARTNERSHIP

By: \_\_\_\_\_ (seal)  
(Firm's Name)

\_\_\_\_\_  
(General Partner)


Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A CORPORATION OR LIMITED LIABILITY COMPANY

By: CASPAR BUILDING SYSTEMS, INC. (seal)  
(Corporation's or Limited Liability Company's Name)

WYOMING  
(State of Incorporation or Organization)

By: WES HAYDEN  (seal)

 (Seal)  
(Title) PRESIDENT

Attest: \_\_\_\_\_

Business Address: 1975 OLD SALT CREEK HWY  
CASPER, WY 82601

Phone Number: 307-235-5690

A JOINT VENTURE

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

EXHIBIT 'B'  
**BID SCHEDULE**  
**WATER METER SERVICES BUILDING**  
**PROJECT NO. 21-036**

Bid Date: April 3, 2024

COMPANY NAME: Caspar Building Systems, Inc.

ADDRESS: 1975 Old Slat Creek Highway, Casper, Wyoming 82601

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related items.

LS = Lump Sum

| ITEM NO.              | BASE BID SCHEDULE |      |          |                        |
|-----------------------|-------------------|------|----------|------------------------|
|                       | DESCRIPTION       | UNIT | QUANTITY | TOTAL COST             |
| 1                     | Total Base Bid    | LS   | 1        | \$ 2,005,000.00        |
| <b>TOTAL BASE BID</b> |                   |      |          | <b>\$ 2,005,000.00</b> |

Total Base Bid in words: Two Million Five Thousand and 00/100 Dollars

Bid submitted by: Caspar Building Systems, Inc.

(Individual, Partnership, Corporation or Joint-venture)



LIST OF SUBCONTRACTORS

Page 1 of 3

Completely fill in the information requested below. Fill in information for each division of work listed, even if you as the General Contractor are completing the work with your own forces. Any portion of the form not filled in will be considered incomplete and an irregularity, and may effect the award of the bid.

PROJECT: Water Meter Services Building, Project 21-036  
 1650 SW Wyoming Blvd  
 Casper, Wyoming 82604

ARCHITECT: Amundsen Associates  
 212 East 2<sup>nd</sup> Street  
 Casper, Wyoming 82601

CONTRACTOR:  
CASPAR BUILDING SYSTEMS, INC.  
1975 OLD SALT CREEK HWY  
CASPER, WY 82601

**Do not combine categories of work; list separately as requested.**

| DESCRIPTION OF WORK           | SUBCONTRACTOR'S OR SUPPLIER'S COMPANY NAME |            |
|-------------------------------|--------------------------------------------|------------|
| Earthwork                     | APPLIED CONST                              | \$ 3,120   |
| Site Utilities                | APPLIED CONST.                             | \$ 39,295  |
| Asphalt/Concrete Paving       | APPLIED CONST.                             | \$ 105,915 |
| Footings/Foundation Walls     | C + R CONCRETE                             | \$ 41,990  |
| Concrete Flatwork             | C + R CONCRETE                             | \$ 63,360  |
| Masonry                       | CARSON                                     | \$ 294,564 |
| Pre-Engineered Metal Building | N/A                                        | \$ N/A     |
| Steel Supplier                | B+C                                        | \$ 97,531  |
| Steel Erector                 | DDV                                        | \$ 79,745  |
| Steel Stud Framing            | PARSON                                     | \$ 194,500 |

LIST OF SUBCONTRACTORS

Page 2 of 3

| DESCRIPTION OF WORK        | SUBCONTRACTOR'S OR SUPPLIER'S COMPANY NAME |              |
|----------------------------|--------------------------------------------|--------------|
| Casework/Countertops       | JBD                                        | \$ 11,334    |
| Door Hardware              | DHU                                        | \$ 42,993    |
| Aluminum Doors             | ARCH GLAZING                               | \$ 21,511    |
| HM/Wood Doors              | DHU                                        | \$ INC ABOVE |
| Sectional Doors            | OVERHEAD DOOR                              | \$ 28,239    |
| Drywall                    | PARSON                                     | \$ INC ABOVE |
| Batt/Acoustical Insulation | PARSON                                     | \$ INC ABOVE |
| Acoustical Ceiling         | PARSON                                     | \$ INC ABOVE |
| Flooring                   | CARPET ONE                                 | \$ 10,862    |
| Painting & Finishes        | ATTITUDE COATINGS                          | \$ 49,800    |
| Mechanical                 | CASPER TIW                                 | \$ 114,000   |
| Plumbing                   | CK MECHANICAL                              | \$ 167,298   |
| Electrical                 | CUNNINGHAM                                 | \$ 161,400   |
| Division 10/Specialties    | SD INC.                                    | \$ 6911      |
| Access Control             | INC IN ELEC                                | \$ —         |



| DESCRIPTION OF WORK                             | SUBCONTRACTOR'S OR SUPPLIER'S COMPANY NAME |              |
|-------------------------------------------------|--------------------------------------------|--------------|
| Awnings                                         | ARCH GLAZING                               | \$ 10,050    |
| Roller Shades                                   | SKOLD                                      | \$ 5300      |
| SITE DEMO<br>Other (List)                       | APPLIED CONST                              | \$ 32,990    |
| EXCAVATION<br>Other (List) BASE<br>BACKFILL     | APPLIED CONST                              | \$ 53,362    |
| PERMITS, BONDS,<br>Other (List) INSURANCE, FEES | CASPAR                                     | \$ 109,362   |
| GENERAL<br>Other (List) CONDITIONS              | CASPAR                                     | \$ 168,750   |
| BID ITEMS NOT<br>Other (List) IDENTIFIED W LIST | CASPAR                                     | \$ 90,818    |
|                                                 |                                            | \$           |
|                                                 |                                            |              |
|                                                 |                                            |              |
|                                                 | TOTAL BID AMOUNT                           | \$ 2,005,000 |
|                                                 |                                            |              |
|                                                 |                                            |              |

END OF SECTION



RESOLUTION NO. 24-75\_

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CASPAR BUILDING SYSTEMS, INC., FOR THE METER SERVICES BUILDING PROJECT NO. 21-036.

WHEREAS, the City of Casper desires to construct a new building to house the meter services division; and,

WHEREAS, Caspar Building Systems, Inc., is able and willing to provide those services specified as the Meter Services Building Project, No. 21-036; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Thirty-Five Thousand and 00/100 Dollars (\$35,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Caspar Building Systems, Inc., for those services, in the amount of Two Million Five Thousand and 00/100 Dollars (\$2,005,000.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Two Million Five Thousand and 00/100 Dollars (\$2,005,000.00) and Two Hundred Thousand and 00/100 Dollars (\$200,000.00) for a construction contingency account, for a total project amount of Two Million Two Hundred Five Thousand and 00/100 Dollars (\$2,205,000.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2024.

APPROVED AS TO FORM:



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ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Amanda Ainsworth  
City Clerk

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Stephen Cathey  
Mayor

April 8, 2024

**MEMO TO:** J. Carter Napier, City Manager *?? for JCN*

**FROM:** Tom Brauer, Chief Operating Officer *TB*

**SUBJECT:** A Resolution Approving Amendment No. 1 to the Lease Agreement between the City of Casper, Wyoming, and Mountain West Technologies Corporation Regarding Lease Space Located at 123 West 1<sup>st</sup> Street, Casper, Wyoming.

**Meeting Type & Date**

Regular Council Meeting – April 16, 2024

**Action type**

Resolution

**Recommendation**

That City Council adopts a Resolution authorizing Amendment No. 1 to the Lease Agreement between the City of Casper, Wyoming, and Mountain West Technologies Corporation regarding lease space located at 123 West 1<sup>st</sup> Street, Casper, Wyoming.

**Summary**

In April of 2022, the City purchased the building located at 123 West 1<sup>st</sup> Street, for the purpose of renovating the building for future use as the City’s public safety headquarters and for other City services. Mountain West Technologies Corporation (“MWT”) has operated from the building for many years whereby some of its wiring and equipment had become integrated within the structure of the building. In April of 2022, the City and MWT entered into a Lease Agreement for the purpose of allowing MWT to gradually remove its infrastructure from various portions of the building.

Staff anticipates renovation and construction to the building will commence in late 2024. Staff has reviewed the Lease Agreement and is recommending the City enter into Amendment No. 1 to the Lease Agreement.

Some of the terms of the Amendment are as follows:

- **4<sup>th</sup> Floor - Extension of lease term to October 31, 2024.** The leased space on the 4th floor of the building would be extended from April 26, 2024, to October 31, 2024. The City would receive compensation for the extension of this lease space in the amount of \$1,900.00 per month.
- **Basement – Reduction of end of term from April 26, 2027, to May 30, 2026.** The end of the term of the leased space in the basement of the building would be reduced from April 26, 2027, to May 30, 2026. Additionally, verbiage was added to the Agreement indicating



that MWT will coordinate with the City's contractors, architects, and representatives during construction and renovation of the building.

**Financial Considerations**

The City will receive revenue for the leased space located on the 4<sup>th</sup> floor of the CBC commencing on May 1, 2024, in the amount of \$1,900.00 per month.

**Oversight/Project Responsibility**

Public Services  
Casper Police Department  
City Attorney's Office

**Attachments**

Resolution  
Amendment No. 1 to the Lease Agreement

**AMENDMENT NO. 1 TO THE LEASE AGREEMENT BETWEEN THE CITY OF  
CASPER, WYOMING, AND MOUNTAIN WEST TECHNOLOGIES  
CORPORATION**

This Amendment No. 1 to the Lease Agreement between the City of Casper, Wyoming (“City”), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, and Mountain West Technologies Corporation (“MWT”), 851 Werner Court, Suite 100, Casper, Wyoming, 82601, (“Amendment”) is entered into on this \_\_\_\_\_ day of April, 2024.

Throughout this document, the City and MWT may be collectively referred to as the “parties.”

**RECITALS**

A. On April 29, 2022, the City purchased real property located at 123 West 1<sup>st</sup> Street, Casper, Wyoming.

B. MWT, a longstanding tenant, uses certain locations at the building to operate its business.

C. On April 26, 2022, the City and MWT entered a *Lease Agreement* for space at 123 W. 1st Street, Casper, Wyoming.

D. The parties want to enter into this Amendment No. 1 to modify the terms and conditions of the *Lease Agreement* as described herein.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

**1. INCORPORATION OF RECITALS.**

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

**2. AMENDMENT TO SECTION 1.1 - PREMISES: 4<sup>th</sup> FLOOR – PARTIAL (DPA).**

**Section “1.1 D. Term” is deleted in its entirety and replaced with the following:**

The term of this section of the Agreement shall be from April 26, 2022, through October 31, 2024.

**Section “1.1 F. Fees” is deleted in its entirety and replaced with the following:**

**1.1 F. Fees.**

- (1) As consideration for rent for the partial DPA, MWT shall assign all right title and interest in all of the racks, grounding, fixtures and all other property that is located on the 4th floor, with the exception of the equipment that belongs to MWT’s Customers (and immediate appurtenances thereto), upon its exit from the lease of the fourth floor space. Additionally, MWT shall assign all right, title and interest in all the equipment on the parking garage including generator, air conditioning and handling units, unified power systems and other electrical improvements to the City of Casper upon its exit from the lease of the fourth-floor space. Upon termination of the lease or leasehold, Lessee makes no warranties to the lifespan or fitness for a particular purpose of any property be it real or personal that is left behind.
- (2) Commencing on May 1, 2024, MWT shall pay the City One Thousand Nine Hundred Dollars (\$1,900.00) per month for the partial DPA area described in Section 1.1 of the Lease Agreement.
- (3) Lessee is also responsible for all electricity charges for the use of the DPA; the DPA will be separately metered and MWT will establish one or more accounts with Rocky Mountain Power for its electricity use. If Rocky Mountain Power will not separately bill MWT for the sub-metered electrical charges, MWT agrees that it shall pay its portion of those charges as evidenced by the sub-metering it has established for its uses.
- (4) MWT is the owner of and is entitled to use the existing generator on the roof of the parking garage as backup power for the duration of the term of this section. MWT is responsible for all cost of such supplementary and backup power and shall indemnify the City for any loss or damage of such supplementary and backup power use during the term of this section.

**3. AMENDMENT TO SECTION 1.2 - PREMISES: BASEMENT – PARTIAL NETWORK OPERATIONS CENTER (NOC).**

**Section “1.2 D. Term” is deleted in its entirety and replaced with the following:**

The term of this section of the Agreement shall be from April 26, 2022, through May 30, 2026.



#### **4. AMENDMENT TO SECTION 4. ACCESS TO DPA, NOC, AND ROOFTOP.**

**The following is deleted and replaced from Section 4. A.**

In the seventh line under Section 4. A., delete “ae” and replace it with “and.”

**The following is added at the end of Section 4. A.**

MWT agrees to coordinate access to its leased areas of the building with the City and with the City’s contractors, representatives and architects during the construction period, and further, to follow all rules and regulations that may be imposed to comply with Casper Police Department requirements for access thereto.

#### **5. AMENDMENT TO ADD SECTIONS 4.1 ELECTRICAL AND HVAC SERVICE DURING CONSTRUCTION AND 4.2 CONSTRUCTION ADMINISTRATION.**

**The following is added as Section 4.1.**

MWT acknowledges that during the construction period, electrical and HVAC services may be interrupted. MWT will coordinate with the City’s contractors, architects, and representatives to determine the scope and nature of the electrical and HVAC equipment, and the parties will make reasonable attempts to minimize disruption. The City makes no warranty or representation about continuity of electrical and HVAC services, but will use reasonable efforts to minimize, at Lessee’s sole cost and expense, those disruptions. By remaining as a Lessee during construction, MWT hereby assumes the risk of any disruptions and the responsibility to coordinate minimization thereof.

**The following is added as Section 4.2.**

- A. Before construction demolition begins, MWT shall clearly identify and mark all of its equipment and other property that shall remain in place until the last term of the Lease Agreement ends.
- B. The parties shall attend a pre-construction meeting to coordinate MWT’s occupancy and use of the premises during construction.

#### **6. RATIFICATION.**

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

## **7. ELECTRONIC SIGNATURES.**

The parties understand and agree that they have the right to execute this Amendment through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Amendment as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Amendment, they may request a copy from the other party, and the other party shall provide it.

## **8. CONFLICTING TERMS AND CONDITIONS.**

If any of the terms or conditions of the *Lease Agreement* conflict with the terms and conditions of this Amendment, the terms and conditions of the Amendment shall supersede.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

  
\_\_\_\_\_

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Stephen Cathey  
Mayor

WITNESS

MOUNTAIN WEST TECHNOLOGIES  
CORPORATION

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

  
\_\_\_\_\_  
Kyle A. Ridgeway  
President



RESOLUTION 24-76

A RESOLUTION APPROVING AMENDMENT NO. 1 TO THE LEASE AGREEMENT BETWEEN THE CITY OF CASPER AND MOUNTAIN WEST TECHNOLOGIES CORPORATION REGARDING LEASE SPACE LOCATED AT 123 WEST 1<sup>ST</sup> STREET, CASPER, WYOMING.

WHEREAS, on April 29, 2022, the City purchased real property located at 123 West 1<sup>st</sup> Street, whereby Mountain West Technologies Corporation (“MWT”) had operated for many years, and over that course of time, its wiring and equipment has become thoroughly integrated within the structure of the building; and,

WHEREAS, On April 26, 2022, the City of Casper and MWT entered into a Lease Agreement to allow MWT time to gradually extricate its infrastructure from various portions of the building; and,

WHEREAS, the City of Casper will begin construction at the building in late 2024; and,

WHEREAS, the parties desire to modify certain portions of the Lease Agreement as described in Amendment No. 1 to the Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest Amendment No. 1 to the Lease Agreement between the City of Casper, Wyoming, and Mountain West Technologies Corporation.

PASSED, APPROVED, AND ADOPTED this \_\_\_ day of April, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Stephen Cathey  
Mayor

April 2, 2024

MEMO TO: J. Carter Napier, City Manager *77 for JCW*  
FROM: Tracey L. Belser, Support Services Director *JB*  
Michael Szewczyk, IT Manager  
Maranda Huss, Cybersecurity Analyst  
SUBJECT: Intrusion Detection Cybersecurity Service

**Meeting Type & Date**

Regular Council Meeting  
April 16, 2024

**Action type**

Minute Action

**Recommendation**

That Council, by minute action, authorize the purchase of an intrusion detection solution in the amount of \$32,870.00 for two years of service.

**Summary**

Intrusion detection systems (IDS) are network tools designed to function as described, detect cyber attacks or intrusions against an organization's computer assets. While the City has an IDS module as part of its firewall, the ALBERT service being recommended for purchase from the Center for Internet Security (CIS) is specifically designed for State and Local governments and includes 24/7 monitoring by a dedicated security operations center. Once a potential threat is detected, it is evaluated by their response team, then escalated to City IT staff if action is needed.

**Financial Considerations**

Funding for two years of service will come from a budgeted Wyoming Department of Homeland Security grant awarded to the City in the amount of \$40,000.

**Oversight/Project Responsibility**

Maranda Huss, Cybersecurity Analyst

**Attachments**

None